



**A MEETING OF THE CITY COUNCIL OF THE  
CITY OF PARLIER**

**“SPECIAL MEETING”**

**DATE:** THURSDAY, February 08, 2018  
**TIME:** 6:30 P.M.  
**PLACE:** Parlier City Council Chambers  
1100 E. Parlier Avenue  
Parlier, CA 93648

**CALL TO ORDER/WELCOME:**

*Roll Call:* Mayor Alma M. Beltran, Mayor Pro-Tem Jose Escoto, Councilwoman Diane Maldonado, Councilman Noe Rodriguez, Councilman Trinidad Pimental, City Clerk Dorothy Garza.

*Flag Salute:* Mayor Alma M. Beltran

**PUBLIC COMMENTS ON CLOSED SESSION:**

(THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS SHOULD LIMIT THEIR COMMENTS TO FIVE (5) MINUTES.)

**CLOSED SESSION:**

1. Government Code Section 54956.9 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 (Deciding Whether to Initiate Litigation): 1 case
2. Government Code Section 54956.9 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9: 1 case

**ADMINISTRATIVE REPORTS:**

3. **SUBJECT:** Discuss, Consider and Approve Resolution No. 2018-05 Authorizing a Utility User Tax to be Designated as Measure \_\_, to be Submitted to the Voters on the June 5, 2018 Statewide Direct Primary Election, Requesting Fresno County Elections to Conduct the Election and Requesting Consolidation of the Election.

**RECOMMENDATION:** Staff recommends City Council Approve Resolution No. 2018-05 Authorizing a Utility User Tax to be Designated as Measure \_\_, to be Submitted to the Voters on the June 5, 2018 Statewide Direct Primary Election, Requesting Fresno County Elections to Conduct the Election and Requesting Consolidation of the Election.

4. **SUBJECT:** Discuss, Consider and Approve Resolution No. 2018-06 Authorizing an Advisory Measure to be Designated Measure \_\_, to be Submitted to the Voters on the June 5, 2018 Statewide Direct Primary Election, Requesting Fresno County Elections to Conduct the Election and Requesting Consolidation of the Election.

**RECOMMENDATION:** Staff recommends City Council Approve Resolution No. 2018-06 Authorizing an Advisory Measure to be Designated Measure \_\_, to be Submitted to the Voters on the June 5, 2018 Statewide Direct Primary Election, Requesting Fresno County Elections to Conduct the Election and Requesting Consolidation of the Election.

5. **SUBJECT:** Discussion and Direction Regarding Mayor, Council Member, and City Clerk Monthly Compensation.

**RECOMMENDATION:** Staff Recommends City Council provide direction regarding Mayor, Council Member, and City Clerk Monthly Compensation.

### **ADJOURNMENT:**

ADA Notice: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.

Documents: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 E. Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted on the City's website at [parlier.ca.us](http://parlier.ca.us)

### **STATEMENT ON RULES OF DECORUM AND ENFORCEMENT**

The Brown Act provides that members of the public have a right to attend public meetings, to provide public comment on action items and under the public forum section of the agenda, and to criticize the policies, procedures, or services of the city or of the acts or omissions of the city council. The Brown Act also provides that the City Council has the right to exclude all persons who willfully cause a disruption of a meeting so that it cannot be conducted in an orderly fashion.

During a meeting of the Parlier City Council, there is a need for civility and expedition in the carrying out of public business in order to ensure that the public has a full opportunity to be heard and that the Council has an opportunity to conduct business in an orderly manner. The following is provided to place everyone on notice of the rules of decorum and enforcement.

#### **GENERAL RULES OF DECORUM**

While any meeting of the City Council is in session, the following rules of decorum shall be observed:

1. All remarks shall be addressed to the City Council as a whole and not to any single member, unless in response to a question from a member of the City Council.
2. A person who addresses the City Council under public comment for a specific agenda item or under the Public Forum section of the agenda may not engage in speech or conduct (i) which is likely to provoke others to violent or riotous behavior, (ii) which disturbs the peace of the meeting by loud and unreasonable noise, (iii) which is irrelevant or repetitive, or (iv) which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.
3. A person, other than members of the Council and the person, who has the floor, shall not be permitted to enter into the discussion unless requested by the Mayor to speak.
4. Members of the City Council may not interrupt a person who has the floor and is making public comments. Members of the City Council shall wait until a person completes his or her public comments before asking questions or commenting. The Mayor shall then ask Council members if they have comments or questions.
5. No person in the audience at a Council meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet or other acts which disturb, disrupt or otherwise impeded the orderly conduct of any Council meeting.

**RESOLUTION NO. 2018-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER  
AUTHORIZING AN ADVISORY MEASURE TO BE DESIGNATED AS  
MEASURE “\_\_” TO BE SUBMITTED TO THE VOTERS ON THE JUNE  
5, 2018 STATEWIDE DIRECT PRIMARY ELECTION, REQUESTING  
FRESNO COUNTY ELECTIONS TO CONDUCT THE ELECTION, AND  
REQUESTING CONSOLIDATION OF THE ELECTION**

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**WHEREAS**, the City of Parlier has experienced, and continues to experience, a decline in revenues that has caused the City to reevaluate the services it provides citywide, including fire services;

**WHEREAS**, the City of Parlier desires to maintain and enhance fire services within the City;

**WHEREAS**, the next opportunity to place a measure on the ballot in 2018 is the regularly scheduled Statewide Direct Primary Election to be held on June 5, 2018.

**WHEREAS**, the City of Parlier has placed Measure \_\_ on the June 5, 2018 Statewide Direct Primary Election ballot;

**WHEREAS**, Measure \_\_ authorizes a utility users tax of four percent (4%) on electric, natural gas and telecommunications services for an indefinite period of time to raise approximately \$398,000.00 annually;

**WHEREAS**, Measure \_\_ would ensure that all Parlier citizens who use gas, electricity and telecommunications services contribute to the funding of essential City services, such as fire protection services, and that it not be limited to property owners only; and

**WHEREAS**, Measure \_\_ provides a fair appeals process in the event any citizen of Parlier feels they are being unjustly assessed with the tax.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the City of Parlier as follows:

SECTION 1: That a municipal election is hereby called and ordered to be held in the City on June 5, 2018, at which election there shall be submitted to the qualified voters the proposition set forth below.

SECTION 2: The City Council requests of the Fresno County Board of Supervisors that the election for this measure be consolidated with the statewide election to be held on June 5, 2018.

SECTION 3: The question to be submitted to the voters with respect to the ballot measure shall be printed on the election ballot in the following form:  
The County Election Clerk is hereby requested to print this Advisory Measure immediately following

ADVISORY MEASURE __	Yes ____
If Measure __ passes, should the revenues raised be primarily used to provide, maintain and enhance fire services in the City of Parlier?	No ____

the City of Parlier's Measure \_\_ on the June 5, 2018 ballot.

SECTION 4: The City Attorney shall prepare, and the County Elections Clerk shall publish, a



synopsis of the measure in accordance with Election Code Section 12111.

SECTION 5: The following constitutes the synopsis of the measure to be voted on for purposes of meeting the publication requirements of Election Code Section 12111:

### **MEASURE TO BE VOTED ON**

Notice is hereby given that the following measure is to be voted on at the general municipal election to be held in the City of Parlier, on Tuesday, the 5th day of June, 2018.

#### **ADOPTION OF AN ADVISORY MEASURE TO PROVIDE GUIDANCE TO THE CITY COUNCIL REGARDING USE OF UTILITY USERS TAX FUNDS FOR ESSENTIAL CITY SERVICES**

If Measure \_\_\_ passes, the City of Parlier will enact an ordinance that imposes a four percent (4%) utility users tax on electric, natural gas and telecommunications services to raise enough money annually to ensure that essential City services, such as fire protection services among others, can continue to be provided for the citizens of Parlier. The ordinance would include procedures for fair and broad-based application. The purpose of this Measure \_\_\_ is to advise the City Council that the funds received from the Measure \_\_\_ utility users tax should primarily be used to provide, maintain and enhance fire services in the City of Parlier.

Dated: \_\_\_\_\_

\_\_\_\_\_  
City Elections Official  
City of Parlier

SECTION 6: The full text of the measure is as follows: If Measure \_\_\_ passes, should the revenues raised be primarily used to provide, maintain and enhance fire services in the City of Parlier? The full text is not required to be printed in the Sample Ballot and Voters Pamphlet. However, the full text of the measures shall also be made available at the office of the Fresno County Clerk/Registrar of Voters and the Parlier City Clerk's Office (559-646-3545).

