



AGENDA ITEM: _____

MEETING DATE: 09/20/2018

DEPARTMENT: Engineering

REPORT TO CITY COUNCIL

SUBJECT:

Award of Contract for the Highway Safety Improvement Program (HSIP) Manning-Zediker Intersection Widening Project for Federal Project No. HSIPL-5252(018).

RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2018-____, awarding the contract for the HSIP Manning-Zediker Intersection Widening Project for Federal Project No. HSIPL-5252(018) to R.J. Berry Jr., Inc., in the amount of \$489,055.00 and authorize the Acting City Manager to sign the Agreement.

BACKGROUND:

The Manning-Zediker Intersection Widening Project received Highway Safety Improvement Program (HSIP) funds for traffic signal and street improvements. The project will modify traffic signal facilities in the intersection of Manning and Zediker Avenues, add signing and striping, construct storm drain facilities, new asphalt and base rock, new concrete ADA ramps and sidewalk along Zediker Avenue. The City received HSIP and RSTP funding and the City will use Local Funds for the matching portion of the project. Bids were received from seven (6) contractors on Wednesday, September 5, 2018. The lowest responsive and responsible bidder was R.J. Berry Jr. Inc. with a Bid in the amount of \$489,055.00. The Engineer's Estimate was \$424,000.00.

Bids were received from seven (6) contractors on Thursday, September 5, 2018, and the results were as follow:

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> |
|--|-------------------|
| R.J. Berry Jr., Inc. | \$489,055.00 |
| Don Berry Construction, Inc. | \$494,651.30 |
| Witbro Inc. DBA Seal Rite Paving & Grading | \$589,806.00 |
| MAC General Engineering | \$593,156.71 |
| American Paving Co. | \$607,137.00 |
| Dawson-Mauldin, LLC | \$719,949.00 |

Staff has reviewed the bid submitted by R.J. Berry Jr., Inc., along with information regarding their previous work experience. Based on the information submitted, Staff has determined R.J. Berry Jr., Inc. to be a responsible contractor.

FISCAL IMPACT:

Based on the actual bids, the total estimated cost for the project is \$709,933.00, which includes Design Engineering, Right-of-Way Acquisition, Construction Costs, Construction Management, Construction Administration and Construction Testing. The original funding allocation was \$382,400.00 from HSIP funds and \$42,600.00 from Local Funds. Based on the anticipated bids coming in higher than anticipated, the City requested and received additional RSTP funds for an additional \$190,736.00 from RSTP funds and 24,714.00 from local funds. The total funding allocation is \$573,136.00 from Federal funds and \$136,797.00 from local funds.

Prepared By:

Philip Romero
Philip Romero, City Engineer
Yamabe & Horn Engineering, Inc.

Approved By:

Antonio Gastelum
Acting City Manager

Attachments: Resolution 2018-_____
Improvement Plans

RESOLUTION NO. 2018- ____

CITY OF PARLIER

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER, CALIFORNIA,
AWARDING CONTRACT TO R.J. BERRY JR, INC. FOR THE HIGHWAY SAFETY
IMPROVEMENT PROGRAM (HSIP) FOR THE MANNING-ZEDIKER INTERSECTION
WIDENING PROJECT, FEDERAL PROJECT NO. HSIPL-5252(018)
AND AUTHORIZING CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF
THE CITY**

WHEREAS, the Invitation to Bid for the HSIP Manning-Zediker Intersection Improvements at the intersection of Manning Avenue and Zediker Avenue, Federal Project No. HSIPL-5252(018), was published in the Reedley Exponent on August 9, 2018; and

WHEREAS, the project will construct new traffic signal facilities in the intersection of Manning and Zediker Avenues, add signage and striping, construct new storm drainage facilities, new asphalt and base rock, new concrete ADA ramps and sidewalk along Zediker Avenue;

WHEREAS, the following bids for the project were publicly opened and read aloud at the Parlier City Hall on September 5, 2018 at 2:00 p.m.:

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> |
|--|--------------------------|
| R.J. Berry Jr., Inc. | \$489,055.00 |
| Don Berry Construction, Inc. | \$494,651.30 |
| Witbro Inc. DBA Seal Rite Paving & Grading | \$589,806.00 |
| MAC General Engineering | \$593,156.71 |
| American Paving Co. | \$607,137.00 |
| Dawson-Mauldin, LLC | \$719,949.00 |

WHEREAS, the City Engineer's Estimate was \$424,000.00.

NOW THEREFORE, IT IS HERBY RESOLVED by the City Council of the City of Parlier as follow:

1. Upon the recommendation of the City Engineer that the the HSIP Manning-Zediker Intersection Improvements at the intersection of Manning Avenue and Zediker Avenue, Federal Project No. HSIPL-5252(018), be awarded to: R.J. Berry Jr., Inc., P.O. Box 468, Selma, CA 93662 in the amount of Four Hundred Eighty-Nine Thousand Fifty-Five Dollars and No Cents (\$489,055.00); and
2. The City Manager is authorized to sign the City's standard form of contract for construction projects, as contained in the bid package on behalf of the City of Parlier.

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted by the City Council of the City of Parlier at a meeting thereof held on the 20th day of September 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Alma M. Beltran, Mayor

ATTEST:

Bertha Augustine, Deputy City Clerk

[illegible][illegible]

TRINIDAD COUNTY ROAD IMPROVEMENT / ENDOACHMENT PERMIT
GENERAL NOTES FOR PLANS

[illegible]

NOTES

Handwritten: Randall J. White

APPROVAL IS LIMITED TO THOSE PORTIONS THAT ARE LOCATED IN THE COUNTY OF FRESNO ROAD DISTRICT 135-0045

BRONKHAN, MATT. ON THE TOP SCORING LIST FOR LARGE RECREATIONAL COMPACTS BECAUSE OF ITS SOUTHWEST CORNER OF MEETING A STEEPLY CLIMBING - 360 DEGREE.

REPORT DATE: 2/17/2015

STANDARD OF EVIDENCE OF THE PROSECUTOR
PROBABLE CAUSE AS NECESSARY
DANIEL TO BE ADJUDICATED.
11/97 2/98

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- 1 COVER SHEET
- 2 INDEX MAP
- 3 INDEX MAP AND STREET APPROPRIATION PLAN
- 4 INDEX MAP AND TRAFFIC SIGNAL AND SIGNAL PLAN
- 5 INDEX MAP AND STREET APPROPRIATION PLAN
- 6 INDEX MAP AND TRAFFIC SIGNAL AND SIGNAL PLAN
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- 8 INDEX MAP AND TRAFFIC SIGNAL AND SIGNAL PLAN

| DATE | DESCRIPTION | AMOUNT | BALANCE |
|---------|-----------------|--------|---------|
| 1/1/20 | OPENING BALANCE | | 100.00 |
| 1/15/20 | SALES | 50.00 | 150.00 |
| 1/20/20 | PAYROLL | 25.00 | 125.00 |
| 1/25/20 | RENT | 75.00 | 50.00 |
| 1/30/20 | SALES | 30.00 | 80.00 |
| 2/1/20 | CLOSING BALANCE | | 80.00 |

