



# CITY OF PARLIER

A Community with A Vision To the Future

## POSITION RECRUITMENT

**FILING DEADLINE: MONDAY MAY 1, 2017 at 4:00 pm**

### CITY MANAGER

***Annual Salary: \$130,000 to \$174,000***

**PARLIER:** The City of Parlier (Pop. 15,000) is located 15 miles southeast of Fresno in the heart of California's San Joaquin Valley. Several universities, community colleges and professional schools are within a 15-45 minute drive. Our central California location ensures that a vast array of recreational activities are available to our residents. World-renowned Yosemite National Park, Kings Canyon and Sequoia Parks, Kings River, and the beautiful California Coastline are within a couple of hours drive, or less, from Parlier.

Parlier is a general law City governed by a five-member City Council and operates under the City Council-Manager form of government. Their respective districts elect four council members and the Mayor is elected at large. The City Manager is appointed by the City Council. Residents are 98.5% of Hispanic descent.

**The Parlier City Council meets on the first and third Wednesdays of each month at 6:30 p.m.**

The City of Parlier boasts 160-acres of industrial/business zoned property with partial or complete infrastructure in place. The Park is perfectly located on Manning Avenue a major artery linking eastern Fresno County to state Highway 99.

Federal Renewal Community tax benefits are available to all businesses locating in the Parlier Industrial Park. With our proximity to major highway networks and international air terminal, and the lower cost of land and labor, Parlier is the ideal business location to serve the vast California market.

The citizens of Parlier recently approved a Public Safety "Parcel Tax" (Measure Q) which will bring in much needed revenue for the Police Dept.

#### **MINIMUM QUALIFICATIONS:**

- Bachelor of Arts or Bachelor of Science Degree.
- Minimum of Seven (7) years of management/supervisory experience in a public service agency (preferably City or County).
- With Masters Degree: Minimum of 6 years management/supervisory experience.

#### **ALL APPLICANTS MUST HAVE:**

- Demonstrated ability to work with diverse cultural and ethnic groups.
- Ability to speak and write in English in an effective and clear manner.
- Budget Experience.
- General knowledge of Police Operations, Public Works Services, land-use planning and budget development and administration.

EQUAL OPPORTUNITY EMPLOYER

The candidate must possess strong English communication skills (written and oral); demonstrated budgeting abilities and outstanding leadership qualities. In addition to the normal management requirements, the City Manager must demonstrate a commitment to community service and public service policies and ethics. The successful applicant will be required to be an active, civic member of the community of Parlier. The new City Manager will have the opportunity to hire a Finance Director and Police Chief as part his/her new management team.

**Bi-Lingual Ability (English/Spanish)** While not a requirement is considered an asset.

**EMPLOYEE BENEFITS:**

- 1. Retirement:** CalPERS Classic (2% @ 55) New CalPERS Members (PEPRA, 2% @ 62). Employee pays full employee share
- 2. Health Insurance:** Fully paid health insurance employee, 50% dependent premium (two plans to select from).
- 3. Other:** Fully paid dental/vision employee; 50% dependent premium, fully paid life insurance, long term disability, and short term disability.
- 4. Other benefits:** A vehicle allowance or City assigned vehicle, city paid cell phone.
- 5. Vacation:** 3.69 vacation hours per pay period 0-4 years of service; 5.54 vacation hours per pay period 5-10 years of service; 6.46 vacation hours per pay period 11 years of service.
- 6. Administrative Leave:** 60 Hours Administrative Leave per year.
- 7. Holidays:** 13 holidays per year; 2 are floating holidays.
- 8. Sick leave:** 3.69 hours per pay period.

**PAY-PERIODS, EVERY TWO WEEKS, 26 PER YR.**

**Employee Benefits subject to contract negotiations with City**

**YOUR APPLICATION, RESUME, ACCOMPANYING MATERIALS AND FOLLOWING THESE DIRECTIONS ARE ELEMENTS OF THE REVIEW AND TESTING PROCESS.**

**City of Parlier Application, Resume and Supplement Questionnaire/Response MUST BE submitted in full, prior to 4:00pm, Monday, May 1, 2017. NO late or faxed applications will be accepted. Postmarks not accepted.**

Applicants must submit an original City of Parlier application, response to supplemental questions, and copies of applicable degrees (College/University). No late or faxed applications will be accepted. Postmarks are not accepted. Resumes and/or related certificates may accompany, BUT do not substitute for City of Parlier application.

*Applicants will be competitively screened based on the minimum qualifications for position. Based upon a review of the application materials, only the most qualified candidates will be invited to participate in the initial, interview/examination process (Tentatively: Thursday May 18<sup>th</sup> per City scheduled appointment only).*

*Based upon the results of the above panel interview the top candidates will be invited to an interview before the City Council on the afternoon of Saturday, June 3<sup>rd</sup>. The City anticipates making a selection sometime in late June 2017 following final interview and contract negotiations. Prior to hiring, the selected candidate must pass a comprehensive physical exam, background investigation and credit check.*

**APPLY: City of Parlier, 1100 E. Parlier Ave, Parlier, CA 93648. Contact: Bertha Augustine: Ph. (559) 646-3545 Ext. 227. Email: [bertha@parlier.ca.us](mailto:bertha@parlier.ca.us) City of Parlier: City Manager Announcement, Supplement Questionnaire and Application are available on our website [www.parlier.ca.us](http://www.parlier.ca.us) under the Quicklinks/Employment section.**

The information contained within this announcement may be modified or revoked without notice and does not constitute either an expressed or implied contract.

**EQUAL OPPORTUNITY EMPLOYER**