SECTION 7: Passage of the Measure requires fifty percent plus one (50% + 1) votes.

SECTION 8: The City of Parlier requests that the Fresno County Clerk/Registrar of Voters conduct the election and canvass the returns, and the City consents to reimburse the Registrar of Voters for all costs incurred for these services.

SECTION 9: In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 10: Arguments in favor or against the proposed measure are permissible and shall be filed with the Fresno County Clerk/Registrar of Voters in accordance with Elections Code Section 9282. The City Manager and his staff are hereby directed to prepare and file a written argument in favor of the proposed measure not to exceed 300 words on behalf of the City Council.

SECTION 11: Pursuant to Election Code Section 10002, the County Clerk/Registrar of Voters is hereby requested to take all steps incident to the preparation for and the holding of the election in accordance with law and these specifications.

SECTION 12: The City Attorney shall prepare an impartial analysis of the measures in accordance with Elections Code Section 9280 and file it with the Fresno County Clerk/Registrar of Voters.

SECTION 13: The City Clerk shall file a certified copy of this resolution with the Fresno County Clerk/Registrar of Voters as required by law. The City Clerk is hereby authorized and directed to work

with the Fresno County Clerk/Registrar of Voters and take all steps necessary to cause placement of the measures on the ballot.

SECTION 14: The City Clerk and the City Attorney are authorized to make any typographical, clerical, non-substantive corrections to this resolution and to the ballot measure as may be deemed necessary by the Fresno County Clerk/Registrar of Voters.

\* \* \* \* \*

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Parlier held on the \_\_\_\_ day of February, 2018, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

APPROVED:

\_\_\_\_\_  
Alma M. Beltran, Mayor

ATTEST:

\_\_\_\_\_  
Dorothy Garza  
City Clerk  
[00554511]

**RESOLUTION NO. 2018-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER AUTHORIZING A UTILITY USERS TAX TO BE DESIGNATED AS MEASURE “ ” TO BE SUBMITTED TO THE VOTERS ON THE JUNE 5, 2018 STATEWIDE DIRECT PRIMARY ELECTION, REQUESTING FRESNO COUNTY ELECTIONS TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION**

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**WHEREAS**, the City of Parlier has experienced, and continues to experience, a decline in revenues that has caused the City to reevaluate the services it provides citywide;

**WHEREAS**, the City of Parlier desires to ensure the availability of and to maintain and enhance city services;

**WHEREAS**, the next opportunity to place a measure on the ballot in 2018 is the regularly scheduled Statewide Direct Primary Election to be held on June 5, 2018.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the City of Parlier as follows:

SECTION 1: That a municipal election is hereby called and ordered to be held in the City on June 5, 2018, at which election there shall be submitted to the qualified voters the proposition set forth below.

SECTION 2: The City Council requests of the Fresno County Board of Supervisors that the election for the measure be consolidated with the statewide election to be held on June 5, 2018.

SECTION 3: The question to be submitted to the voters with respect to the ballot measure shall be printed on the election ballot in the following form:

<p>GENERAL MEASURE __</p> <p>To ensure the availability of and to maintain and enhance essential City services, such as fire protection services among others, shall an ordinance be adopted to enact a four percent (4%) utility users tax indefinitely on electric, natural gas and telecommunications services to raise approximately \$398,000.00 annually, and which includes procedures for fair and broad-based application?</p>	<p>Yes ____</p> <p>No ____</p>
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The County Election Clerk is hereby requested to print this Measure \_\_ immediately preceding the City of Parlier's Advisory Measure \_\_ on the June 5, 2018 ballot.

SECTION 4: The City Attorney shall prepare, and the County Elections Clerk shall publish, a synopsis of the measure in accordance with Election Code Section 12111.

SECTION 5: The following constitutes the synopsis of the measure to be voted on for purposes of meeting the publication requirements of Election Code Section 12111:

**MEASURE TO BE VOTED ON**

Notice is hereby given that the following measure is to be voted on at the general municipal election to be held in the City of Parlier, on Tuesday, the 5th day of June, 2018.

ADOPTION OF AN ORDINANCE TO ENACT A FOUR PERCENT  
(4%) UTILITY USERS TAX ON ELECTRIC, NATURAL GAS AND  
TELECOMMUNICATIONS SERVICES TO RAISE FUNDS FOR  
ESSENTIAL CITY SERVICES, INCLUDING FIRE PROTECTION  
SERVICES AMONG OTHERS, FOR THE CITIZENS OF PARLIER  
AND WHICH INCLUDES PROCEDURES FOR FAIR AND BROAD-  
BASED APPLICATION

Over the last decade, the City of Parlier has suffered significant revenue shortages that threaten the City's ability to provide essential services to its citizens, including fire protection services among others. Measure \_\_\_\_ will enact an ordinance that imposes a four percent (4%) utility users tax on electric, natural gas and telecommunications services to raise enough money annually to ensure that the City can continue to provide, maintain and enhance essential services for the citizens of Parlier. The ordinance would include procedures for fair and broad-based application across all citizens who use such services, instead of limiting the tax just to property owners.

Dated: \_\_\_\_\_

\_\_\_\_\_  
City Elections Official  
City of Parlier

SECTION 6: The full text of the measure is attached hereto as Exhibit A. The full text is not required to be printed in the Sample Ballot and Voters Pamphlet. However, the full text of the measure shall be made available at the office of the Fresno County Clerk/Registrar of Voters and the Parlier City Clerk's Office (559-646-3545).

SECTION 7: Passage of the Measure requires fifty percent plus one (50% + 1) votes.

SECTION 8: The City of Parlier requests that the Fresno County Clerk/Registrar of Voters conduct the election and canvass the returns, and the City consents to reimburse the Registrar of Voters for all costs incurred for these services.

SECTION 9: In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 10: Arguments in favor or against the proposed measure are permissible and shall be filed with the Fresno County Clerk/Registrar of Voters in accordance with Elections Code Section 9282. The City Manager and his staff are hereby directed to prepare and file a written argument in favor of the proposed measure not to exceed 300 words on behalf of the City Council.

SECTION 11: Pursuant to Election Code Section 10002, the County Clerk/Registrar of Voters is hereby requested to take all steps incident to the preparation for and the holding of the election in accordance with law and these specifications.

SECTION 12: The City Attorney shall prepare an impartial analysis of the measure in accordance with Elections Code Section 9280 and file it with the Fresno County Clerk/Registrar of Voters.

SECTION 13: The City Clerk shall file a certified copy of this resolution with the Fresno County Clerk/Registrar of Voters as required by law. The City Clerk is hereby authorized and directed to work with the Fresno County Clerk/Registrar of Voters and take all steps necessary to cause placement of the measure on the ballot.

SECTION 14: The City Clerk and the City Attorney are authorized to make any typographical, clerical, non-substantive corrections to this resolution and to the ballot measure as may be deemed necessary by the Fresno County Clerk/Registrar of Voters.

\* \* \* \* \*

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Parlier held on the \_\_\_\_ day of February, 2018, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

APPROVED:

\_\_\_\_\_  
Alma M. Beltran, Mayor

ATTEST:

\_\_\_\_\_  
Dorothy Garza  
City Clerk  
[00554511]

**EXHIBIT “A” TO RESOLUTION NO. \_\_\_\_\_**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
PARLIER AMENDING TITLE 3 OF THE PARLIER  
MUNICIPAL CODE TO ADD CHAPTER 3.17 TO IMPOSE A  
UTILITY USERS TAX RELATING TO GAS, ELECTRICITY,  
AND TELECOMMUNICATIONS SERVICES**

The City Council of the City of Parlier ordains as follows:

**SECTION 1.** The City of Parlier Municipal Code is hereby amended to add Chapter 3.17 to read as follows:

**Chapter 3.17 UTILITY USERS TAX**

- 3.17.010 Short title
- 3.17.020 General tax
- 3.17.030 Definitions
- 3.17.040 Telecommunications users tax
- 3.17.050 Electricity users tax
- 3.17.060 Gas users tax
- 3.17.070 Collection of tax from service users receiving direct purchase of gas or electricity
- 3.17.080 Effect of commingling taxable items with non-taxable items
- 3.17.090 Constitutional and statutory exemptions
- 3.17.100 Accurate jurisdictional boundaries
- 3.17.110 Substantial nexus/minimum contacts
- 3.17.120 Temporary tax percentage reduction and reinstatement tax percentage without election
- 3.17.130 Duty to collect and remit – procedures
- 3.17.140 Filing return and payment
- 3.17.150 Collection penalties – service suppliers and self-collectors
- 3.17.160 Deficiency determination and assessment – tax application errors
- 3.17.170 Administrative remedy – nonpaying service users
- 3.17.180 Actions to collect
- 3.17.190 Additional powers and duties of the tax administrator

- 3.17.200 Records
- 3.17.210 Refunds
- 3.17.220 Appeals
- 3.17.230 Independent audit of tax collection, exemption, remittance and expenditure
- 3.17.240 No injunction/writ of mandate
- 3.17.250 Remedies cumulative
- 3.17.260 Notice of changes to ordinance
- 3.17.270 Severability
- 3.17.280 Penalties
- 3.17.290 Future amendment to cited statute
- 3.17.300 Effect of State and Federal reference – Authorization

### **3.17.010 Short title**

This chapter shall be known as the “Utility Users Tax Ordinance.”