DAVID C HOBIN REE 6/27/89 489-772 PROJECT CASH
DATE 6-22-89

COVER SHEET

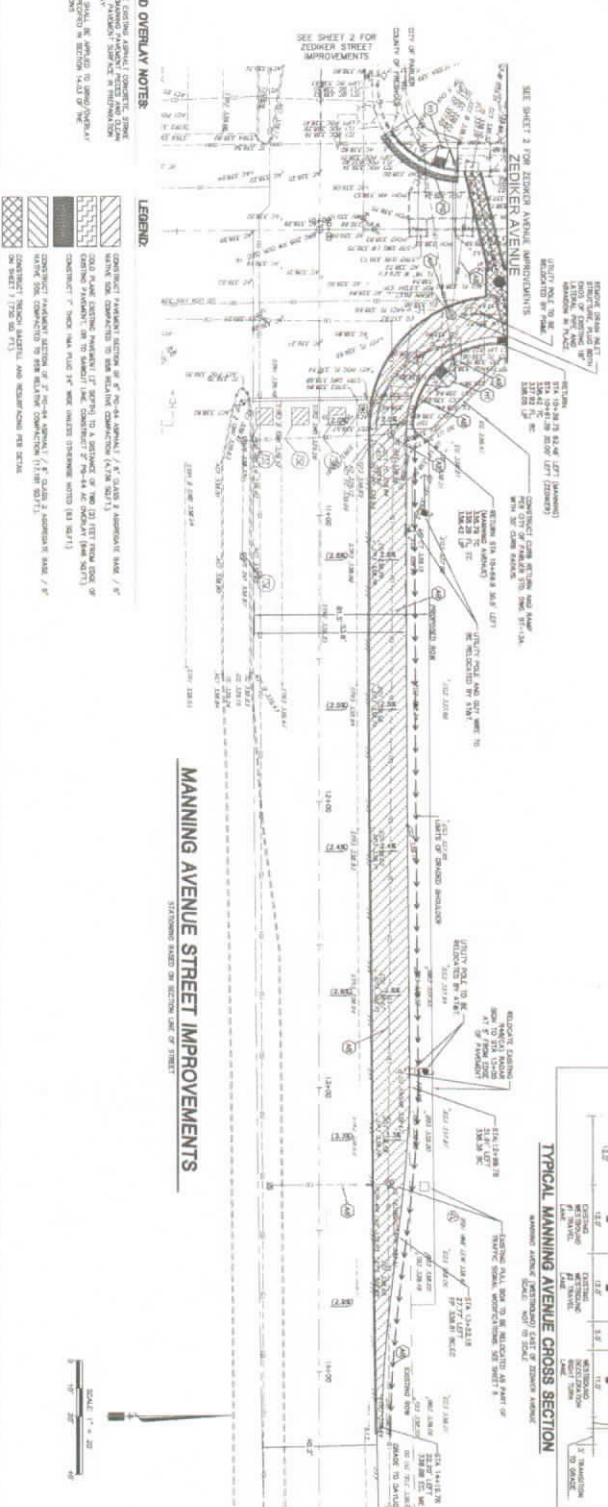


**Yamabe & Horn
Engineering, Inc.**
CIVIL ENGINEERS • LAND SURVEYORS
2005 N. BURLING AVENUE SUITE 101 PUEBLO, CO 81007

Only 1.000

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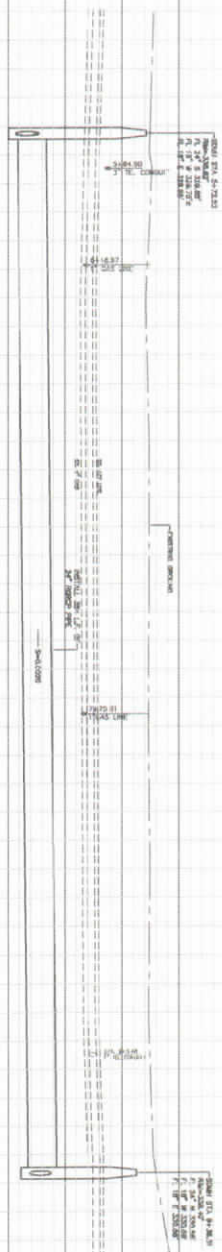
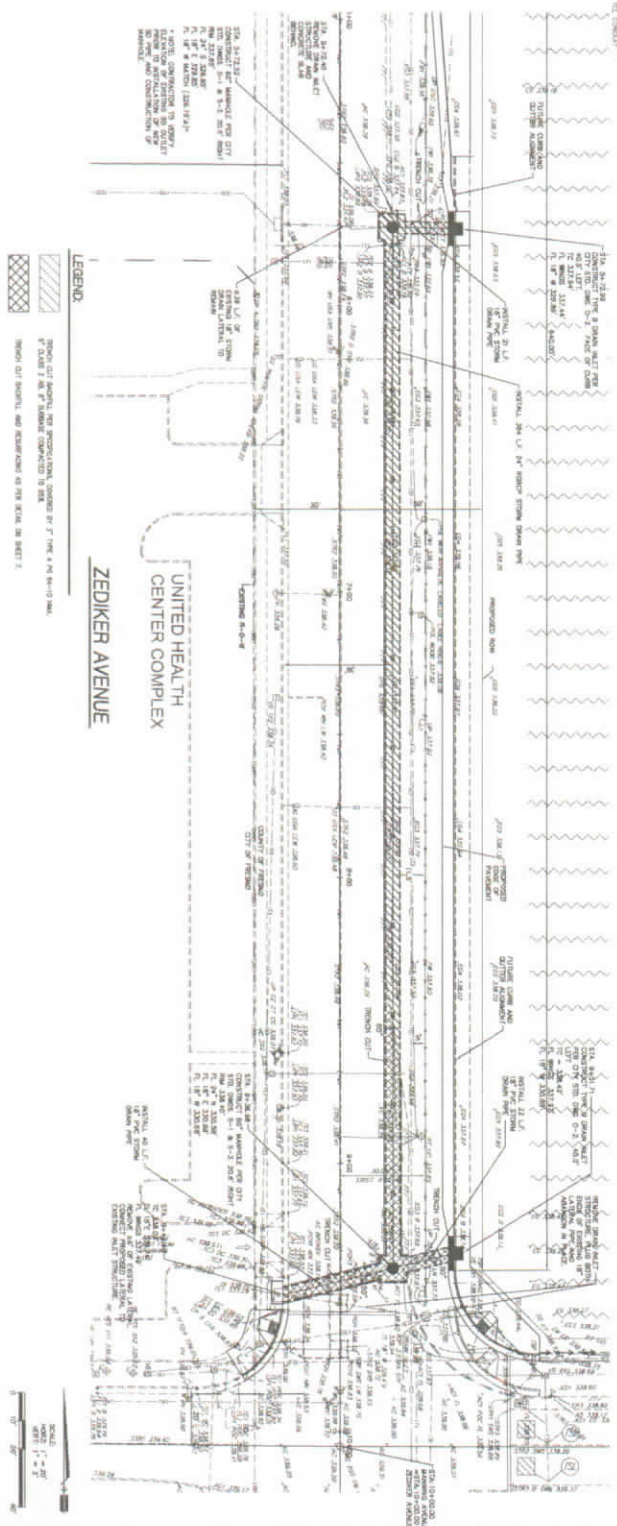
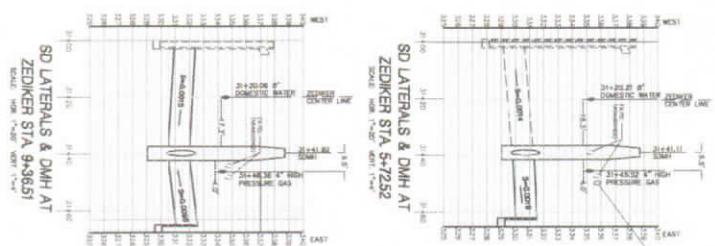
1. **INVESTMENT STRATEGIES**
 2. **ASSET PRICES**
 3. **MARKETS AND TRADING**
 4. **FIXED INCOME**
 5. **EQUITY INVESTING**
 6. **INTERNATIONAL INVESTING**
 7. **RISKS AND RISK MANAGEMENT**
 8. **PORTFOLIO MANAGEMENT**
 9. **FINANCIAL INSTITUTIONS**
 10. **FINANCIAL MARKETS**
 11. **FINANCIAL SERVICES**
 12. **FINANCIAL TECHNOLOGY**
 13. **FINANCIAL REGULATION**
 14. **FINANCIAL INCLUSION**
 15. **FINANCIAL LITERACY**
 16. **FINANCIAL EDUCATION**
 17. **FINANCIAL WELL-BEING**
 18. **FINANCIAL PLANNING**
 19. **FINANCIAL COUNSELING**
 20. **FINANCIAL ADVISORY**
 21. **FINANCIAL CONSULTING**
 22. **FINANCIAL ANALYSIS**
 23. **FINANCIAL RESEARCH**
 24. **FINANCIAL MODELING**
 25. **FINANCIAL SIMULATION**
 26. **FINANCIAL OPTIMIZATION**
 27. **FINANCIAL EVALUATION**
 28. **FINANCIAL MONITORING**
 29. **FINANCIAL REPORTING**
 30. **FINANCIAL DISCLOSURE**
 31. **FINANCIAL TRANSPARENCY**
 32. **FINANCIAL ACCOUNTABILITY**
 33. **FINANCIAL INTEGRITY**
 34. **FINANCIAL ETHICS**
 35. **FINANCIAL COMPLIANCE**
 36. **FINANCIAL GOVERNANCE**
 37. **FINANCIAL OVERSIGHT**
 38. **FINANCIAL CONTROL**
 39. **FINANCIAL MANAGEMENT**
 40. **FINANCIAL ADMINISTRATION**
 41. **FINANCIAL OPERATIONS**
 42. **FINANCIAL LOGISTICS**
 43. **FINANCIAL SUPPLY CHAIN**
 44. **FINANCIAL DEMAND CHAIN**
 45. **FINANCIAL VALUE CHAIN**
 46. **FINANCIAL BUSINESS MODEL**
 47. **FINANCIAL STRATEGY**
 48. **FINANCIAL POLICY**
 49. **FINANCIAL PROCEDURE**
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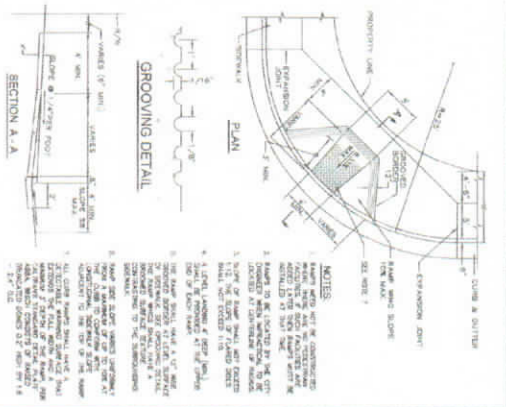
1. CONTAINER SHALL BE LIGHT, DURABLE, AND EASY TO OPEN AND CLOSE. IT SHALL BE DESIGNED TO PROTECT THE CONTENTS FROM DAMAGE BY SHOCK AND VIBRATION. IT SHALL BE DESIGNED TO PROTECT THE CONTENTS FROM DAMAGE BY EXCESSIVE TEMPERATURE, HUMIDITY, AND OTHER ENVIRONMENTAL FACTORS. IT SHALL BE DESIGNED TO PROTECT THE CONTENTS FROM DAMAGE BY THEFT AND LOSS.
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1. CO2 is made during cellular respiration, stored in any remaining plant tissues and taken up by the plant during photosynthesis (see OVERLAY)
2. CO2 that should be added to growing plants is made as predicted in SECTION 14.3.2 of the SPECIFICATIONS

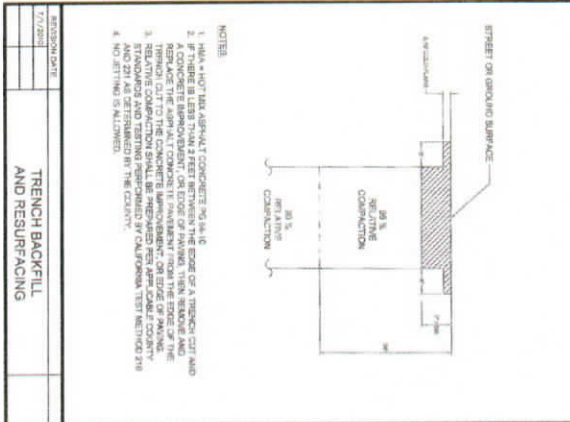
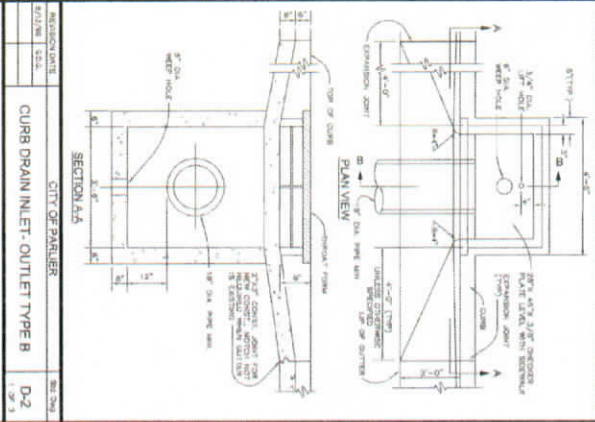
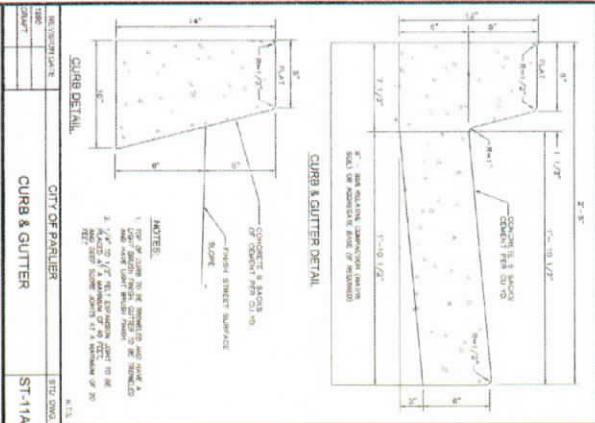
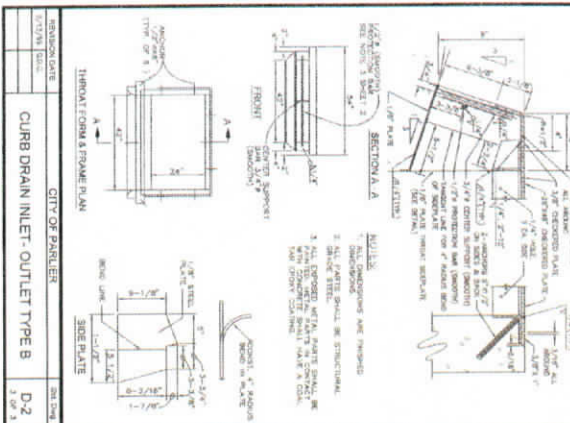
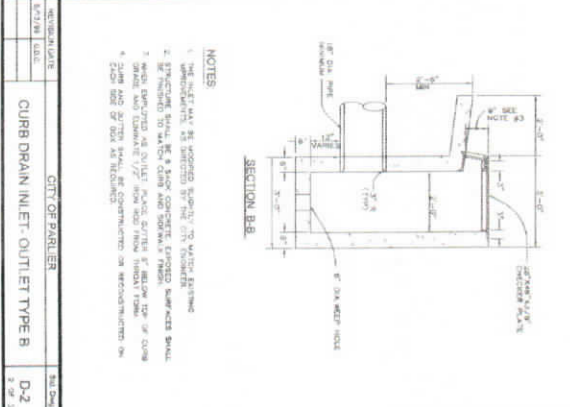
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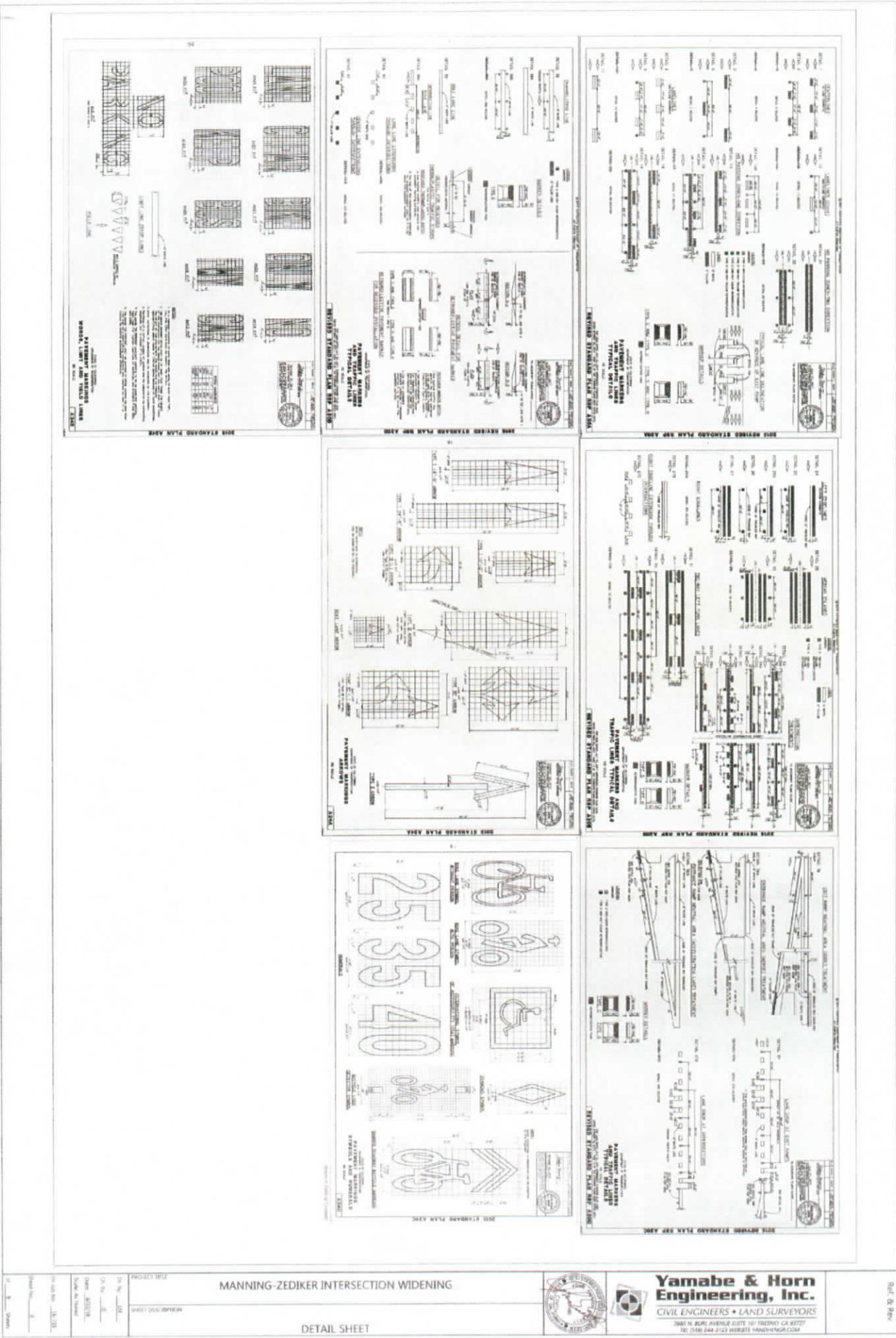
**Yamabe & Horn
Engineering, Inc.**
CIVIL ENGINEERS • LAND SURVEYORS



| | | |
|--------------|------------------|-----------|
| SECTION DATE | CITY OF PARKER | SHEET NO. |
| 11/1/2017 | | 1 OF 1 |
| PROJECT NAME | CURB RAMP TYPE A | ST-13A |



| | | |
|--------------|---------------------------------|-----------|
| SECTION DATE | CITY OF PARKER | SHEET NO. |
| 11/1/2017 | | 1 OF 1 |
| PROJECT NAME | TRENCH BACKFILL AND RESURFACING | D-2 |





AGENDA ITEM: _____
MEETING DATE: 9/20/18 (Fr. 9/6/2018)
DEPARTMENT: Finance

REPORT TO CITY COUNCIL

SUBJECT:

Employee Salary Schedule and Positions List Update

RECOMMENDATION:

Adopt resolution approving updates and corrections to City staff salary schedule and positions list effective July 1, 2018 forward, and authorizing city management to make corrections to salary basis for supervisor positions and standby policy.