### **3.17.020 General tax**

The taxes enacted by this Ordinance are general taxes as defined in Article XIIC of the California Constitution to create needed revenue to preserve the safety and quality of life of the City of Parlier. The tax revenue generated by the utility users taxes described in this ordinance will be used to supplement the general fund.

### **3.17.030 Definitions**

Except where the context otherwise requires, the definitions given in this Section govern the construction of this Chapter:

- (a) “Ancillary communication services” means services that are associated with or incidental to the provision, use or enjoyment of telecommunications services, including but not limited to the following services:
  - (1) “Conference bridging service” means a service that links two or more participants of an audio or video conference call and may include the provision of a telephone number. Conference bridging service does not include the telecommunications services used to reach the conference bridge.
  - (2) “Detailed telecommunications billing service means a service of separately stating information pertaining to individual calls on a customer’s billing statement.



- (3) "Directory assistance" means a service of providing telephone number information, and/or address information.
- (4) "Vertical service" means a service that is offered in connection with one or more telecommunications services, which offers advanced calling features that allow customers to identify callers and to manage multiple calls and call connections, including conference bridging services.
- (5) "Voicemail service" means a service that enables the customer to store, send or receive recorded messages. Voicemail service does not include any vertical services that the customer may be required to have to utilize the voicemail service.
- (c) "Billing Address" means the mailing address of the service user where the service supplier submits invoices or bills for payment by the service user.
- (d) "City" means the City of Parlier.
- (e) "City Manager" means the City Manager of City, or his or her authorized representative.
- (f) "Communication Services" means: "telecommunication services," and "ancillary communication services."
- (g) "Gas" means natural or manufactured gas or any alternate hydrocarbon fuel, which may be substituted therefor.
- (h) "Month" means a calendar month.
- (i) "Municipal Organization" shall mean that statewide organization sanctioned by the League of California Cities, or created by statute or by voluntary action, whose purpose is to facilitate the development and dissemination of uniform rulings or interpretations regarding the application of utility users taxes to telecommunication services in the State of California.
- (j) "Non-Utility Service Supplier" means:
  - (1) a service supplier, other than a supplier of electric distribution services to all or a significant portion of the City, which generates electricity for sale to others, and shall include, but is not limited to, any publicly-owned electric utility, investor-owned utility, cogenerator, distributed generation provider, exempt wholesale generator (15 U.S.C. Section 79z-5a), municipal utility district, federal power marketing agency, electric rural cooperative, or other supplier or seller of electricity;
  - (2) an electric service provider ("ESP"), electricity broker, marketer, aggregator, pool operator, or other electricity supplier other than a supplier of electric distribution services to all or a significant portion of the City, which sells or supplies electricity or

supplemental services to electricity users within the City; and

- (3) a gas service supplier, aggregator, marketer or broker, other than a supplier of gas distribution services to all or a significant portion of the City, which sells or supplies gas or supplemental services to gas users within the City.
- (k) "Person" means, without limitation, any domestic, non-profit or foreign corporation; firm; association; syndicate; joint stock company; partnership of any kind; limited liability company; joint venture; club; trust; California business or common law trust; estate; society; cooperative; receiver, trustee, guardian or other representative appointed by order of any court; any natural individual; municipal district or municipal corporation, other than the City.
- (l) "Place of Primary Use" means the street address representative of where the customer's use of the gas, electric and/or telecommunications service primarily occurs, which must be the residential street address or the primary business street address of the customer.
- (m) "Post-paid telecommunication service" means the telecommunication service obtained by making a payment on a communication-by-communication basis either through the use of a credit card or payment mechanism such as a bank card, travel card, credit card, or debit card, or by charge made to a service number which is not associated with the origination or termination of the telecommunication service.
- (n) "Prepaid telecommunication service" means the right to access telecommunication services, which must be paid for in advance and which enables the origination of telecommunications using an access number or authorization code, whether manually or electronically dialed, and that is sold in predetermined units or dollars of which the number declines with use in a known amount.
- (o) "Private telecommunication service" means a telecommunication service that entitles the customer to exclusive or priority use of a telecommunications channel or group of channels between or among termination points, regardless of the manner in which such channel or channels are connected, and includes switching capacity, extension lines, stations, and any other associated services that are provided in connection with the use of such channel or channels. A telecommunications channel is a physical or virtual path for telecommunications over which signals are transmitted between or among customer channel termination points (*i.e.*, the location where the customer either inputs or receives the telecommunications).
- (p) "Service Address" means the residential street address or the business street address of the service user. For a telecommunication service user, "service address" means either:
  - (1) The location of the telecommunication equipment from which the communication originates or terminates, regardless of where the telecommunication service is billed or paid; or,

- (2) If the location in subsection (1) of this definition is unknown (*e.g.*, wireless telecommunications service or VoIP service), the service address means the location of the service user's place of primary use.
- (3) For prepaid telecommunication service, "service address" means the location associated with the service number.
- (q) "Service Supplier" means any person, including the City, who provides or sells telecommunication, electric, or gas service to a user of such services within the City. The term shall include any person required to collect, or self-collect under Section 3.17.060 of this Chapter, and remit a tax as imposed by this Chapter, including its billing agent in the case of electric, gas or telecommunications service suppliers.
- (r) "Service User" means a person required to pay a tax imposed by this Chapter.
- (s) "State" means the State of California.
- (t) "Tax Administrator" means the City Manager of the City of Parlier or his or her designee.
- (u) "Telecommunications services" means the transmission, conveyance, or routing of voice, data, audio, video, or any other information or signals to a point, or between or among points, using traditional "plain old telephone service ("POTS") or wireless telephone (cellular)" service, including but not limited to, digital subscriber line ("DSL"), fiber optic, and/or coaxial cable. The term "telecommunications service" includes such transmission, conveyance, or routing in which computer processing applications are used to act on the form, code or protocol of the content for purposes of transmission, conveyance or routing without regard to whether such service is referred to as "voice over internet protocol" (VoIP) services or is classified by the Federal Communications Commission as enhanced or value added, and includes video and/or data service that is functionally integrated with "telecommunication services." Telecommunications services include, but is not limited to the following services, regardless of the manner or basis on which such services are calculated or billed: ancillary communication services; intrastate, interstate and international telecommunication services; wireless telecommunications service; prepaid telecommunication service; post-paid telecommunication service; private telecommunication service; paging service; 800 service (or any other toll-free numbers designated by the Federal Communications Commission); 900 service (or any other similar numbers designated by the Federal Communications Commission for services whereby subscribers who call in to pre-recorded or live service); and value-added non-voice data service.
- (v) "Value-added non-voice data service" means a service that otherwise meets the definition of "telecommunications services" in which computer processing applications are used to act on the form, content, code, or protocol of the information or data primarily for a purpose other than transmission, conveyance or routing.

- (w) “Voice over Internet Protocol” or “VoIP” means a service that allows a customer to make voice calls using a broadband Internet connection instead of a regular (or analog) phone line. VoIP services include, but are not limited to, those that allow one customer to call other people who use the same service, and others that allow a customer to call anyone who has a telephone number, including local, long distance, mobile, and international numbers. VoIP services may work using a computer or a special VoIP phone, but may also work using a traditional phone connected to a VoIP adapter.
- (x) “Wireless Telecommunications Service” has the same meaning and usage as set forth in the Mobile Telecommunications Sourcing Act (4 U.S.C. Section 124) and the regulations thereunder.