BACKGROUND:

A number of unrepresented positions are currently or soon will be out of compliance with California minimum wage law and should be adjusted to accommodate upcoming mandatory increases. Other positions are out of phase with pay rates for the same work in nearby comparable cities.

Salary basis in some cases has been mismatched with supervisory positions, and standby pay policy has not been clear.

Police officer positions will be dealt with separately in labor negotiations already in process.

Prepared By:

Antonio Gastelum
Acting City Manager

Approved By:

Antonio Gastelum
Acting City Manager

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING
UPDATES AND CORRECTIONS TO THE SALARY RANGES, BASIS, AND STANDBY
RATES FOR CERTAIN EMPLOYEE POSITIONS TO BE INCORPORATED INTO
THE CITY'S AUTHORIZED PAY SCHEDULE**

WHEREAS, the City Council desires to approve/update the changes to the salary ranges, salary basis, and standby rates for certain city positions as identified and set forth in the Authorized Pay Schedule attached hereto as Exhibit A hereto;

WHEREAS, all references to Police Officer Association positions and salary ranges in Exhibit A are placeholders only showing historical information and are still in process of good-faith labor negotiation; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier that the proposed pay rates attached hereto as Exhibit A is approved with respect to the above-referenced unrepresented city positions and the City Manager is authorized to make conversions to salary for supervisory positions where appropriate and also to update standby pay policy as needed.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Parlier held on the _____ day of _____, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

City Clerk/Deputy City Clerk

Mayor

EXHIBIT A

CITY OF PARLIER
AUTHORIZED PAY STRUCTURE
FY 2018-19 onward
EFFECTIVE JULY 1, 2018

| RANGE | JOB TITLE | | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 |
|-------|---|----------|----------------|----------------|----------------|----------------|----------------|----------------|
| 6 | Accounting Assistant- Police Dispatcher | YEARLY | \$ 17,182.9300 | \$ 18,042.0800 | \$ 18,944.1800 | \$ 19,891.3900 | \$ 20,885.9600 | \$ 21,930.2600 |
| | | MONTHLY | \$ 1,431.9100 | \$ 1,503.5100 | \$ 1,578.6800 | \$ 1,657.5200 | \$ 1,740.5000 | \$ 1,827.5200 |
| | | BIWEEKLY | \$ 660.8800 | \$ 693.9300 | \$ 728.6200 | \$ 765.0500 | \$ 803.3100 | \$ 843.4700 |
| | | HOURLY | \$ 8.2610 | \$ 8.6741 | \$ 9.1078 | \$ 9.5632 | \$ 10.0413 | \$ 10.5434 |
| 10 | Administrative Clerk | YEARLY | \$ 18,966.7400 | \$ 19,915.0800 | \$ 20,910.8400 | \$ 21,956.3800 | \$ 23,054.2000 | \$ 24,206.91 |
| | | MONTHLY | \$ 1,580.5600 | \$ 1,659.5900 | \$ 1,742.5700 | \$ 1,829.7000 | \$ 1,921.1800 | \$ 2,017.2400 |
| | | BIWEEKLY | \$ 729.4900 | \$ 765.9600 | \$ 804.2600 | \$ 844.2600 | \$ 866.7000 | \$ 931.0300 |
| | | HOURLY | \$ 9.1186 | \$ 9.5746 | \$ 10.0533 | \$ 10.5560 | \$ 11.0837 | \$ 11.6379 |
| 11 | Accounting Technician 1- Event Custodian- Lifeguards | YEARLY | \$ 19,440.9100 | \$ 20,412.9600 | \$ 21,433.6100 | \$ 22,505.2900 | \$ 23,630.5500 | \$ 24,812.0800 |
| | | MONTHLY | \$ 1,620.0800 | \$ 1,701.0800 | \$ 1,786.1300 | \$ 1,875.4400 | \$ 1,969.2100 | \$ 2,067.6700 |
| | | BIWEEKLY | \$ 747.7300 | \$ 785.1100 | \$ 824.3700 | \$ 865.5900 | \$ 908.8700 | \$ 954.3100 |
| | | HOURLY | \$ 9.3466 | \$ 9.8139 | \$ 10.3046 | \$ 10.8198 | \$ 11.3608 | \$ 11.9289 |
| 18 | Teachers' Aide Janitor | YEARLY | \$ 23,109.1400 | \$ 24,264.5900 | \$ 25,477.8200 | \$ 26,751.7100 | \$ 28,089.3000 | \$ 29,493.7600 |
| | | MONTHLY | \$ 1,925.7600 | \$ 2,022.0500 | \$ 2,123.1500 | \$ 2,229.3100 | \$ 2,340.7700 | \$ 2,457.8100 |
| | | BIWEEKLY | \$ 888.8100 | \$ 933.2500 | \$ 9,979.9200 | \$ 1,028.9100 | \$ 1,080.3600 | \$ 1,134.3800 |
| | | HOURLY | \$ 11.1102 | \$ 11.6657 | \$ 12.2490 | \$ 12.8614 | \$ 13.5045 | \$ 14.1797 |
| 22 | Animal Control Officer | YEARLY | \$ 25,508.1600 | \$ 26,783.5700 | \$ 28,122.7500 | \$ 29,528.2900 | \$ 31,005.3300 | \$ 32,555.6000 |
| | | MONTHLY | \$ 2,125.6800 | \$ 2,231.9600 | \$ 2,343.5600 | \$ 2,460.7400 | \$ 2,583.7800 | \$ 2,712.9700 |
| | | BIWEEKLY | \$ 981.0800 | \$ 1,030.1400 | \$ 1,081.6400 | \$ 1,135.7300 | \$ 1,192.5100 | \$ 1,252.1400 |
| | | HOURLY | \$ 12.2635 | \$ 12.8767 | \$ 13.5206 | \$ 14.1966 | \$ 14.9064 | \$ 15.6517 |
| 24 | Jailer Cook | YEARLY | \$ 26,799.5100 | \$ 28,139.4900 | \$ 29,546.4600 | \$ 31,023.7900 | \$ 32,574.9800 | \$ 34,203.7200 |
| | | MONTHLY | \$ 2,233.2900 | \$ 2,344.9600 | \$ 2,462.2100 | \$ 2,585.3200 | \$ 2,714.5800 | \$ 2,850.3100 |
| | | BIWEEKLY | \$ 1,030.7500 | \$ 1,082.2900 | \$ 1,136.4000 | \$ 1,193.2200 | \$ 1,252.8800 | \$ 1,315.5300 |
| | | HOURLY | \$ 12.8844 | \$ 13.5286 | \$ 14.2050 | \$ 14.9153 | \$ 15.6610 | \$ 16.4441 |
| 25 | Utility Maintenance 1- Facility Maintenance Worker 1 | YEARLY | \$ 27,469.5000 | \$ 28,842.9800 | \$ 30,285.1200 | \$ 31,799.3800 | \$ 33,389.3500 | \$ 35,058.8200 |
| | | MONTHLY | \$ 2,289.1300 | \$ 2,403.5800 | \$ 2,523.7600 | \$ 2,649.9500 | \$ 2,782.4500 | \$ 2,921.5700 |
| | | BIWEEKLY | \$ 1,056.5200 | \$ 1,109.3500 | \$ 1,164.8100 | \$ 1,223.0500 | \$ 1,284.2100 | \$ 1,348.4200 |
| | | HOURLY | \$ 13.2065 | \$ 13.8668 | \$ 14.5602 | \$ 15.2882 | \$ 16.0526 | \$ 16.8552 |
| 27 | Records Clerk | YEARLY | \$ 28,860.1400 | \$ 30,303.5000 | \$ 31,818.3100 | \$ 33,409.2200 | \$ 35,079.6900 | \$ 36,833.6700 |
| | | MONTHLY | \$ 2,405.0100 | \$ 2,525.2600 | \$ 2,651.5300 | \$ 2,784.1000 | \$ 2,923.3100 | \$ 3,069.4700 |
| | | BIWEEKLY | \$ 1,110.0100 | \$ 1,165.5100 | \$ 1,223.7800 | \$ 1,284.9700 | \$ 1,349.2200 | \$ 1,416.6800 |
| | | HOURLY | \$ 13.8751 | \$ 14.5688 | \$ 15.2973 | \$ 16.0621 | \$ 16.8652 | \$ 17.7085 |
| 28 | DISPATCHER RESERVE OFFICER COOK TEACHERS' AIDE LIFEGUARD JAILER CUSTODIAN/EVENT CUSTODIAN | YEARLY | \$ 29,581.6500 | \$ 31,060.7300 | \$ 32,613.7700 | \$ 34,244.4600 | \$ 35,956.6800 | \$ 37,754.5100 |
| | | MONTHLY | \$ 2,465.1400 | \$ 2,588.3900 | \$ 2,717.8100 | \$ 2,853.7000 | \$ 2,996.3900 | \$ 3,146.2100 |
| | | BIWEEKLY | \$ 1,137.7600 | \$ 1,194.6400 | \$ 1,254.3800 | \$ 1,317.0900 | \$ 1,382.9500 | \$ 1,452.1000 |
| | | HOURLY | \$ 14.2219 | \$ 14.9330 | \$ 15.6797 | \$ 16.4637 | \$ 17.2869 | \$ 18.1512 |
| 29 | Accounting Administrative Asst. 1 Administrative Assistant 1 | YEARLY | \$ 30,321.1900 | \$ 31,837.2500 | \$ 33,429.1100 | \$ 35,100.5700 | \$ 36,855.5900 | \$ 38,698.3700 |
| | | MONTHLY | \$ 2,526.7700 | \$ 2,653.1000 | \$ 2,785.7600 | \$ 2,925.0500 | \$ 3,071.3000 | \$ 3,224.8600 |
| | | BIWEEKLY | \$ 1,166.2000 | \$ 1,224.5100 | \$ 1,285.7400 | \$ 1,350.0200 | \$ 1,417.5200 | \$ 1,488.4000 |
| | | HOURLY | \$ 14.5775 | \$ 15.3064 | \$ 16.0717 | \$ 16.8753 | \$ 17.7190 | \$ 18.6050 |
| 30 | Accounting Administrative Asst. 2 Code Enforcer | YEARLY | \$ 31,079.2200 | \$ 32,633.1800 | \$ 34,264.8400 | \$ 35,978.0800 | \$ 37,776.9800 | \$ 39,665.8300 |
| | | MONTHLY | \$ 2,589.9300 | \$ 2,719.4300 | \$ 2,855.4000 | \$ 2,998.1700 | \$ 3,148.0800 | \$ 3,305.4900 |
| | | BIWEEKLY | \$ 1,195.3500 | \$ 1,255.1200 | \$ 1,317.8800 | \$ 1,383.7700 | \$ 1,452.9600 | \$ 1,525.6100 |
| | | HOURLY | \$ 14.9419 | \$ 15.6890 | \$ 16.4735 | \$ 17.2972 | \$ 18.1620 | \$ 19.0701 |
| 31 | Accounting Administrative Asst. 3 Teacher | YEARLY | \$ 31,856.2000 | \$ 33,449.0100 | \$ 35,121.4600 | \$ 36,877.5300 | \$ 38,721.4100 | \$ 40,657.4800 |
| | | MONTHLY | \$ 2,654.6800 | \$ 2,787.4200 | \$ 2,926.7900 | \$ 3,073.1300 | \$ 3,226.7800 | \$ 3,388.1200 |