### **3.17.040 Telecommunications Users Tax**

- (a) There is hereby imposed a tax upon every person in the City using telecommunication services. The tax imposed by this section shall be at the rate of four percent (4%) of the charges made for such services and shall be collected from the service user by the telecommunication services supplier or its billing agent. There is a rebuttable presumption that telecommunication services, which are billed to a billing or service address in the City, are used, in whole or in part, within the City’s boundaries, and such services are subject to taxation under this Chapter. If the billing address of the service user is different from the service address, the service address of the service user shall be used for purposes of imposing the tax. As used in this Section, the term “charges” shall include the value of any other services, credits, property of every kind or nature, or other consideration provided by the service user in exchange for the telecommunication services.
- (b) “Wireless Telecommunications Service” shall be sourced in accordance with the sourcing rules set forth in the Mobile Telecommunications Sourcing Act (4 U.S.C. Section 124). The Tax Administrator may issue and disseminate to telecommunication service suppliers, which are subject to the tax collection requirements of this Chapter, sourcing rules for the taxation of other telecommunication services, including but not limited to post-paid telecommunication services, prepaid telecommunication services, and private telecommunication services, provided that such rules are based upon custom and common practice that further administrative efficiency and minimize multi-jurisdictional taxation.
- (c) The Tax Administrator may issue and disseminate to telecommunication service suppliers, which are subject to the tax collection requirements of this Chapter, an administrative ruling identifying those telecommunication services, or charges therefor, that are subject to the tax of subsection (a) above. This administrative ruling shall not impose a new tax, revise an existing tax methodology as stated in this Section, or increase an existing tax, but shall be deemed an administrative adjustment as provided by California Government Code Section 53750(h)(2)(A).

- (d) To facilitate the uniform interpretation and application of similar ordinance provisions in other local jurisdictions in the State, the Tax Administrator shall, prior to issuing and disseminating a sourcing rule or an administrative tax ruling, submit its proposed sourcing rule or administrative tax ruling to the Municipal Organization for review and comment, according to the rules and procedures of that organization, or its successor organization.
- (e) As used in this section, the term “telecommunication services” shall not include charges for services paid for by inserting coins in coin-operated telephones except that where such coin-operated telephone service is furnished for a guaranteed amount, the amounts paid under such guarantee plus any fixed monthly or other periodic charge shall be included in the base for computing the amount of tax due.
- (f) To prevent actual multi-jurisdictional taxation of telecommunication services subject to tax under this section, any service user, upon proof to the Tax Administrator that the service user has previously paid the same tax in another state or city on such telecommunication services, shall be allowed a credit against the tax imposed to the extent of the amount of such tax legally imposed in such other state or city; provided, however, the amount of credit shall not exceed the tax owed to the City under this section.
- (g) The tax on telecommunication services imposed by this section shall be collected from the service user by the service supplier. The amount of tax collected in one (1) month shall be remitted to the Tax Administrator, and must be received by the Tax Administrator on or before the twentieth (20th) day of the following month.

### **3.17.050 Electricity Users Tax**

- (a) There is hereby imposed a tax upon every person using electricity in the City. The tax imposed by this section shall be at the rate of four percent (4%) of the charges made for such electricity, and for any supplemental services or other associated activities directly related to and/or necessary for the provision of electricity to the service user, which are provided by a service supplier or non-utility service supplier to a service user. The tax shall be collected from the service user by the service supplier or non-utility service supplier, or its billing agent.
- (b) As used in this section, the term “charges” shall apply to all services, components and items that are: 1) necessary for or common to the receipt, use or enjoyment of electric service; or, 2) currently are or historically have been included in a single or bundled rate for electric service by a local distribution company to a class of retail customers. The term “charges” shall include, but is not limited to, the following charges:
  - (1) energy charges;
  - (2) distribution or transmission charges;
  - (3) metering charges;



- (4) stand-by, reserves, firming, ramping, voltage support, regulation, emergency, or other similar charges for supplemental services to self-generation service users;
  - (5) customer charges, late charges, service establishment or reestablishment charges, demand charges, fuel or other cost adjustments, power exchange charges, independent system operator (“ISO”) charges, stranded investment or competitive transition charges (“CTC”), public purpose program charges, nuclear decommissioning charges, trust transfer amounts (bond financing charges), franchise fees, franchise surcharges, annual and monthly charges, and other charges, fees or surcharges which are necessary for or common to the receipt, use or enjoyment of electric service; and,
  - (6) charges, fees, or surcharges for electricity services or programs which are mandated by the California Public Utilities Commission or the Federal Energy Regulatory Commission, without regard for whether such charges, fees, or surcharges appear on a bundled or line item basis on the customer billing.
- (c) As used in this section, the term “charges” shall include the value of any other services, credits, property of every kind or nature, or other consideration provided by the service user in exchange for the electricity or services related to the provision of such electricity.
- (d) The Tax Administrator, from time to time, may survey the electric service suppliers to identify the various unbundled billing components of electric retail service that they commonly provide to residential and commercial/industrial customers in the City, and the charges therefor, including those items that are mandated by State or federal regulatory agencies as a condition of providing such electric service. The Tax Administrator, thereafter, may issue and disseminate to such electric service suppliers an administrative ruling identifying those components and items which are: 1) necessary for or common to the receipt, use or enjoyment of electric service; or, 2) currently are or historically have been included in a single or bundled rate for electric service by a local distribution company to a class of retail customers. Charges for such components and items shall be subject to the tax of subsection (a) above.
- (e) As used in this section, the term “using electricity” shall not include the mere receiving of such electricity by an electrical corporation or governmental agency at a point within the City for resale.
- (f) The tax on electricity provided by self-production or by a non-utility service supplier not under the jurisdiction of this Chapter shall be collected and remitted in the manner set forth in Section 3.17.070 of this Chapter. All other taxes on charges for electricity imposed by this section shall be collected from the service user by the electric service supplier or its billing agent.
- (g) The amount of tax collected in one (1) month shall be remitted to the Tax Administrator, and must be received by the Tax Administrator on or before the twentieth (20th) day of the following month.

### 3.17.060 Gas Users Tax

- (a) There is hereby imposed a tax upon every person using gas in the City, which is transported and delivered through a pipeline distribution system. The tax imposed by this section shall be at the rate of four percent (4%) of the charges made for such gas, including all services related to the storage, transportation and delivery of such gas. The tax shall be collected from the service user by the service supplier or non-utility service supplier, or its billing agent.
- (b) As used in this section, the term “charges” shall apply to all services, components and items for gas service that are: 1) necessary for or common to the receipt, use or enjoyment of gas service; or, 2) currently are, or historically have been, included in a single or bundled rate for gas service by a local distribution company to a class of retail customers. The term “charges” shall include, but is not limited to, the following charges:
  - (1) the commodity charges for purchased gas, or the cost of gas owned by the service user (including the actual costs attributed to drilling, production, lifting, storage, gathering, trunkline, pipeline, and other operating costs associated with the production and delivery of such gas), which is delivered through a gas pipeline distribution system;
  - (2) gas transportation charges (including interstate charges to the extent not included in commodity charges);
  - (3) storage charges; provided, however, that the service supplier shall not be required to apply the tax to any charges for gas storage services when the service supplier cannot, as a practical matter, determine the jurisdiction where such stored gas is ultimately used; but it shall be the obligation of the service user to self-collect the amount of tax not applied to any charge for gas storage by the service supplier and to remit the tax to the appropriate jurisdiction;
  - (4) capacity or demand charges, late charges, service establishment or reestablishment charges, transition charges, customer charges, minimum charges, annual and monthly charges, and any other charges which are necessary for or common to the receipt, use or enjoyment of gas service; and,
  - (5) charges, fees, or surcharges for gas services or programs which are mandated by the California Public Utilities Commission or the Federal Energy Regulatory Commission, whether or not such charges, fees, or surcharges appear on a bundled or line item basis on the customer billing.
- (c) As used in this section, the term “charges” shall include the value of any other services, credits, property of every kind or nature, or other consideration provided by the service user in exchange for the gas or services related to the delivery of such gas.
- (d) The Tax Administrator, from time to time, may survey the gas service suppliers to identify the various unbundled billing components of gas retail service that they commonly provide to residential and commercial/industrial customers in the City, and the



charges therefor, including those items that are mandated by State or federal regulatory agencies as a condition of providing such gas service. The Tax Administrator, thereafter, may issue and disseminate to such gas service suppliers an administrative ruling identifying those components and items which are: 1) necessary for or common to the receipt, use or enjoyment of gas service; or, 2) currently are or historically have been included in a single or bundled rate for gas service by a local distribution company to a class of retail customers. Charges for such components and items shall be subject to the tax of subsection (a) above.

- (e) There shall be excluded from the calculation of the tax imposed in this section, charges made for gas which is to be resold and delivered through a pipeline distribution system.
- (f) The tax on gas provided by self-production or by a non-utility service supplier not under the jurisdiction of this Chapter shall be collected and remitted in the manner set forth in Section 3.17.070 of this Chapter. All other taxes on charges for gas imposed by this section shall be collected from the service user by the gas service supplier or its billing agent. The amount of tax collected in one (1) month shall be remitted to the Tax Administrator, and must be received by the Tax Administrator, on or before the twentieth (20th) day of the following month.

### **3.17.070 Collection of Tax from Service Users Receiving Direct Purchase of Gas or Electricity**

- (a) Any service user subject to the tax imposed by Section 3.17.050 or by Section 3.17.060 of this Chapter, which produces gas or electricity for self-use; which receives gas or electricity, including any related supplemental services, directly from a non-utility service supplier not under the jurisdiction of this Chapter; or which, for any other reason, is not having the full tax collected and remitted by its service supplier, a non-utility service supplier, or its billing agent on the use of gas or electricity in the City, including any related supplemental services, shall report said fact to the Tax Administrator and shall remit the tax due directly to the Tax Administrator within thirty (30) days of such use. In lieu of paying said actual tax, the service user may, at its option, remit to the Tax Administrator within thirty (30) days of such use an estimated amount of tax measured by the tax billed in the previous month, or upon the payment pattern of similar customers of the service supplier using similar amounts of gas or electricity, provided that the service user shall submit an adjusted payment or request for credit, as appropriate, within sixty (60) days following each calendar quarter. The credit, if approved by the Tax Administrator, may be applied against any subsequent tax bill that becomes due.
- (b) The Tax Administrator may require said service user to identify its non-utility service supplier and provide, subject to audit: invoices; books of account; or other satisfactory evidence documenting the quantity of gas or electricity used, including any related supplemental services, and the cost or price thereof. If the service user is unable to provide such satisfactory evidence, or if the administrative cost of calculating the tax in the opinion of the Tax Administrator is excessive, the Tax Administrator may determine the tax by applying the tax rate to the equivalent charges the service user would have

incurred if the gas or electricity used, including any related supplemental services, had been provided by the service supplier that is the primary supplier of gas or electricity within the City. The tax rate imposed by this section shall be at the rate of four percent (4%) of the charges made, including all services related to the storage, transportation and delivery of such gas or electricity.

### **3.17.080 Effect of Commingling Taxable Items with Non-Taxable Items**

Except as otherwise provided by applicable federal or State law, if any nontaxable charges are combined with and not separately stated from taxable service charges on the customer bill or invoice of a service supplier, the combined charge is subject to tax unless the service supplier identifies, by reasonable and verifiable standards, the portions of the combined charge that are nontaxable and taxable through the service supplier's books and records kept in the regular course of business, and in accordance with generally accepted accounting principles. The service supplier has the burden of proving the proper apportionment of taxable and non-taxable charges.

### **3.17.090 Constitutional and Statutory Exemptions**

- (a) Nothing in this Chapter shall be construed as imposing a tax upon:
  - (1) any person or service when imposition of such tax upon that person or service would be in violation of a federal or State statute, the Constitution of the United States or the Constitution of the State of California; or
  - (2) the City.
- (b) Any person who is exempt from the tax imposed by this Chapter pursuant to subsection (a) shall file an application with the Tax Administrator for an exemption; provided, however, this requirement shall not apply to a service user that is a State or federal agency or subdivision with a commonly recognized name. Said application shall be made upon a form approved by the Tax Administrator and shall state those facts, declared under penalty of perjury, which qualify the applicant for an exemption, and shall include the names of all utility service suppliers serving that service user. If deemed exempt by the Tax Administrator, such service user shall give the Tax Administrator timely written notice of any change in utility service suppliers so that the Tax Administrator can properly notify the new utility service supplier of the service user's tax exempt status. A service user that fails to comply with this Section shall not be entitled to a refund of utility users taxes collected and remitted to the Tax Administrator from such service user as a result of such non-compliance. Upon request of the Tax Administrator, a service supplier or non-utility service supplier, or its billing agent, shall provide a list of the names and addresses of those customers which, according to its billing records, are deemed exempt from the utility users tax.
- (c) The City Council may, by resolution, establish one or more classes of persons or one or more classes of utility service otherwise subject to payment of a tax imposed by this Chapter 3.17 and provide that such classes of persons or service shall be exempt, in

whole or in part from such tax for a specified period of time.

- (d) The decision of the Tax Administrator may be appealed pursuant to Section 3.17.220 of this Chapter. Filing an application with the Tax Administrator and appeal to the City Administrator pursuant to Section 3.17.220 of this Chapter is a prerequisite to a suit thereon.

### **3.17.100 Accurate jurisdictional boundaries**

The City shall make available, upon request, an accurate description of its jurisdictional boundaries based on street addresses and/or ZIP Plus Four, in an electronic format. If a service supplier relies upon such information provided by City, it shall not be responsible for any errors in taxation that may result.

### **3.17.110 Substantial Nexus / Minimum Contacts**

For purposes of imposing a tax or establishing a duty to collect and remit a tax under this Chapter, “substantial nexus” and “minimum contacts” shall be construed broadly in favor of the imposition, collection and/or remittance of the utility users tax to the fullest extent permitted by State and federal law, and as it may change from time to time by judicial interpretation or by statutory enactment. Any telecommunication service (including VoIP) used by a person with a service address in the City, which service is capable of terminating a call to another person on the general telephone network, shall be subject to a rebuttable presumption that “substantial nexus/minimum contacts” exists for purposes of imposing a tax, or establishing a duty to collect and remit a tax, under this Chapter.

### **3.17.120 Temporary Tax Percentage Reduction and Reinstatement of Tax Percentage without Election**

The City Council may, by resolution and upon a majority vote of the Council, temporarily reduce the tax percentage in Sections 3.17.040 through 3.17.060 for a period of no more than twelve (12) months. The Tax Administrator shall implement the temporary tax reduction by giving sixty (60) days written notice to all affected service suppliers as required by Public Utilities Code Section 799. At the end of the twelve- (12-) month period, the original tax percentage shall be automatically reinstated without further notice or action by the City Council.

In a resolution granting a temporary tax rebate or tax reduction, the City Council shall make the following finding: The temporary tax reduction shall not adversely affect the City’s ability to meet its financial obligations as contemplated in its current or its proposed budget.

Nothing herein shall prohibit the City Council from adopting consecutive temporary tax percentage reductions, as provided herein.

As stated in Government Code Section 9611, the enactment of a temporary tax percentage reduction by the City Council shall not constitute a repeal of one or more of the original provisions of this Chapter. Upon the expiration of the time of the temporary tax percentage

reduction, the original provisions of this Chapter shall have the same force and effect as if the temporary tax percentage reduction had not been enacted. Nothing herein is intended to constitute a decrease in a tax, or an increase in a tax requiring election approval under California Constitution Article XIII C; and to the extent that any aspect of a temporary tax percentage reduction is found to invoke such a requirement, the entire temporary tax percentage reduction shall be deemed null and *void ab initio*, and there shall be no entitlement to such tax reduction for any service user.

### **3.17.130 Duty to Collect and Remit – Procedures**

The duty of service suppliers to collect and remit the taxes imposed by the provisions of this Chapter shall be performed as follows:

- (a) The tax shall be collected insofar as practicable at the same time as, and along with, the charges made in accordance with the regular billing practice of the service supplier. Where the amount paid by a service user to a service supplier is less than the full amount of the charge and tax which was accrued for the billing period, a proportionate share of both the charge and the tax shall be deemed to have been paid. In those cases where a service user has notified the service supplier of refusal to pay the tax imposed on said charges, Section 3.17.170 shall apply.
- (b) The duty of a service supplier to collect the tax from a service user shall commence with the beginning of the first regular billing period applicable to the service user where all charges normally included in such regular billing are subject to the provisions of this Chapter. Where a person receives more than one billing, one or more being for different periods than another, the duty to collect shall arise separately for each billing period.

### **3.17.140 Filing return and payment**

Each person required by this Chapter to remit a tax shall file a return with the Tax Administrator or his or her designated agent, on forms approved by the Tax Administrator on or before the due date. The full amount of the tax owed shall be included with the return and filed with the Tax Administrator or his or her designated agent. The Tax Administrator is authorized to require such additional information as he or she deems necessary to determine if the tax is being levied, collected and remitted in accordance with this Chapter. Returns are due immediately upon cessation of business for any reason. Pursuant to California Revenue and Tax Code Section 7284.6, the Tax Administrator, and its agents, shall maintain such filing returns as confidential information.