EXHIBIT A

| CITY OF PARLIER AUTHORIZED PAY STRUCTURE FY 2018-19 onward EFFECTIVE JULY 1, 2018 | | | | | | | | |
|--|---|----------|----------------|----------------|----------------|----------------|----------------|----------------|
| RANGE | JOB TITLE | | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 |
| | ACTIVITIES COORDINATOR | BIWEEKLY | \$ 1,225.2400 | \$ 1,286.5000 | \$ 1,350.8300 | \$ 1,418.3700 | \$ 1,489.2800 | \$ 1,563.7500 |
| | ACCOUNTING TECHNICIAN I | HOURLY | \$ 15.3155 | \$ 16.0813 | \$ 16.8853 | \$ 17.7296 | \$ 18.6161 | \$ 19.5469 |
| | ANIMAL CONTROL OFFICER | | | | | | | |
| | UTILITY/FACILITY MAINTENANCE I | | | | | | | |
| | RECORDS CLERK | | | | | | | |
| | ADMIN ASSISTANT I | | | | | | | |
| | CODE ENFORCEMENT OFFICER | | | | | | | |
| 33 | Accounting Assistant 1 | YEARLY | \$ 33,386.9200 | \$ 35,142.3700 | \$ 36,899.4800 | \$ 38,744.4600 | \$ 40,681.6800 | \$ 42,715.7600 |
| | Utility Maintenance 2 | MONTHLY | \$ 2,789.0800 | \$ 2,928.5300 | \$ 3,074.9600 | \$ 3,228.7000 | \$ 3,390.1400 | \$ 3,559.6500 |
| | Operator in Training/Utility Maintenance 2 | BIWEEKLY | \$ 1,287.2700 | \$ 1,351.6300 | \$ 1,419.2100 | \$ 1,490.1700 | \$ 1,564.6800 | \$ 1,642.9100 |
| | TEACHER | HOURLY | \$ 16.0908 | \$ 16.8954 | \$ 17.7401 | \$ 18.6271 | \$ 19.5585 | \$ 20.5364 |
| 34 | Accounting Assistant 2 | YEARLY | \$ 34,305.6400 | \$ 36,020.9200 | \$ 37,821.9700 | \$ 39,713.0700 | \$ 41,698.7200 | \$ 43,783.6600 |
| | COMMUNITY SERVICE OFFICER | MONTHLY | \$ 2,858.8000 | \$ 3,001.7400 | \$ 3,151.8300 | \$ 3,309.4200 | \$ 3,474.8900 | \$ 3,648.6400 |
| | | BIWEEKLY | \$ 1,319.4500 | \$ 1,385.4200 | \$ 1,454.6900 | \$ 1,527.4300 | \$ 1,603.8000 | \$ 1,683.9900 |
| | | HOURLY | \$ 16.4931 | \$ 17.3178 | \$ 18.1836 | \$ 19.0928 | \$ 20.0475 | \$ 21.0498 |
| 35 | Accounting Assistant 3 | YEARLY | \$ 35,163.2800 | \$ 36,921.4500 | \$ 38,767.5200 | \$ 40,705.9000 | \$ 42,741.1900 | \$ 44,878.2500 |
| | VEHICLE OPERATOR | MONTHLY | \$ 2,930.2700 | \$ 3,076.7900 | \$ 3,230.6300 | \$ 3,392.1600 | \$ 3,561.7700 | \$ 3,739.8500 |
| | | BIWEEKLY | \$ 1,352.4300 | \$ 1,420.0600 | \$ 1,491.0600 | \$ 1,565.6100 | \$ 1,565.6100 | \$ 1,643.8900 |
| | | HOURLY | \$ 16.9054 | \$ 17.7507 | \$ 18.6382 | \$ 19.5701 | \$ 20.5486 | \$ 21.5761 |
| 36 | UTILITY/FACILITY MAINTENANCE II | YEARLY | \$ 36,042.3700 | \$ 37,844.4800 | \$ 39,736.7100 | \$ 41,723.5400 | \$ 43,809.7200 | \$ 46,000.2100 |
| | | MONTHLY | \$ 3,003.5300 | \$ 3,153.7100 | \$ 3,311.3900 | \$ 3,476.96 | \$ 3,650.8100 | \$ 3,833.3500 |
| | | BIWEEKLY | \$ 1,386.2400 | \$ 1,455.5600 | \$ 1,528.3300 | \$ 1,604.7500 | \$ 1,684.9900 | \$ 1,769.2400 |
| | | HOURLY | \$ 17.3281 | \$ 18.1945 | \$ 19.1042 | \$ 20.0594 | \$ 21.0624 | \$ 22.1155 |
| 38 | WW/W OPERATOR I | YEARLY | \$ 37,867.0100 | \$ 39,760.3600 | \$ 41,748.3800 | \$ 43,835.8000 | \$ 46,027.5900 | \$ 48,328.9700 |
| | MAINTENANCE MECHANIC | MONTHLY | \$ 3,155.5800 | \$ 3,313.3600 | \$ 3,479.0300 | \$ 3,652.9800 | \$ 3,835.6300 | \$ 4,027.4100 |
| | | BIWEEKLY | \$ 1,456.4200 | \$ 1,529.2400 | \$ 1,605.7100 | \$ 1,685.9900 | \$ 1,770.2900 | \$ 1,858.8100 |
| | | HOURLY | \$ 18.2053 | \$ 19.1156 | \$ 20.0749 | \$ 21.0749 | \$ 22.1286 | \$ 23.2351 |
| 43 | SENIOR RECORDS SUPERVISOR | YEARLY | \$ 42,843.0500 | \$ 44,985.2000 | \$ 47,234.4600 | \$ 49,596.1800 | \$ 52,075.9900 | \$ 54,679.7900 |
| | WW/W OPERATOR II | MONTHLY | \$ 3,570.2500 | \$ 3,748.7700 | \$ 3,936.2000 | \$ 4,133.0200 | \$ 4,339.6700 | \$ 4,556.6500 |
| | | BIWEEKLY | \$ 1,647.8100 | \$ 1,730.2000 | \$ 1,816.7100 | \$ 1,907.5500 | \$ 2,002.9200 | \$ 2,103.0700 |
| | | HOURLY | \$ 20.5976 | \$ 21.6275 | \$ 22.7089 | \$ 23.8443 | \$ 25.0365 | \$ 26.2884 |
| 44 | ACCOUNTING TECHNICIAN II | YEARLY | \$ 43,914.1200 | \$ 46,109.8300 | \$ 48,415.3200 | \$ 50,836.0900 | \$ 53,377.8900 | \$ 56,046.7900 |
| | | MONTHLY | \$ 3,659.5100 | \$ 3,842.4900 | \$ 4,034.6100 | \$ 4,236.3400 | \$ 4,448.1600 | \$ 4,670.5700 |
| | | BIWEEKLY | \$ 1,689.0000 | \$ 1,773.4500 | \$ 1,862.1300 | \$ 1,955.2300 | \$ 2,053.0000 | \$ 2,155.6500 |
| | | HOURLY | \$ 21.1126 | \$ 22.1682 | \$ 23.2766 | \$ 24.4404 | \$ 25.6624 | \$ 26.9456 |
| 45 | BUILDING INSPECTOR | YEARLY | \$ 45,011.9800 | \$ 47,262.5700 | \$ 49,625.7000 | \$ 52,106.9900 | \$ 54,712.3400 | \$ 57,447.9500 |
| | ACCOUNTING TECHNICIAN III | MONTHLY | \$ 3,751.0000 | \$ 3,938.5500 | \$ 4,135.4800 | \$ 4,342.2500 | \$ 4,559.3600 | \$ 4,787.3300 |
| | | BIWEEKLY | \$ 1,733.12300 | \$ 1,817.7900 | \$ 1,908.6800 | \$ 2,004.1100 | \$ 2,104.3200 | \$ 2,209.5400 |
| | | HOURLY | \$ 21.6404 | \$ 22.7224 | \$ 23.8585 | \$ 25.0514 | \$ 26.3040 | \$ 27.6192 |
| 46 | EQUIPMENT MECHANIC | YEARLY | \$ 46,137.2800 | \$ 48,444.1400 | \$ 50,866.3500 | \$ 53,409.6600 | \$ 56,080.1500 | \$ 58,884.1500 |
| | FACILITIES MANAGER | MONTHLY | \$ 3,844.7700 | \$ 4,037.0100 | \$ 4,238.8600 | \$ 4,450.8100 | \$ 4,673.3500 | \$ 4,907.0100 |
| | | BIWEEKLY | \$ 1,774.5100 | \$ 1,863.2400 | \$ 1,956.4000 | \$ 2,054.2200 | \$ 2,156.9300 | \$ 2,264.7800 |
| | | HOURLY | \$ 22.1814 | \$ 23.2905 | \$ 24.4550 | \$ 25.6777 | \$ 26.9616 | \$ 28.3097 |
| 48 | ACCOUNTANT I | YEARLY | \$ 48,472.9700 | \$ 50,896.6200 | \$ 53,441.4500 | \$ 56,113.5300 | \$ 58,919.2000 | \$ 61,865.1600 |
| | | MONTHLY | \$ 4,039.4100 | \$ 4,241.3900 | \$ 4,453.4500 | \$ 4,676.1300 | \$ 4,909.9300 | \$ 5,155.4300 |
| | | BIWEEKLY | \$ 1,864.3500 | \$ 1,957.5600 | \$ 2,055.4400 | \$ 2,158.2100 | \$ 2,266.1200 | \$ 2,379.4300 |
| | | HOURLY | \$ 23.3043 | \$ 24.4695 | \$ 25.6930 | \$ 26.9777 | \$ 28.3265 | \$ 29.7429 |
| 50 | Executive Asst. Deputy Clerk | YEARLY | \$ 50,926.9200 | \$ 53,473.2600 | \$ 56,146.9300 | \$ 58,954.2700 | \$ 61,901.9900 | \$ 64,997.0900 |
| | | MONTHLY | \$ 4,243.9100 | \$ 4,456.1100 | \$ 4,678.9100 | \$ 4,912.8600 | \$ 5,158.5000 | \$ 5,416.4200 |
| | | BIWEEKLY | \$ 1,958.7300 | \$ 2,056.6600 | \$ 2,159.5000 | \$ 2,267.4700 | \$ 2,380.8500 | \$ 2,499.8900 |
| | | HOURLY | \$ 24.4841 | \$ 25.7083 | \$ 26.9937 | \$ 28.3434 | \$ 29.7606 | \$ 31.2486 |

EXHIBIT A

| CITY OF PARLIER AUTHORIZED PAY STRUCTURE FY 2018-19 onward EFFECTIVE JULY 1, 2018 | | | | | | | | |
|--|--|----------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| RANGE | JOB TITLE | | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 |
| 53 | ACCOUNTANT II | YEARLY | \$ 54,842.7200 | \$ 57,584.8600 | \$ 60,464.1000 | \$ 63,487.3100 | \$ 66,661.6700 | \$ 69,994.7500 |
| | | MONTHLY | \$ 4,570.2300 | \$ 4,798.7400 | \$ 5,038.6800 | \$ 5,290.6100 | \$ 5,555.1400 | \$ 5,832.9000 |
| | | BIWEEKLY | \$ 2,109.3400 | \$ 2,214.8000 | \$ 2,325.5400 | \$ 2,441.8200 | \$ 2,563.9100 | \$ 2,692.1100 |
| | | HOURLY | \$ 26.3667 | \$ 27.6850 | \$ 29.0693 | \$ 30.5227 | \$ 32.0489 | \$ 33.6513 |
| 54 | Accountant 2 Water/Wastewater System Supervisor DEPUTY CITY CLERK | YEARLY | \$ 56,213.7900 | \$ 59,024.4800 | \$ 61,975.7000 | \$ 65,074.4900 | \$ 68,328.2100 | \$ 71,744.6200 |
| | | MONTHLY | \$ 4,684.4800 | \$ 4,918.7100 | \$ 5,164.6400 | \$ 5,422.8700 | \$ 5,694.0200 | \$ 5,978.7200 |
| | | BIWEEKLY | \$ 2,162.0700 | \$ 2,270.1700 | \$ 2,383.6800 | \$ 2,502.8600 | \$ 2,628.0100 | \$ 2,759.4100 |
| | | HOURLY | \$ 27.0259 | \$ 28.3772 | \$ 29.7960 | \$ 31.2858 | \$ 32.8501 | \$ 34.4926 |
| 55 | Accountant 3 DIRECTOR OF CHILD DEVELOPMENT | YEARLY | \$ 57,619.1300 | \$ 60,500.0900 | \$ 63,525.1000 | \$ 66,701.3500 | \$ 70,036.4200 | \$ 73,538.2400 |
| | | MONTHLY | \$ 4,801.5900 | \$ 5,041.6700 | \$ 5,293.7600 | \$ 5,558.4500 | \$ 5,836.3700 | \$ 6,128.1900 |
| | | BIWEEKLY | \$ 2,216.1200 | \$ 2,326.9300 | \$ 2,443.2700 | \$ 2,565.4400 | \$ 2,693.7100 | \$ 2,828.3900 |
| | | HOURLY | \$ 27.7015 | \$ 29.0866 | \$ 30.5409 | \$ 32.0680 | \$ 33.6714 | \$ 35.3549 |
| 56 | DIRECTOR OF MAINTENANCE & OPERATIONS | YEARLY | \$ 59,059.6100 | \$ 62,012.5900 | \$ 65,113.2200 | \$ 68,368.8800 | \$ 71,787.3300 | \$ 75,376.6900 |
| | | MONTHLY | \$ 4,921.6300 | \$ 5,167.7200 | \$ 5,426.1000 | \$ 5,697.4100 | \$ 5,982.2800 | \$ 6,281.3900 |
| | | BIWEEKLY | \$ 2,271.5200 | \$ 2,385.1000 | \$ 2,504.3500 | \$ 2,629.5700 | \$ 2,761.0500 | \$ 2,899.1000 |
| | | HOURLY | \$ 28.3940 | \$ 29.8137 | \$ 31.3044 | \$ 32.8697 | \$ 34.5131 | \$ 36.2388 |
| 59 | Building Inspector | YEARLY | \$ 63,600.7400 | \$ 66,780.7800 | \$ 70,119.8200 | \$ 73,625.8100 | \$ 77,307.1000 | \$ 81,172.4600 |
| | | MONTHLY | \$ 5,300.0600 | \$ 5,565.0700 | \$ 5,843.3200 | \$ 6,135.4800 | \$ 6,442.2600 | \$ 6,764.3700 |
| | | BIWEEKLY | \$ 2,446.1800 | \$ 2,568.4900 | \$ 2,696.9200 | \$ 2,831.7600 | \$ 2,973.3500 | \$ 3,122.0200 |
| | | HOURLY | \$ 30.5773 | \$ 32.1061 | \$ 33.7115 | \$ 35.3970 | \$ 37.1900 | \$ 39.0252 |
| | | MONTHLY | \$ 6,784.5300 | \$ 7,123.7500 | \$ 7,479.9400 | \$ 7,853.9400 | \$ 8,246.6400 | \$ 8,658.9700 |
| | | BIWEEKLY | \$ 31,331.3200 | \$ 3,287.8900 | \$ 3,452.2800 | \$ 3,624.8900 | \$ 3,806.1400 | \$ 3,996.4500 |
| 72 | DIRECTOR OF FINANCE | HOURLY | \$ 39.1415 | \$ 41.0986 | \$ 43.1535 | \$ 45.3112 | \$ 47.5767 | \$ 49.9556 |
| | | YEARLY | \$ 87,674.3200 | \$ 92,058.0400 | \$ 96,660.9400 | \$ 101,493.9900 | \$ 106,568.6900 | \$ 111,897.1200 |
| | | MONTHLY | \$ 7,306.1900 | \$ 7,671.5000 | \$ 8,055.0800 | \$ 8,457.8300 | \$ 8,880.7200 | \$ 9,324.7600 |
| | | BIWEEKLY | \$ 3,372.0900 | \$ 3,540.6900 | \$ 3,717.7300 | \$ 3,903.6100 | \$ 4,098.8000 | \$ 4,303.7400 |
| 74 | CHIEF OF POLICE | HOURLY | \$ 42.1511 | \$ 44.2587 | \$ 46.4716 | \$ 48.7952 | \$ 51.2349 | \$ 53.7967 |
| | | YEARLY | \$ 92,112.8400 | \$ 96,718.4800 | \$ 101,554.4000 | \$ 106,632.1200 | \$ 111,963.7300 | \$ 117,561.9100 |
| | | MONTHLY | \$ 7,676.0700 | \$ 8,059.8700 | \$ 8,462.8700 | \$ 8,886.0100 | \$ 9,330.3100 | \$ 9,796.8300 |
| | | BIWEEKLY | \$ 3,542.8000 | \$ 3,719.9400 | \$ 3,905.9400 | \$ 4,101.2400 | \$ 4,306.3000 | \$ 4,521.6100 |
| 83 | CITY MANAGER | HOURLY | \$ 44.2850 | \$ 46.4993 | \$ 48.8242 | \$ 51.2654 | \$ 53.8287 | \$ 56.5202 |
| | | YEARLY | \$ 130,000.0000 | \$ 143,150.2700 | \$ 150,307.7800 | \$ 157,823.1700 | \$ 165,714.2800 | \$ 174,000.0000 |
| | | MONTHLY | \$ 10,833.3300 | \$ 11,929.1900 | \$ 12,525.6400 | \$ 13,151.9300 | \$ 13,809.5200 | \$ 14,500.0000 |
| | | BIWEEKLY | \$ 5,000.0000 | \$ 5,505.7700 | \$ 5,781.0600 | \$ 6,070.1200 | \$ 6,373.6200 | \$ 6,692.3000 |
| | | HOURLY | \$ 62.5000 | \$ 68.8221 | \$ 72.2633 | \$ 75.8765 | \$ 79.6702 | \$ 83.6538 |



AGENDA ITEM: _____
MEETING DATE: 9/20/2018 (fr. 9/6/2018)
DEPARTMENT: Finance

REPORT TO CITY COUNCIL

SUBJECT:

Adoption of FY 2018-19 Budget and Appropriations Limit

RECOMMENDATION:

Approve and adopt FY 2018-19 Budget and FY 2018-19 Appropriations Limit Resolution

BACKGROUND:

To comply with Article XIII B of the California Constitution and Government Code Section 7910, local governments must adopt an appropriations limit for the proceeds from taxes. The Department of Finance issued its letter advising the City that the per capita personal income percentage change over the prior year is 3.67 percent. The Department of Finance also informed the City that, the greater population change when comparing the City of Parlier and Fresno County is that of the City of Parlier: Parlier's growth percentage is 1.37 percent, which when properly applied establishes an appropriations limit of \$3,688,081 for FY 2018-19.

In addition, the City Council has received and considered a Preliminary Budget for the Fiscal Year July 1, 2018 through June 30, 2019. It is recommended that the City Council adopt that budget as modified and amended as the Final Budget for the Fiscal Year 2018-19.

Prepared By:

Antonio Gastelum
Acting City Manager

Approved By:

Antonio Gastelum
Acting City Manager

RESOLUTION NO. 2018-_____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING
AND ADOPTING THE APPROPRIATION LIMIT FOR FY 2018-19**

WHEREAS, Government Code Section 7910 requires local jurisdictions to adopt, prior to commencement of the agency's fiscal year, an appropriation limit consistent with Article XIII B of the State Constitution; and

WHEREAS, pursuant to California Constitution Article XIII B, Section 1, Government Code section 7900, et seq., and the Proposition 111 guidelines, the City appropriations limit must be adjusted each year for changes in the California per capita personal income and changes in population from the base year of 1986-87 to the fiscal year ending June 30, 2018; and

WHEREAS, the Department of Finance has notified the City that the change in California per capita personal income is 3.67 percent for the prior year; and

WHEREAS, the City has the option to use the greater percentage change between the change in the population of the City versus the change in the population of the entire Fresno County, and the Department of Finance has notified the City that the greater change occurred in the population of the City, which represents an increase of 1.37 percent over the prior year.

NOW THEREFORE, the City Council of the City of Parlier resolves as follows:

The appropriations limit as adjusted for the City of Parlier for fiscal year ending June 30, 2019 is \$3,688,081.

I, Dorothy Garza, hereby certify that the foregoing is a full, true and correct Resolution duly adopted and passed by the City Council of the City of Parlier, California, at a regular meeting held on the 20th day of September, 2018 at the City Hall in the City of Parlier, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

City Clerk/Deputy City Clerk

Mayor

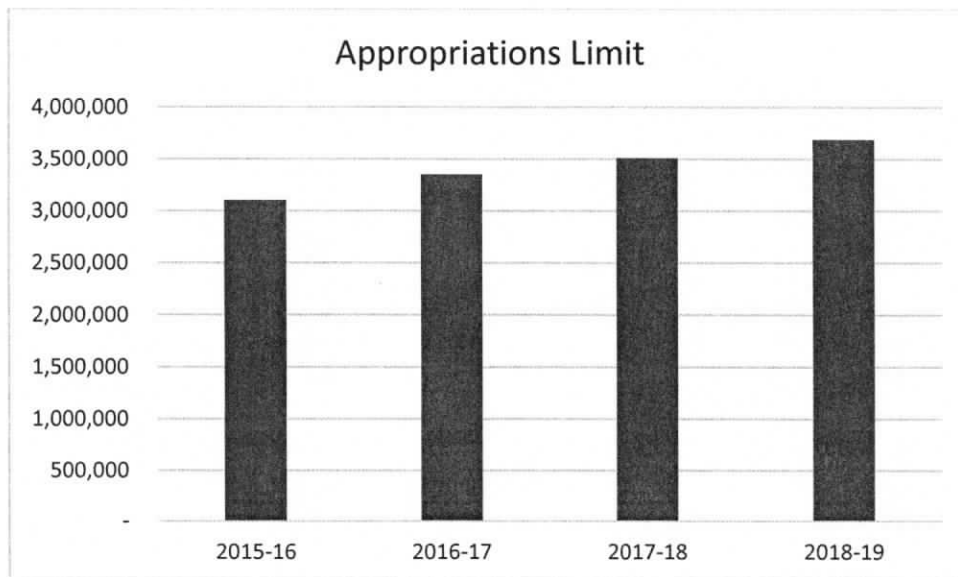
CITY COUNCIL BUDGET WORKSHOP
FISCAL YEAR 2018-19

GANN APPROPRIATIONS LIMIT

The state Controller's office annually issues cost of living and population growth statistics that legally determine the specific limits of how much California cities can spend from proceeds from taxes and state transfers each year. Based on this statutory formula, the appropriations limit for Parlier for FY 2018-19 is \$3,688,081, an increase of about 5% over Parlier's FY 2017-18 limit.

HISTORICAL TAX FUNDED APPROPRIATIONS LIMITS

| Year | Cost of Living | Pop. Growth | Gann Factor | Appropriations Limit |
|---------|----------------|-------------|-------------|----------------------|
| 2015-16 | 3.82% | 0.88% | 1.05 | 3,102,648 |
| 2016-17 | 5.37% | 2.39% | 1.08 | 3,347,395 |
| 2017-18 | 3.69% | 1.11% | 1.05 | 3,509,441 |
| 2018-19 | 3.67% | 1.37% | 1.05 | 3,688,081 |



RESOLUTION NO. 2018-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING AND ADOPTING THE FINAL BUDGET FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019, PROVIDING FOR THE APPROPRIATION AND EXPENDITURE OF ALL SUMS SET FORTH IN SAID FINAL BUDGET, PROVIDING FOR THE TRANSFERS AND ADDITIONAL APPROPRIATIONS AND REPEALING ALL RESOLUTIONS AND PARTS OF RESOLUTIONS IN CONFLICT HEREWITH

WHEREAS, the City Council of the City of Parlier, acting in its capacity as City Council to the City ("City Council") has received and reviewed a Preliminary Budget for the fiscal year July 1, 2018 through June 30, 2019; and

WHEREAS, it is the intention of the City Council to adopt the said budget as modified and amended as the Final Budget for the fiscal year 2018-19.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARLIER AS FOLLOWS:

1. That certain budget for the fiscal year July 1, 2018 - June 30, 2019, presently on file in the office of the City Clerk entitled, "CITY OF PARLIER - FINAL BUDGET - FISCAL YEAR 2018-19," which is referred to and fully incorporated verbatim by this reference as though fully set forth herein, is hereby adopted as modified and amended as the Final Annual Budget of the City of Parlier for the fiscal year July 1, 2018 - June 30, 2019 ("FY 2018-19 Final Budget").
2. From and after the operative date of this Resolution the several amounts stated in the FY 2018-19 Final Budget (hereinafter referred to as "adopted expenditures") shall become and thereafter be appropriated to the offices, departments, accounts, objects and purposes stated therein for fiscal year 2018-19 and said monies are hereby authorized to be expended for the purposes and objects specified in said FY 2018-19 Final Budget.
3. Unless otherwise provided by law, from time to time during fiscal year 2018-19, sums may be transferred from any appropriated item within a designated fund, or accounts within the general fund, unless expressly prohibited by law, to any other appropriated item within the same fund or funds as deemed necessary by the City Manager. New and/or additional appropriations requiring the use of fund balance shall be made by minute order of the City Council if the amount to be appropriated does not exceed \$25,000, and by Council Resolution if the amount is in excess of \$25,000. Except as monetary appropriations may be affected by intra-fund transfers within the general fund or other funds as hereinafter provided, no appropriations set forth in said FY 2018-19 Final Budget shall be canceled in whole or in part except by resolution adopted by the affirmative vote of three-fifths (3/5ths) of all members of the City Council.
4. The City Manager is hereby authorized to implement such administrative reorganization of offices, positions, departments, or units, including without limitation making new hires, transfers, and reductions in force, as the City Manager deems necessary, efficient, effective and/or economical to implement the goals of the FY 2018-19 Final Budget, and any such reorganization is hereby approved. This approval is intended to satisfy the approval required by

Parlier Municipal Code section 2.10.040 (C) and (D) without any further approval by the City Council.