### **3.17.150 Collection Penalties - service suppliers or self-collectors**

- (a) Taxes collected from a service user, or self-collected by a service user subject to Section 3.17.070 of this Chapter, are delinquent if not received by the Tax Administrator on or before the due date. Should the due date occur on a weekend or legal holiday, the return must be received by the Tax Administrator on or before the first regular working day following the weekend or legal holiday. A direct deposit, including electronic fund

transfers and other similar methods of electronically exchanging monies between financial accounts, made by a service supplier in satisfaction of its obligations under this subsection shall be considered timely if the transfer is initiated on or before the due date, and the transfer settles into the City's account on or before the following business day.

- (b) If a service supplier, or a service user subject to Section 3.17.070 of this Chapter, fails to remit any tax collected, on or before the due date, said person shall pay a penalty for such delinquencies at the rate of fifteen percent (15%) of the total tax that is delinquent in the remittance, and shall pay interest at the rate of three-quarters of one percent (.75%) per month, or any fraction thereof, on the amount of the tax, exclusive of penalties, from the date on which the remittance first became delinquent, until paid.
- (c) The Tax Administrator shall have the power to impose additional penalties upon persons required to collect and/or remit taxes pursuant to the provisions of this Chapter for fraud or gross negligence in reporting or remitting at the rate of fifteen percent (15%) of the amount of the tax collected and/or required to be remitted, or as recomputed by the Tax Administrator.
- (d) For collection purposes only, every penalty imposed and such interest that is accrued under the provisions of this section shall become a part of the tax herein required to be paid.
- (e) Notwithstanding the foregoing, the Tax Administrator may, in his or her discretion, modify the due dates and/or penalty and interest provisions of this Chapter to be consistent with any uniform standards or procedures that are mutually agreed upon by UUT public agencies, or otherwise legally established, to create a UUT central payment location or mechanism.

### **3.17.160 Deficiency Determination and Assessment – tax application errors**

- (a) The Tax Administrator shall make a deficiency determination if he or she determines that any person required to collect or self-collect taxes pursuant to the provisions of this Chapter has failed to collect and remit the proper amount of tax by improperly or failing to apply the tax to one or more taxable services or charges.
- (b) The Tax Administrator shall mail a notice of such deficiency determination to the person required to pay or remit the tax, which notice shall refer briefly to the amount of the taxes owed, plus interest at the rate of three-quarters of one percent (.75%) per month, or any fraction thereof, on the amount of the tax from the date on which the tax should have been received by the City. Within fourteen (14) calendar days after the date of service of such notice, the person may request in writing to the Tax Administrator for a hearing on the matter. If the person fails to request a hearing within the prescribed time period, the amount of the deficiency determination shall become a final assessment, and shall immediately be due and owing to the City.
- (c) If the person requests a hearing, the Tax Administrator shall cause the matter to be set for



hearing, which shall be held within thirty (30) days after receipt of the written request for hearing. Notice of the time and place of the hearing shall be mailed by the Tax Administrator to such person at least ten (10) calendar days prior to the hearing, and, if the Tax Administrator desires said person to produce specific records at such hearing, such notice may designate the records requested to be produced.

- (d) At the time fixed for the hearing, the Tax Administrator shall hear all relevant testimony and evidence, including that of any other interested parties. At the discretion of the Tax Administrator, the hearing may be continued from time to time for the purpose of allowing the presentation of additional evidence. Within a reasonable time following the conclusion of the hearing, the Tax Administrator shall issue a final assessment (or non-assessment), thereafter, by confirming, modifying or rejecting the original deficiency determination, and shall mail a copy of such final assessment to person owing the tax. The decision of the Tax Administrator may be appealed pursuant to Section 3.17.220 of this Chapter. Filing an application with the Tax Administrator and appeal to the City Manager pursuant to Section 3.17.220 of this Chapter is a prerequisite to a suit thereon.
- (e) Payment of the final assessment shall become delinquent if not received by the Tax Administrator on or before the thirtieth (30th) day following the date of receipt of the notice of final assessment. The penalty for delinquency shall be fifteen percent (15%) on the total amount of the assessment, along with interest at the rate of three-quarters of one percent (.75%) per month, or any fraction thereof, on the amount of the tax, exclusive of penalties, from the date of delinquency, until paid. The applicable statute of limitations regarding a claim by the City seeking payment of a tax assessed under this Section 3.17.160 shall commence from the date of delinquency as provided in this subsection (e).
- (f) All notices under this section may be sent by regular mail, postage prepaid, and shall be deemed received on the third calendar day following the date of mailing, as established by a proof of mailing.

### **3.17.170 Administrative remedy – nonpaying service users**

- (a) Whenever the Tax Administrator determines that a service user has deliberately withheld the amount of the tax owed by the service user from the amounts remitted to a person required to collect the tax, or whenever the Tax Administrator deems it in the best interest of the City, he or she may relieve such person of the obligation to collect the taxes due under this Chapter from certain named service users for specific billing periods. Whenever the service user has failed to pay the amount of tax owed for a period of two (2) or more billing periods, the service supplier shall be relieved of the obligation to collect taxes due. The service supplier shall provide the City with the names and addresses of such service users and the amounts of taxes owed under the provisions of this Chapter.
- (b) In addition to the tax owed, the service user shall pay a delinquency penalty at the rate of fifteen percent (15%) of the total tax that is owed, and shall pay interest at the rate of three-quarters of one percent (.75%) per month, or any fraction thereof, on the amount of

the tax, exclusive of penalties, from the due date, until paid.

- (c) The Tax Administrator shall notify the non-paying service user that the Tax Administrator has assumed the responsibility to collect the taxes due for the stated periods and demand payment of such taxes, including penalties and interest. The notice shall be served on the service user by personal delivery or by deposit of the notice in the United States mail, postage prepaid, addressed to the service user at the address to which billing was made by the person required to collect the tax; or, should the service user have a change of address, to his or her last known address.
- (d) If the service user fails to remit the tax to the Tax Administrator within thirty (30) days from the date of the service of the notice upon him or her, the Tax Administrator may impose an additional penalty of fifteen percent (15%) of the amount of the total tax that is owed.

### **3.17.180 Actions to Collect**

Any tax required to be paid by a service user under the provisions of this Chapter shall be deemed a debt owed by the service user to the City. Any such tax collected from a service user which has not been remitted to the Tax Administrator shall be deemed a debt owed to the City by the person required to collect and remit and shall no longer be a debt of the service user. Any person owing money to the City under the provisions of this Chapter shall be liable to an action brought in the name of the City for the recovery of such amount, including penalties and interest as provided for in this Chapter, along with any collection costs incurred by the City as a result of the person's noncompliance with this Chapter, including, but not limited to, reasonable attorneys' fees. In the event that a service user or service supplier owing a tax under this chapter files bankruptcy, then such debt to the City shall be deemed an unsecured priority excise tax obligation under 11 U.S.C. Section 507(a)(8)(C).

### **3.17.190 Additional Powers and Duties of the Tax Administrator**

- (a) The Tax Administrator shall have the power and duty, and is hereby directed, to enforce each and all of the provisions of this Chapter.
- (b) The Tax Administrator may adopt administrative rules and regulations not inconsistent with provisions of this Chapter for the purpose of interpreting, clarifying, carrying out and enforcing the payment, collection and remittance of the taxes herein imposed. A copy of such administrative rules and regulations shall be on file in the Tax Administrator's office.
- (c) Upon a proper showing of good cause, the Tax Administrator may make administrative agreements, with appropriate conditions, to vary from the strict requirements of this Chapter and thereby: (1) conform to the billing procedures of a particular service supplier (or service user subject to Section 3.17.070 of this Chapter) so long as said agreements result in the collection of the tax in conformance with the general purpose and scope of this Chapter; or (2) to avoid a hardship where the administrative costs of collection and



remittance greatly outweigh the tax benefit. A copy of each such agreement shall be on file in the Tax Administrator's office, and are voidable by the Tax Administrator or the City at any time.