5. All resolutions and parts of resolutions in conflict herewith, including, but not necessarily limited to, such resolutions or parts of resolutions relating to compensation, allowances or benefits as may be in conflict herewith, are hereby expressly repealed.

6. This resolution shall be effective immediately upon its adoption, but shall be operative as of July 1, 2018. All expenditures of the City related to the City's 2018-19 budget undertaken between July 1, 2018 and the date this Resolution is adopted are hereby approved and ratified.

This Resolution was duly passed, approved, and adopted by the City Council of the City of Parlier at its meeting on September 20, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

City Clerk/Deputy City Clerk

Mayor



**CITY OF PARLIER
FINAL BUDGET
FISCAL YEAR 2018-19**

September 6, 2018

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

CONTENTS

- i. NOTE
- ii. FUND ACCOUNTING REPORT
 - a. Net Fund Balances by Year
 - b. Actual Cash Balances
- iii. BUDGET
 - a. REVENUE
 - i. Historical & Projected Revenue by Year
 - b. EXPENDITURES
 - i. Historical Expenditures & Proposed Spending Plan
 - ii. Specific Included Items

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

NOTE

All City transactions are tagged from 3 lists:

- Fund,
- Department, and
- General Ledger account

These tags are combined into a segmented GL account number, and allow every transaction to be searchable and combinable in different ways.

Like most Cities, Fund codes are required to allow restricted monies to be tracked as standalone accounting entities that each have their own revenue, expenses, and balances. A separate Fund must be set up for any grant, tax, or other funding source that needs to be tracked separately for reporting and audit purposes.

The City has made significant changes to staff processes to ensure the following:

- Incoming funds are booked as immediately as received so that real-time totals are available from our accounting system on a constant basis
- Batches are now closed daily in all cases to promote direct matching to bank deposits for reconciliation
- Fund code reminder sheets are being updated for A/R staff to ensure correct coding
- Clear chain of custody with individual cash drawers and separate accounting logins

All figures shown in this report are completely dependent upon the accuracy of the coding and entries in the City's accounting system. While detail-level errors

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

may result in misclassifications that roll up throughout all the reports, the overall aggregate numbers can be given a high level of confidence as any misstated variances (over/short balances) are summed together.

Also, all FY 2017-18 year ending balances and figures are preliminary as we are still in process of preparation for external audit, when final numbers will be confirmed with any required adjustments and corrections.

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

NET FUND BALANCES

The 87 active Funds are summarized here to show June 30 ending balances for each fiscal year.

| Fund | FY 2014-15 | FY 2015-16 | FY 2016-17 | FY 2017-18 (estimated) |
|---------------------------------------|------------------|------------------|------------------|---------------------------|
| GENERAL FUND | 208,762 | (497,010) | (468,761) | (371,291) |
| POLICE-RELATED FUNDS | | | | |
| MEASURE Q | - | - | - | 402 |
| COPS & OTHER GRANTS | 37,074 | 51,759 | 96,860 | 113,645 |
| ROAD-RELATED FUNDS | | | | |
| MEASURE C (ADA, STREET, FLEX) | 1,189,635 | 1,437,525 | 1,642,741 | 1,661,774 |
| GAS TAX | 868,325 | 898,412 | 896,879 | 1,007,854 |
| TDA | 1,431,840 | 1,398,842 | 1,794,753 | 2,197,271 |
| OTHER PROJECTS (STPL, ATPL, CML, etc) | (24,088) | (58,286) | (92,750) | (383,365) |
| PARKS-RELATED FUNDS | | | | |
| LANDSCAPE DISTRICT | 86,109 | 87,884 | 76,468 | 68,158 |
| HERITAGE | (45,143) | (8,510) | (29,449) | (170,051) |
| CHILD DEVELOPMENT FUND | (106,731) | (11,732) | 12,462 | (107,992) |
| OTHER GRANT FUNDS | | | | |
| HOME/CALHOME | (29,051) | 168,300 | 2,898 | 97,228 |
| CBDG/EBDG/OTHER | (30,169) | 63,140 | 68,455 | (2,015) |
| RDA/SUCCESSOR AGENCY | (7,383,408) | (8,063,108) | (8,388,099) | (7,740,359) |
| CITY UTILITIES FUNDS | | | | |
| WATER | 4,455,741 | 4,875,948 | 5,010,596 | 14,646,285 |
| WASTEWATER | 3,163,643 | 2,808,573 | 2,852,935 | 2,797,663 |
| GARBAGE | (98,756) | (183,178) | (152,235) | (57,519) |
| IMPACT FEE FUNDS | 463,994 | 689,801 | 890,620 | 863,472 |
| Total | 4,187,778 | 3,658,360 | 4,214,371 | 14,621,160 |

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

ACTUAL CASH BALANCES

The fund balance figures shown are calculated on the basis of modified accrual accounting which matches transactions (incoming and outgoing) to the period in which they were incurred, which is not necessarily the same as the period in which the funds were actually received or paid.

For the fiscal year ending June 30, 2018, the book balance of all funds was \$14,671,160 and the City's actual bank cash balance was \$16,748,846.

(The previous year, the book balance of all funds on June 30, 2017 was \$4,214,371 and the City's actual bank balance was \$5,572,279.)

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

BUDGET

Revenue projections are shown by Fund and proposed Expenses by Department for planning purposes.

REVENUE

Pass-through grant and loan programs are shown with placeholder amounts as these funds experience wide variation year to year. Extraordinary receipts, such as the result of court settlements or property sales, are considered one-time monies that are not expected to recur.

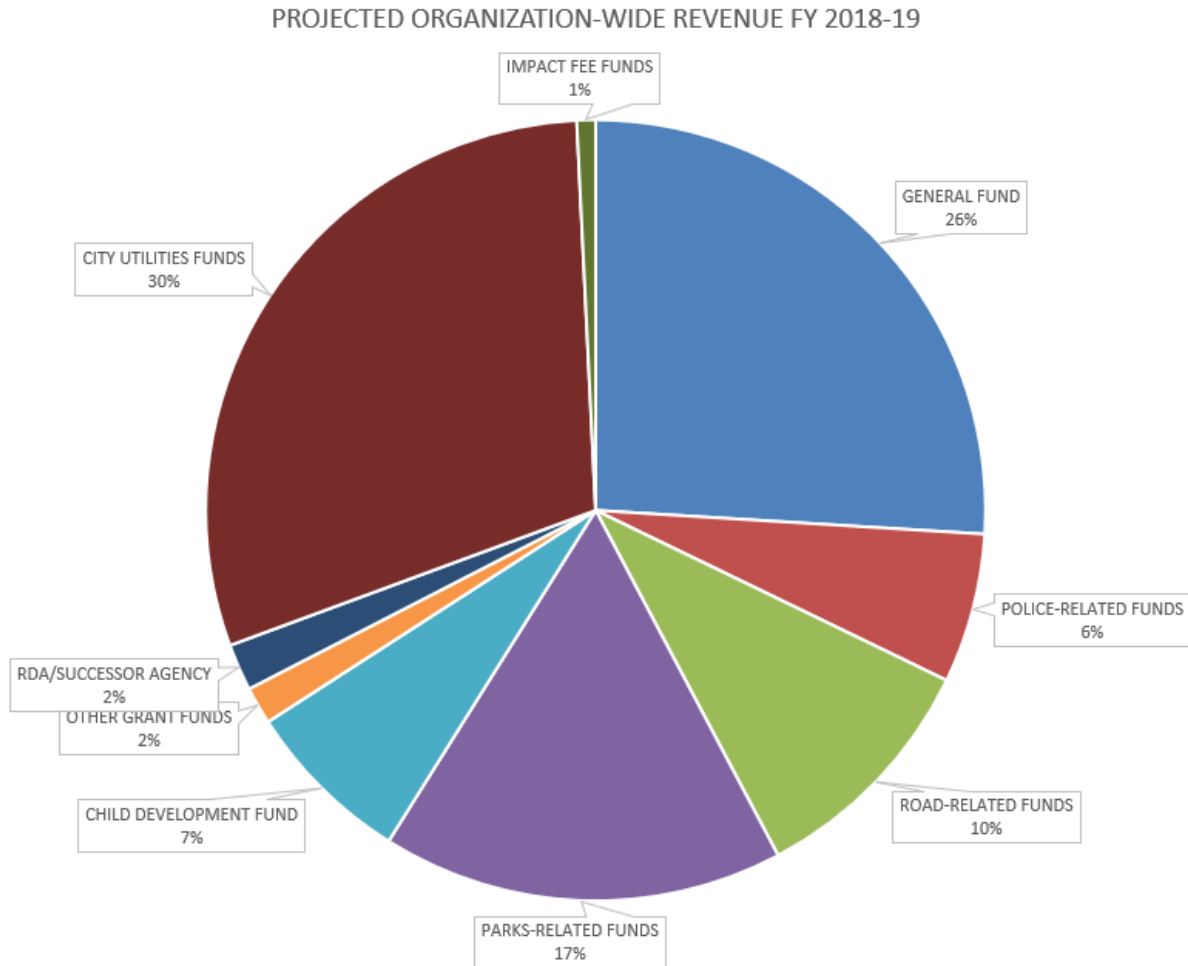
(Charts on following pages)

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

Historical & Projected Organization-Wide Revenue

| Fund | FY 2015-16 | FY 2016-17 | FY 2017-18 (est.) | FY 2018-19 (proj.) |
|---------------------------------------|-------------------|------------------|-------------------|--------------------|
| GENERAL FUND | 2,816,607 | 3,032,327 | 3,318,498 | 3,350,000 |
| POLICE-RELATED FUNDS | | | | |
| MEASURE Q | - | - | 472,026 | 425,000 |
| CalVIP | - | - | - | 250,000 |
| COPS & OTHER GRANTS | 253,535 | 165,045 | 140,454 | 125,000 |
| ROAD-RELATED FUNDS | | | | |
| MEASURE C (ADA, STREET, FLEX) | 395,983 | 410,205 | 417,025 | 400,000 |
| GAS TAX | 324,660 | 290,145 | 334,001 | 300,000 |
| TDA | 516,169 | 544,404 | 489,227 | 500,000 |
| OTHER PROJECTS (STPL, ATPL, CML, etc) | 77,510 | 53,118 | 1,602,157 | 100,000 |
| PARKS-RELATED FUNDS | | | | |
| LANDSCAPE DISTRICT | 47,740 | 49,925 | 49,868 | 50,000 |
| HERITAGE | 84,346 | 8,510 | 17,848 | 2,100,000 |
| CHILD DEVELOPMENT FUND | 955,007 | 901,433 | 757,815 | 900,000 |
| OTHER GRANT FUNDS | | | | |
| HOME/CALHOME | 1,510,296 | 27,479 | 379,607 | 100,000 |
| CBDG/EBDG/OTHER | 616,830 | 165,194 | 116,952 | 100,000 |
| RDA/SUCCESSOR AGENCY | 333,368 | 256,566 | 1,821,901 | 250,000 |
| CITY UTILITIES FUNDS | | | | |
| WATER | 1,485,675 | 1,459,877 | 10,847,931 | 1,500,000 |
| WASTEWATER | 1,263,493 | 1,260,398 | 1,234,803 | 1,250,000 |
| GARBAGE | 1,096,833 | 1,105,286 | 1,101,840 | 1,100,000 |
| IMPACT FEE FUNDS | 225,807 | 200,819 | 24,858 | 100,000 |
| Total | 12,003,859 | 9,930,731 | 23,126,809 | 12,900,000 |

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19



(The projected shares of revenue assume large drawdowns for the Heritage Park project that gives that grant fund an unusually large proportion.)

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

GENERAL FUND REVENUE DETAIL

| Source | FY 2015-16 | FY 2016-17 | FY 2017-18 (est.) | FY 2018-19 (proj.) |
|-----------------------------------|------------|------------|-------------------|--------------------|
| CY PROPERTY TAX SECURED | 181,666 | 187,715 | 418,704 | 400,000 |
| CY PROPERTY TAX UNSECURED | 26,850 | 28,216 | 28,421 | 28,000 |
| PY PROPERTY TAX UNSECURED | 242 | - | 2,772 | - |
| PROP TAX PRIOR YR SECURED | 481 | 786 | 788 | - |
| SALES TAX IN-LIEU(TRIPLE FLIP) | 44,172 | - | - | - |
| HOPTR TAX | 6,104 | 3,020 | 2,898 | 3,000 |
| SUPPLEMENTAL ROLL | 3,295 | 10,145 | 7,684 | 7,000 |
| PROPERTY TRANSFER TAX | 6,711 | 9,311 | 4,133 | 5,000 |
| PROPERTY TAX | - | - | - | - |
| SALES TAX (BOE) | 262,668 | 379,132 | 426,744 | 400,000 |
| MOTOR VEHICLE IN LIEU TAX | 1,161,858 | 1,200,973 | 1,287,883 | 1,300,000 |
| ROAD MAINTENANCE & REHAB (2032) | - | - | 76,462 | 75,000 |
| ELECTRIC FRANCHISE | 78,079 | 84,050 | 92,358 | 90,000 |
| GAS FRANCHISE | 24,245 | 15,625 | - | - |
| CABLE TV FRANCHISE | 29,703 | 42,125 | 34,960 | 35,000 |
| GARBAGE FRANCHISE | 78,958 | 75,768 | 66,912 | 70,000 |
| ANIMAL LICENSE | 2,586 | 3,510 | 2,415 | 3,000 |
| BUILDING PERMITS | 191,078 | 257,160 | 300,905 | 300,000 |
| ENCROACHMENT PERMIT | 1,359 | 8,814 | 1,602 | 2,000 |
| CONDITIONAL USE PERMIT | - | - | - | - |
| BUILDING PENALTIES & FINES | 11,392 | 135 | 57 | - |
| GRADING PERMIT | - | - | - | - |
| BUSINESS LICENSE | 52,004 | 59,112 | 67,598 | 65,000 |
| PARKING CITATIONS | 2,816 | 2,857 | - | 2,000 |
| COURT FINES | - | - | - | - |
| FED HOUSING IN-LIEU APPOR | 59 | 79 | 163 | - |
| REIMBURSEMENT/CLAIMS | 29,779 | 11,017 | 11,454 | 10,000 |
| MOTOR VEHICLE & OFF HWY LICENSE | 6,091 | 8,528 | 8,159 | 8,000 |
| MOTOR VEHICLE CODE FINES | 41,410 | 18,237 | 17,633 | 20,000 |
| LIVESCAN PROCESSING FEE | 5,098 | 4,129 | 6,578 | 5,000 |
| VEHICLE IMPOUND/RELEASE FEE | 18,200 | 15,900 | 24,794 | 20,000 |
| POLICE REPORT | 3,615 | 3,690 | 3,243 | 3,000 |
| POLICE SERVICES | 1,664 | 1,762 | 955 | 1,000 |
| POST REIMBURSEMENT TRAINING | 9,458 | - | 2,608 | 3,000 |
| CITATION FEES | 1,290 | 1,175 | 1,855 | 2,000 |
| SB 90 CLAIMS-STATE MANDATED COSTS | 76,539 | 9,927 | - | - |
| TOWING POLICE SERVICE FEE | 2,475 | 950 | 5,310 | 3,000 |
| PARCEL MAP FEES | - | - | 35 | - |
| PLAN CHECK FEES | - | - | 325 | - |
| PLAN CHECK-SITE REVIEW | 495 | 14,879 | 2,170 | 2,000 |
| PLAN CHECK INSPECTION FEE | - | - | - | - |
| ZONING FEES | - | - | - | - |
| SUBDIVISION FEES | 1,656 | 1,044 | - | - |
| ENVIRONMENTAL ASSESSMENT | - | - | - | - |
| COMMUNITY CENTER REVENUE | 225 | (30) | - | - |

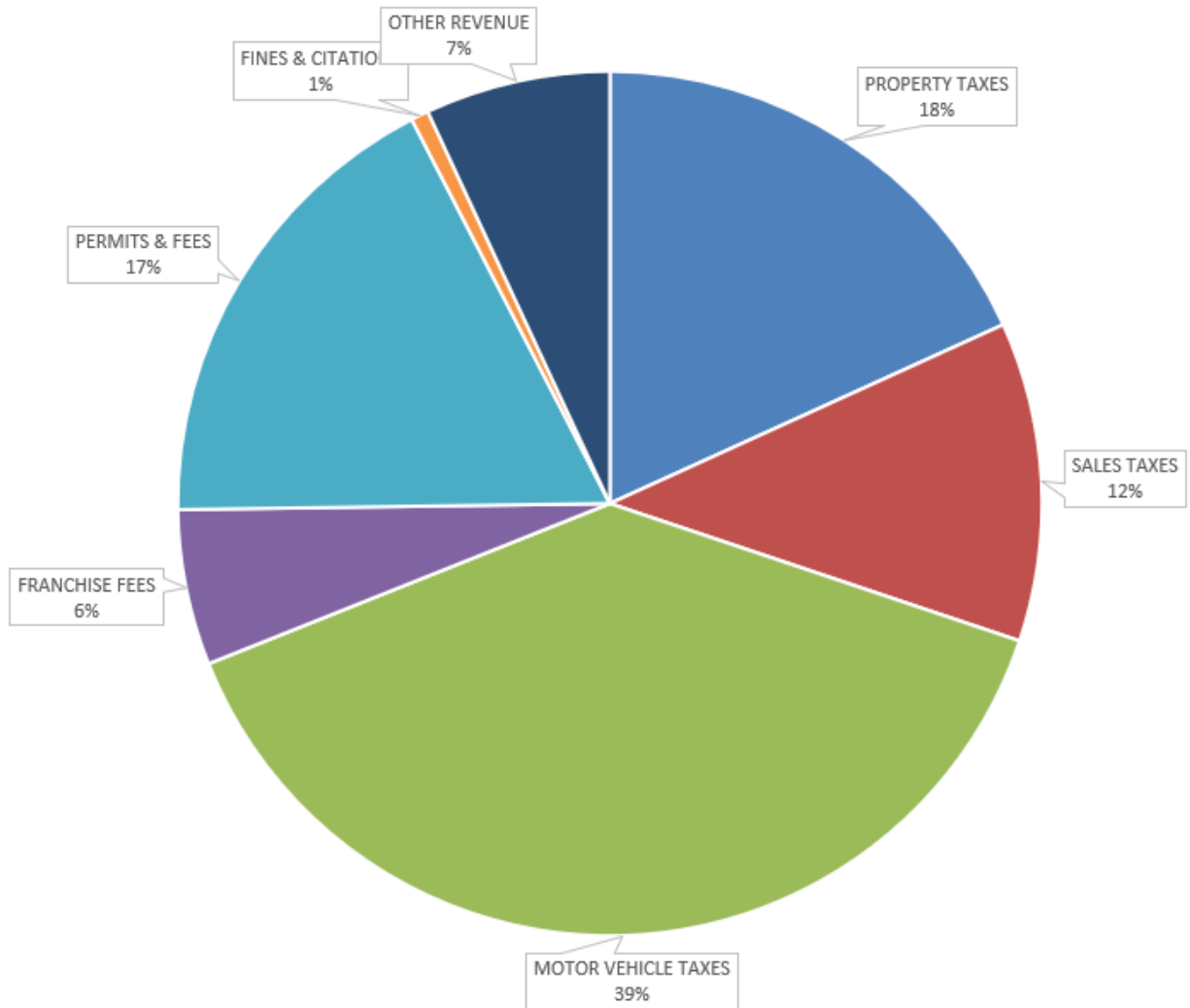
CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

(Continued)

| Source | FY 2015-16 | FY 2016-17 | FY 2017-18 (est.) | FY 2018-19 (proj.) |
|-------------------------------|------------------|------------------|-------------------|--------------------|
| ADMINISTRATIVE FEES | 31,975 | 16,667 | 44,999 | 30,000 |
| RDA ADMINISTRATIVE FEE | 81,011 | - | - | 100,000 |
| IMPACT FEES | - | - | 83,639 | 50,000 |
| INTEREST REVENUE | 2,412 | 114 | 504 | - |
| INTEREST INCOME | - | 1,311 | - | - |
| NSF FEES | 457 | 765 | 790 | - |
| MISCELLANEOUS REVENUE | 1,181 | 22,687 | 4,552 | - |
| DONATIONS | 1,000 | - | 13,450 | - |
| SALE OF PROPERTY | 3,726 | 134,209 | 150,654 | - |
| RENT REVENUE | 29,925 | 31,955 | 48,279 | 30,000 |
| DAYCARE RENT | 22,612 | 22,000 | - | 20,000 |
| LOCAL PUBLIC SAFETY | 12,265 | 12,789 | 13,491 | 12,000 |
| VARIANCE APPLICATION | 650 | 150 | - | - |
| LOAN REPAYMENTS | - | 4,939 | - | - |
| KERNEY AG-SEWER | - | - | - | - |
| ANIMAL SHELTER SERVICES | - | - | 791 | - |
| K-9 DONATIONS | 1,700 | 850 | 60 | - |
| POLICE OUTREACH DONATIONS | - | 2,750 | - | - |
| CARNIVAL REVENUE | - | - | 14,983 | 8,000 |
| NEW YEAR'S DANCE REVENUE | 6,560 | 7,880 | 7,760 | 7,000 |
| CANNABIS REVENUE | - | - | 20,000 | 30,000 |
| TRANSFER IN | - | 812 | - | - |
| WORKER'S COM REIMB | 17,352 | 887 | 7,047 | - |
| DONATIONS FOR P.D. | 360 | - | - | - |
| TRANSFER IN | 44,601 | - | - | - |
| SENIOR CENTER REVENUE | 4,239 | 4,583 | 5,199 | 5,000 |
| SWIMMING POOL FEES | 698 | 1,483 | 682 | 1,000 |
| COMMUNITY CENTER REVENUE | 31,891 | 30,096 | 34,482 | 25,000 |
| SUCCESSOR AGENCY PROPERTY TAX | 157,668 | 275,660 | 171,721 | 170,000 |
| Total | 2,816,607 | 3,032,327 | 3,531,662 | 3,350,000 |

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

PROJECTED GENERAL FUND REVENUE FY 2018-19



CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

EXPENDITURES

The following list identifies the current sub-departments within each major department category shown on the next following charts and graphs.

Historical Expenditures & Proposed Spending Plan

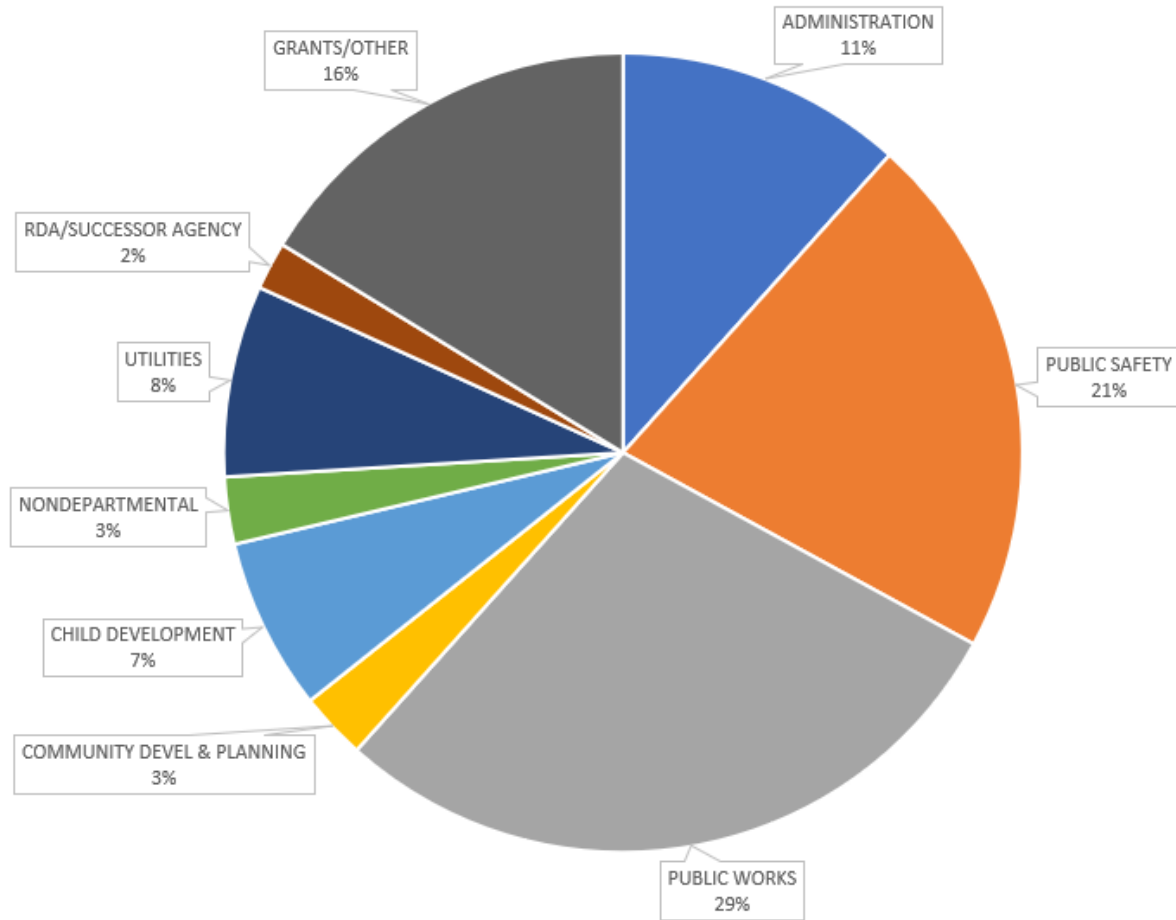
Continuing work is being done to segregate out major spending components that are not being consistently coded by department, for example expenditures for enterprises such as the public utilities (water, wastewater, and garbage) are currently shown in several places (Utilities, Public Works, and Finance departments). As another example, the Community Development department currently appears to include expenses related to grant-funded programs that should be on their own line and separated out.