- (d) The Tax Administrator may conduct an audit, to ensure proper compliance with the requirements of this Chapter, of any person required to collect and/or remit a tax pursuant to this Chapter. The Tax Administrator shall notify said person of the initiation of an audit in writing. In the absence of fraud or other intentional misconduct, the audit period of review shall not exceed a period of three (3) years next preceding the date of receipt of the written notice by said person from the Tax Administrator. Upon completion of the audit, the Tax Administrator may make a deficiency determination pursuant to Section 3.17.160 of this Chapter for all taxes, penalties and interest owed and not paid, as evidenced by information provided by such person to the Tax Administrator. If said person is unable or unwilling to provide sufficient records to enable the Tax Administrator to verify compliance with this Chapter, the Tax Administrator is authorized to make a reasonable estimate of the deficiency and issue a deficiency determination assessment. Said deficiency determination assessment shall be entitled to a rebuttable presumption of correctness.
- (e) Upon receipt of a written request of a taxpayer, and for good cause, the Tax Administrator may extend the time for filing any statement required pursuant to this Chapter for a period not to exceed forty-five (45) days, provided that the time for filing the required statement has not already passed when the request is received. No penalty for delinquent payment shall accrue by reason of such extension. Interest shall accrue during said extension at the rate of three-quarters of one percent (.75%) per month, prorated for any portion thereof.
- (f) The Tax Administrator shall determine the eligibility of any person who asserts a right to exemption from, or a refund of, the tax imposed by this Chapter.
- (g) The Tax Administrator, with the written approval of the City Attorney, may compromise a claim pursuant to this Chapter where the portion of the claim proposed to be released is less than the amount set by separate resolution of the City Council relating to the settlement of general liability claims against the City and, with the approval of the City Attorney and the City Council, may compromise such a claim where the portion proposed to be released is equal to or greater than the amount set by separate resolution of the City Council relating to the settlement of general liability claims against the City.
- (h) Notwithstanding any provision in this Chapter to the contrary, the Tax Administrator may waive any penalty or interest imposed upon a person required to collect and/or remit for failure to collect the tax imposed by this Chapter if the non-collection occurred in good faith. In determining whether the non-collection was in good faith, the Tax Administrator shall take into consideration industry practice or other precedence.

### 3.17.200 Records

- (a) It shall be the duty of every person required to collect and/or remit to the City any tax imposed by this Chapter to keep and preserve, for a period of at least three (3) years, all records as may be necessary to determine the amount of such tax that such person may have been liable for the collection of and remittance to the Tax Administrator, which records the Tax Administrator shall have the right to inspect at a reasonable time.
- (b) The City, through its City Council, may issue an administrative subpoena to compel a person to deliver, to the Tax Administrator, copies of all records deemed necessary by the Tax Administrator to establish compliance with this Chapter, including the delivery of records in a common electronic format on readily available media if such records are kept electronically by the person in the usual and ordinary course of business. As an alternative to delivering the subpoenaed records to the Tax Administrator on or before the due date provided in the administrative subpoena, such person may provide access to such records outside the City on or before the due date, provided that such person shall reimburse the City for all reasonable travel expenses incurred by the City to inspect those records, including travel, lodging, meals, and other similar expenses, but excluding the normal salary or hourly wages of those persons designated by the City to conduct the inspection.
- (c) The Tax Administrator is authorized to execute a non-disclosure agreement approved by the City Attorney to protect the confidentiality of customer information pursuant to California Revenue and Tax Code Sections 7284.6 and 7284.7. The Tax Administrator may request from a person providing transportation or distribution services of gas or electricity to service users within the City, a list of the names, billing and service addresses, quantities of gas or electricity delivered, and other pertinent information, of its transportation customers within the City pursuant to California Public Utilities Code Section 6354(e).
- (d) If a service supplier uses a billing agent or billing aggregator to bill, collect, and/or remit the tax, the service supplier shall: (1) provide to the Tax Administrator the name, address and telephone number of each billing agent and billing aggregator currently authorized by the service supplier to bill, collect, and/or remit the tax to the City; and, (2) upon request of the Tax Administrator, deliver, or effect the delivery of, any information or records in the possession of such billing agent or billing aggregator that, in the opinion of the Tax Administrator, is necessary to verify the proper application, calculation, collection and/or remittance of such tax to the City.
- (e) If any person subject to record-keeping under this section unreasonably denies the Tax Administrator, or the Tax Administrator's designated representative, access to such records, or fails to produce the information requested in an administrative subpoena within the time specified, the Tax Administrator may impose a penalty of five hundred dollars (\$500) on such person for each day following: 1) the initial date that the person refuses to provide such access; or, 2) the due date for production of records as set forth in

the administrative subpoena. This penalty shall be in addition to any other penalty imposed under this Chapter.

### **3.17.210 Refunds.**

- (a) Whenever the amount of any tax has been overpaid, paid more than once, or has been erroneously or illegally collected or received by the Tax Administrator under this Chapter, it may be refunded as provided in this section.
- (b) The Tax Administrator may refund any tax that has been overpaid, paid more than once, or has been erroneously or illegally collected or received by the Tax Administrator under this Chapter, provided that no refund shall be paid under the provisions of this section unless the claimant or his or her guardian, conservator, executor or administrator has submitted a written claim, under penalty of perjury, to the Tax Administrator within one year of the overpayment or erroneous or illegal collection of said tax. Such claim must clearly establish claimant's right to the refund by written records showing entitlement thereto. Nothing herein shall permit the filing of a refund claim on behalf of a class or group of taxpayers. Where the amount of any individual refund claim is in excess of the amount set by separate resolution of the City Council relating to the settlement of general liability claims against the City, City Council approval shall be required.
- (c) The Tax Administrator, or the City Council where the claim is in excess of the amount set by separate resolution of the City Council relating to the settlement of general liability claims against the City, shall act upon the refund claim within forty-five (45) days of the initial receipt of the refund claim. Said decision shall be final. If the Tax Administrator/City Council fails or refuses to act on a refund claim within the forty-five (45) day period, the claim shall be deemed to have been rejected by the Tax Administrator/City Council on the forty-fifth (45th) day. The Tax Administrator shall give notice of the action in a form which substantially complies with that set forth in Government Code Section 913.
- (d) The filing of a written claim is a prerequisite to any suit thereon. Any action brought against the City pursuant to this section shall be subject to the provisions of Government Code Sections 945.6 and 946.
- (e) Notwithstanding the notice provisions of subsection (a) of this section, in the event that a service supplier, or a service user subject to Section 3.17.070 hereof, remits a tax to City in excess of the amount of tax imposed by this Chapter, said service supplier, or service user subject to Section 3.17.070 hereof, may claim credit for such overpayment against the amount of tax which is due upon any other monthly returns to the Tax Administrator, provided such credit is claimed in a return dated no later than one year from the date of overpayment of said tax. The Tax Administrator shall first determine the validity of the service user's claim of credit, and the underlying basis for such claim.
- (f) Notwithstanding the notice provisions of subsection (a) of this section, a service supplier that has collected any amount of tax in excess of the amount of tax imposed by this

Chapter and actually due from a service user (whether due to overpayment or erroneous or illegal collection of said tax), may refund such amount to the service user, or credit to charges subsequently payable by the service user to the service supplier, and claim credit for such overpayment against the amount of tax which is due upon any other monthly returns to the Tax Administrator, provided such credit is claimed in a return dated no later than one year from the date of overpayment or erroneous or illegal collection of said tax. The Tax Administrator shall first determine the validity of the service user's claim of credit, and the underlying basis for such claim.

### **3.17.220 Appeals**

- (a) The provisions of this section apply to any decision (other than a decision relating to a refund pursuant to Section 3.17.210 of this Chapter), deficiency determination, assessment, or administrative ruling of the Tax Administrator. Any person aggrieved by any decision (other than a decision relating to a refund pursuant to Section 3.17.210 of this Chapter), deficiency determination, assessment, or administrative ruling of the Tax Administrator, shall be required to comply with the appeals procedure of this section. Compliance with this section shall be a prerequisite to a suit thereon. [See Government Code Section 935(b).] Nothing herein shall permit the filing of a claim or action on behalf of a class or group of taxpayers.
- (b) If any person is aggrieved by any decision (other than a decision relating to a refund pursuant to Section 3.17.210 of this Chapter), deficiency determination, assessment, or administrative ruling of the Tax Administrator; he or she may appeal to the City Manager by filing a notice of appeal with the City Clerk within fourteen (14) days of the date of the decision, deficiency determination, assessment, or administrative ruling of the Tax Administrator which aggrieved the service user or service supplier.
- (c) The matter shall be set for hearing no more than thirty (30) days from the receipt of the appeal. The appellant shall be served with notice of the time and place of the hearing, as well as any relevant materials, at least five (5) calendar days prior to the hearing. The hearing may be continued from time to time upon mutual consent. At the time of the hearing, the appealing party, the Tax Administrator, the City Manager, and any other interested person may present such relevant evidence as he or she may have relating to the determination from which the appeal is taken.
- (d) Based upon the submission of such evidence and the review of the City's files, the City Manager shall issue a written notice and order upholding, modifying or reversing the determination from which the appeal is taken. The notice shall be given within fourteen (14) days after the conclusion of the hearing and shall state the reasons for the decision. The notice shall specify that the decision is final and that any petition for judicial review shall be filed within ninety (90) days from the date of the decision in accordance with Code of Civil Procedure Section 1094.6. If the City Manager fails or refuses to act on a refund claim within the fourteen (14) day period, the claim shall be deemed to have been rejected by the City Manager on the fourteenth (14th) day.