| Dept | FY 2015-16 | FY 2016-17 | FY 2017-18 (est.) | FY 2018-19 (prop.) |
|----------------------------|-------------------|------------------|-------------------|--------------------|
| ADMINISTRATION | 1,424,541 | 885,362 | 1,500,705 | 1,500,000 |
| PUBLIC SAFETY | 2,722,340 | 1,808,115 | 2,584,715 | 2,750,000 |
| PUBLIC WORKS | 3,543,123 | 3,307,786 | 4,700,717 | 3,700,000 |
| COMMUNITY DEVEL & PLANNING | 1,219,758 | 653,032 | 742,177 | 350,000 |
| CHILD DEVELOPMENT | 858,033 | 877,236 | 878,271 | 900,000 |
| NONDEPARTMENTAL | 5,492 | 154,710 | 284,420 | 350,000 |
| UTILITIES | 945,609 | 1,130,016 | 890,070 | 1,000,000 |
| RDA/SUCCESSOR AGENCY | 1,013,068 | 581,556 | 1,174,162 | 250,000 |
| GRANTS/OTHER | 997,186 | - | 6 | 2,100,000 |
| Total | 12,729,149 | 9,397,813 | 12,755,243 | 12,900,000 |

The current Utilities line only includes the waste disposal contract. Capital improvements and infrastructure projects are in the Public Works line.

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

PROPOSED SPENDING FY 2018-19



The Public Safety line currently includes \$1.9 million from the General Fund, plus expected Measure Q, CalVIP, and COPS amounts. It does not include possible SRO contract revenue from PUSD or potential police cost-sharing from cannabis licensees.

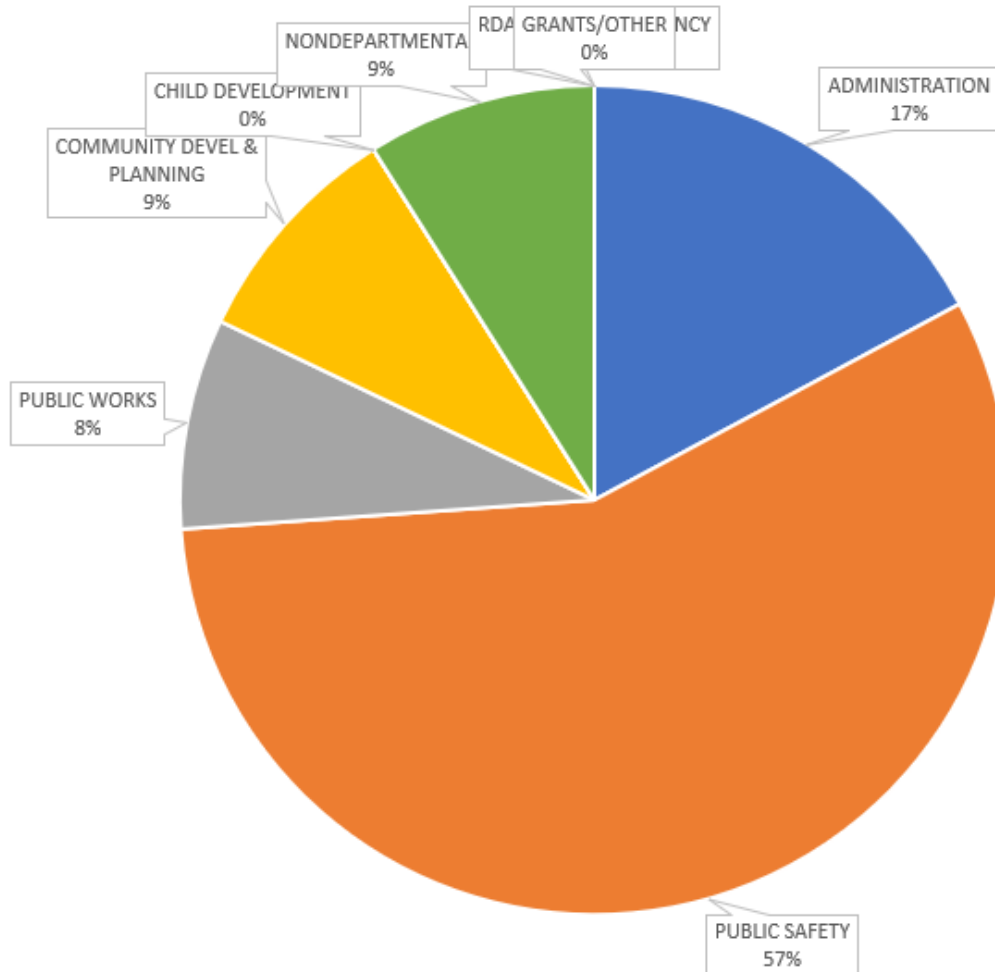
The Grants line currently shows \$2.1 million in remaining state funds that will need to be drawn down for Heritage Park construction.

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

GENERAL FUND-ONLY BUDGET

| Dept | FY 2015-16 | FY 2016-17 | FY 2017-18 (est.) | FY 2018-19 (prop.) |
|----------------------------|------------------|------------------|-------------------|--------------------|
| ADMINISTRATION | 494,578 | 436,696 | 583,419 | 575,000 |
| PUBLIC SAFETY | 2,190,274 | 1,677,114 | 2,074,459 | 1,900,000 |
| PUBLIC WORKS | 404,160 | 327,519 | 267,802 | 275,000 |
| COMMUNITY DEVEL & PLANNING | 427,646 | 408,851 | 310,888 | 300,000 |
| CHILD DEVELOPMENT | - | - | - | - |
| NONDEPARTMENTAL | 5,492 | 153,898 | 239,675 | 300,000 |
| UTILITIES | - | - | - | - |
| RDA/SUCCESSOR AGENCY | - | - | - | - |
| GRANTS/OTHER | - | - | - | - |
| Total | 3,522,151 | 3,004,078 | 3,476,242 | 3,350,000 |

PROPOSED GENERAL FUND BUDGET FY 2018-19



CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

GENERAL FUND HISTORICAL EXPENSE DETAIL

| Dept | | FY 2015-16 | FY 2016-17 | FY 2017-18 (est.) |
|------------------------|---|------------------|------------------|-------------------|
| ADMINISTRATION | | 370,076 | 357,676 | 493,179 |
| Council | | 67,676 | 33,010 | 49,832 |
| Finance | | 56,826 | 46,010 | 40,408 |
| PUBLIC SAFETY | | | | |
| Police | | 2,144,562 | 1,614,084 | 1,982,520 |
| Animal Control | ▼ | 45,712 ▼ | 63,030 ▼ | 62,336 |
| Code Enforcement | ▼ | - ▼ | - ▼ | 29,603 |
| PUBLIC WORKS | ▼ | 62,670 ▼ | 39,380 ▼ | 23,155 |
| Community Facilities | | | | |
| Parks | ▼ | 100,878 ▼ | 69,694 ▼ | 75,134 |
| Senior Center | | 50,011 | 45,880 | 36,657 |
| Swimming Pool | ▼ | 32,987 ▼ | 28,052 ▼ | 33,135 |
| Community/Youth Center | | 68,123 | 56,731 | 41,960 |
| Cooling Centers | ▼ | 24,918 ▼ | 20,628 ▼ | 9,578 |
| Recreation | | 64,573 | 67,154 | 48,183 |
| Capital Projects/CIP | | - | - | - |
| COMMUNITY DEVELOPMENT | | 427,646 | 408,851 | 310,888 |
| CHILD DEVELOPMENT | | - | - | - |
| NON-DEPARTMENTAL | | - | - | - |
| Economic Development | | - | - | - |
| Fire | ▼ | 5,492 ▼ | 153,898 ▼ | 239,675 |
| Planning | | - | - | - |
| Engineering | | - | - | - |
| UTILITIES | | - | - | - |
| Water | | - | - | - |
| Wastewater | | - | - | - |
| Garbage | | - | - | - |
| RDA/SUCCESSOR AGENCY | | - | - | - |
| GRANTS | | - | - | - |
| CDBG/Other | | - | - | - |
| HOME/CalHOME | | - | - | - |
| Total | | 3,522,151 | 3,004,078 | 3,476,242 |

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

Specific Budget Items Included

- The Final Budget includes salaried Facilities Manager, full time Range 46 Step 1; hourly Activities Coordinator part time Range 31 Step 1; conversion of hourly Accounting Technician I, Event Custodian, Animal Control Officer, Jailer, Utility/Facility Maintenance I, Records Clerk, Admin Assistant I, Code Enforcer, to Range 31 Step 1; Vehicle Operator Range 35 Step 1; Maintenance Mechanic Range 38 Step 1; Utility/Facility Maintenance II Range 36 ; Teacher's Aide, Cook Range 23 Step 1; Teachers Range 33; Cook, Range 28 Step 1.
- EnerGov code enforcement software is not included in this budget. 2 laptops and 2 additional tablets are included in this budget.
- Tyler's CAFR financial reporting module is not included in this budget. ClearGov financial transparency, benchmarking and budgeting software is included. A computer for placement in the City Hall lobby for utility bill payments as well as phased purchasing of 20 computer replacements for City Hall, Public Works, Academy of Excellence, Senior Center, and Police Department.
- Upfront funds for the Coalinga dispatch agreement are expected to be repaid with savings from ending the Sheriff's Department contract in subsequent years.
- Savings from changes to employee health benefits are expected to be neutral against out-of-pocket reimbursements for deductibles paid by City employees and also by potentially increased elections for family coverage.
- The budget includes replacement computers (already cited above), Ethernet connections in classrooms, purchase of one dishwasher and one gas stove-oven, and one additional field trip. It does not currently include an automated gate opener for main entrance, completion of roof repairs, or expansion of front office space at this time.
- Policy of compensation to Public Works employees on standby duty is funded in this current budget at \$2.00 per hour plus standard overtime for actual calls. This budget does not include new costs of any provisions negotiated as part of the City's planned MOU with the Parlier

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

Police Officers Association, which may potentially require a budget amendment once an agreement is finalized.

- The following are not currently assumed funded in this budget:
Community Center roof repairs, significant electrical wiring and breaker upgrades at the Community Center and City Hall that are affecting operations of the admin staff whenever Internet connectivity is interrupted. Funds are included for a mold inspection and remediation vendor to ensure health and safety of the City office buildings.
- Phone services have been completely upgraded and replacement is accounted for in this budget. Alarm account services have been upgraded and replaced. Ongoing cost savings from both of these changes are projected in this budget.
- Kings Credit (for utility collections support), Enerpower (for PG&E bill review), and RSG (for state revenue reimbursements) have been reactivated or renewed as vendors to help increase or preserve incoming revenue however no increases are assumed in this budget at this time.
- \$340,000 toward fulfillment of regular-cost County fire district coverage is included in this budget. A publicly-approved utility users tax measure potentially passed by voters to fund this cost is not included in this budget at this time.
- \$30,000 for public outreach and voter education is included in this budget. \$10,000 for graphic design and development of a community newsletter is included in this budget.
- Expected savings from participation in the regional GSA have not been quantified for inclusion in this budget.
- Replacement of current water testing and reporting consultants by new licensed City staff has not been included in this budget.
- Priority non-road capital improvements currently include: new crossmembers and deck covers for Milton Lift station, 2nd storm water discharge pump at Flores Field, AQPCD permits for lift stations, a portable emergency street light, retrofit and install Variable Frequency Drive and

CITY COUNCIL FINAL BUDGET
FISCAL YEAR 2018-19

standby generator at Well 6, and ongoing hydrant replacements and installations of isolation valves where needed.

- \$5,000 for Senior Center activities and field trips is included in this budget.
- Sewer plant upgrades are intended to be funded by grant applications (currently in progress) and are otherwise not yet included in this budget.
- Playground equipment and repairs, as well as taser/gun replacement program for police officers, were included in this budget along with racks and non-lethal shotguns for all patrol cars.
- Full funding to completion for Heritage Park has not been included in this budget, only existing identified sources such as tree grants, park funds, and tire-derived grants.
- Facility improvements to the Civic Center are expected to be funded directly by the new tenant, EOC Head Start. No City outlays of funds are included in this budget related to this relocation.
- Law enforcement and legal counsel costs related to the development of known cannabis-related enterprises are not included in this budget as they are to be funded or reimbursed by the licensees.