- (e) All notices under this section may be sent by regular mail, postage prepaid, and shall be deemed received on the third calendar day following the date of mailing, as established by a proof of mailing.

### **3.17.230 Independent Audit of Tax Collection, Exemption, Remittance, and Expenditure**

The City shall annually verify that the taxes owed under this Chapter have been properly applied, exempted, collected, and remitted in accordance with this Chapter, and properly expended according to applicable municipal law. The annual verification shall be performed by a qualified independent third party and the review shall employ reasonable, cost-effective steps to assure compliance, including the use of sampling audits. The verification shall not be required of tax remitters where the cost of the verification may exceed the tax revenues to be reviewed.

### **3.17.240 No Injunction/Writ of Mandate**

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action, or proceeding in any court against this City or against any officer of the City to prevent or enjoin the collection under this Chapter of any tax or any amount of tax required to be collected and/or remitted.

### **3.17.250 Remedies Cumulative**

All remedies and penalties prescribed by this Chapter or which are available under any other provision of law or equity, including but not limited to the California False Claims Act (Government Code Section 12650, *et seq.*) and the California Unfair Practices Act (Business and Professions Code Section 17070, *et seq.*), are cumulative. The use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions of this Chapter.

### **3.17.260 Notice of Changes to Ordinance**

If a tax under this Chapter is added, repealed, increased, reduced, or the tax base is changed, the Tax Administrator shall follow the notice requirements of California Public Utilities Code Section 799. Prior to the effective date of the ordinance change, the service supplier shall provide the Tax Administrator with a copy of any written procedures describing the information that the service supplier needs to implement the ordinance change. If the service supplier fails to provide such written instructions, the Tax Administrator, or his or her agent, shall send, by first class mail, a copy of the ordinance change to all collectors and remitters of the City's utility users taxes according to the latest payment records of the Tax Administrator.

### **3.17.270 Severability**

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Chapter or any part thereof is for any reason held to be invalid, unlawful or unconstitutional, such decision, and the decision not to enforce such, shall not affect the validity of the remaining portion of this Chapter or any part thereof. The City Council hereby declares that it would have passed each



section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared invalid, unlawful or unconstitutional.

### **3.17.280 Penalties**

Any person violating any of the provisions of this Chapter shall be deemed guilty of a misdemeanor, or an infraction at the discretion of the City Attorney, and upon conviction punished pursuant to this Code.

### **3.17.290 Future Amendment to Cited Statute**

Unless specifically provided otherwise, any reference to a State or federal statute in this Chapter shall mean such statute as it may be amended from time to time.

### **3.17.300 Effect of State and Federal Reference – Authorization**

Unless specifically provided otherwise, any reference to a State or federal statute in this chapter shall mean such statute as it may be amended from time to time, provided that such reference to a statute herein shall not include any subsequent amendment thereto, or to any subsequent change of interpretation thereto by a state or federal agency or court of law with the duty to interpret such law, to the extent that such amendment or change of interpretation would require voter approval under California law, or to the extent that such change would result in a tax decrease (as a result of excluding all or a part of a utility service, or charge therefore, from taxation). Only to the extent voter approval would otherwise be required or a tax decrease would result, the prior version of the statute (or interpretation) shall remain applicable; for any application or situation that would not require voter approval or result in a decrease of a tax, provisions of the amended statute (or new interpretation) shall be applicable to the maximum possible extent.

To the extent that the City's authorization to collect or impose any tax imposed under this chapter is expanded or limited as a result of changes in State or federal law, no amendment or modification of this chapter shall be required to conform the tax to those changes, and the tax shall be imposed and collected to the full extent of the authorization up to the full amount of the tax imposed under this chapter.

**SECTION 2.** If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

**SECTION 3.** Amendment or Repeal. Chapter 3.17 of the Municipal Code may be repealed or amended by the City Council without a vote of the people. However, as required by Article XIIC of the California Constitution, voter approval is required for any amendment provision that would increase the rate of any tax levied pursuant to this Ordinance. The People of the City of Parlier affirm that the following actions shall not constitute an increase of the rate of a tax:



1. The restoration of the rate of the tax to a rate that is no higher than that set by this Ordinance, if the City Council has acted to reduce the rate of the tax;
2. An action that interprets or clarifies the methodology of the tax, or any definition applicable to the tax, so long as interpretation or clarification (even if contrary to some prior interpretation or clarification) is not inconsistent with the language of this Ordinance.
3. The establishment of a class of person that is exempt or excepted from the tax or the discontinuation of any exemption or exception (other than the discontinuation of an exemption or exception specifically set forth in this Ordinance); and
4. The collection of the tax imposed by this Ordinance, even if the City had, for some period of time, failed to collect the tax.

**SECTION 4.** If a majority (fifty percent (50%) plus 1) of the voters voting thereon approve this Chapter 3.17, it shall become effective immediately after the results of the election are declared by the City Council.

**INTRODUCED** at a regular meeting of the Council on the 8th day of February, 2018.

**PASSED AND ADOPTED** as an ordinance of the City of Parlier at a regular meeting of said Council on the \_\_\_\_ day of February, 2018, subject to a majority vote (50 percent plus one) of the voters of the City of Parlier, County of Fresno, at a regular election to be held on June 5, 2018.

**PUBLICATION AND CERTIFICATION.** The City Clerk shall publish this ordinance as required by applicable law. Upon approval by the voters, the City Clerk shall certify the passage of this ordinance by the voters and cause the ordinance to be codified in the Parlier Municipal Code.

ATTEST:

APPROVED:

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Dorothy Garza  
City Clerk

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Alma M. Beltran, Mayor  
City of Parlier

# STAFF REPORT

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TO: PARLIER CITY COUNCIL

FROM: Samuel A. Escobar, City Manager

DATE: February 8, 2018

SUBJECT: Discussion and Direction Regarding Mayor, Council Member and City Clerk  
Monthly Compensation

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## **Subject/Discussion:**

### **1. Mayor and Council Member Compensation.**

#### **A. Current Law and Compensation.**

California Government Code section 36516(a)(1) provides that a "city council may enact an ordinance providing that each member of the city council shall receive a salary based on the population of the city..." Pursuant to the Government Code and based on the current population of the City of Parlier, city council members may first receive up to and including three hundred dollars (\$300.00) per month.

California Government Code section 36516(a)(4) also provides for the increase of council member's salaries beyond the \$300.00 per month "...by ordinance or by amendment to an ordinance, but the amount of the increase shall not exceed an amount equal to 5 percent for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance or amendment is enacted. No ordinance shall be enacted to provide automatic future increases in salary."

The last council salary increase pursuant to ordinance was in 1985. The current applicable City Municipal Code section 2.04.012 (published in 1985) provides:

"A. Each councilperson shall receive the sum of three hundred dollars per month as salary. The mayor shall receive the sum of three hundred fifty dollars per month as salary. B. The salaries provided in this section are exclusive of any amount payable to members of the council as reimbursement for the actual and necessary expenses of office."

#### **C. Effective Date of Any Increase Pursuant to Ordinance.**

California Government Code section 36516.5 provides, "A change in compensation does not apply to a council member during the council member's term of office. This prohibition shall not prevent the adjustment of the compensation of all members of a council serving staggered terms whenever one or more members of the city council becomes eligible for a salary increase by virtue of the council member beginning a new term of office."

Any adopted Ordinance with respect to the salaries referenced herein would not become operative until after the November 2018 election and upon council members' beginning a new term of office thereafter.

## **2. City Clerk's Compensation.**

The City Clerk currently receives a salary equal to that of the Council Members.

### **Recommendation:**

Staff Recommends the City Council provide further direction regarding Mayor, Council Member and City Clerk monthly salaries.

### **Attachments:**

None.

[00555300]