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**Parlier Successor Agency Administrative Budget
Fiscal Year 2020-21**

Parlier Successor Agency Administrative Budget

July 1, 2020 through December 31, 2020

Total

Source

Successor Agency Costs

Accounting (HDL)	2,000	RPTTF / Admin
Salaries and Wages	47,000	RPTTF / Admin
Subtotal \$	49,000	

Consultant Staffing Costs for Successor Agency

Attorney Services	1,500	RPTTF / Admin
RSG Services	8,000	RPTTF / Admin
Professional Services	4,000	RPTTF / Admin
Subtotal \$	13,500	

TOTAL PERIOD BUDGET \$ 62,500

January 1, 2021 through June 31, 2021

Total

Source

Successor Agency Costs

Accounting (HDL)	2,000	RPTTF / Admin
Salaries and Wages	47,000	RPTTF / Admin
Subtotal \$	49,000	

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TOTAL PERIOD BUDGET \$ 62,500

TOTAL ANNUAL BUDGET \$ 125,000

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Subtotal \$ 13,500

TOTAL PERIOD BUDGET \$ 62,500

TOTAL ANNUAL BUDGET \$ 125,000

Fiscal Year	Period	Item	Description
11-12	ROPS I	26	Parlier Project Area - ADT Securities, Alarm and Monitoring Services
11-12	ROPS I	13	Parlier Project Area - Bryant Jolley, Audit
11-12	ROPS I	22	Parlier Project Area - EDC Dues
11-12	ROPS I	4	Parlier Project Area - Fiscal Agent
11-12	ROPS I	14	Parlier Project Area - Lozano Smith, Legal
11-12	ROPS I	20	Parlier Project Area - Property Tax
11-12	ROPS I	17	Parlier Project Area - Salaries and Benefits
11-12	ROPS I	18	Parlier Project Area - Supplies, Copier, Telephone, Postage
11-12	ROPS I	19	Parlier Project Area - Training, Workshop, Travel
12-13	ROPS III	24	Parlier Project Area - Alarm and Monitoring Services
12-13	ROPS III	12	Parlier Project Area - Audit
12-13	ROPS II	8	Parlier Project Area - Bryant Jolley, Audit
12-13	ROPS III	21	Parlier Project Area - EDC Dues
12-13	ROPS III	4	Parlier Project Area - Fiscal Agent
12-13	ROPS II	16	Parlier Project Area - IT
12-13	ROPS II	17	Parlier Project Area - IT
12-13	ROPS II	18	Parlier Project Area - IT
12-13	ROPS III	22	Parlier Project Area - IT Maintenance
12-13	ROPS III	13	Parlier Project Area - Legal
12-13	ROPS II	9	Parlier Project Area - Lozano Smith, Legal
12-13	ROPS III	7	Parlier Project Area - Pass through
12-13	ROPS II	5	Parlier Project Area - Pass through agreement
12-13	ROPS II	4	Parlier Project Area - Passthrough Agreement
12-13	ROPS II	7	Parlier Project Area - Passthrough Agreement
12-13	ROPS III	17	Parlier Project Area - Postage
12-13	ROPS III	16	Parlier Project Area - Sal and Ben
12-13	ROPS II	12	Parlier Project Area - Salaries and Benefits
12-13	ROPS III	23	Parlier Project Area - Software Maintenance
12-13	ROPS II	13	Parlier Project Area - Supplies
12-13	ROPS III	18	Parlier Project Area - Training
12-13	ROPS II	14	Parlier Project Area - Training
12-13	ROPS II	6	Parlier Project Area -pass through agreement
13-14	13-14B	16	Parlier Project Area - Administrative Costs (Salaries)
13-14	13-14B	18	Parlier Project Area - Administrative Costs (Training)
13-14	13-14A	24	Parlier Project Area - Alarm and Monitoring Services
13-14	13-14A	12	Parlier Project Area - Audit
13-14	13-14A	4	Parlier Project Area - Fiscal Agent Fees
13-14	13-14A	13	Parlier Project Area - Legal
13-14	13-14B	13	Parlier Project Area - Legal (Lozano Smith)
13-14	13-14B	14	Parlier Project Area - Professional Services - Engineering
13-14	13-14B	15	Parlier Project Area - Professional Services - Planning
13-14	13-14B	12	Parlier Project Area - Professional Services (Bryant Jolly, Audit)
13-14	13-14A	16	Parlier Project Area - Sal and Ben
13-14	13-14A	23	Parlier Project Area - Software Maintenance
13-14	13-14A	17	Parlier Project Area - Supplies/Copier/Telephone/Postage
13-14	13-14A	18	Parlier Project Area - Training/Travel
14-15	14-15B	5	Parlier Project Area
14-15	14-15B	13	Parlier Project Area
14-15	14-15B	16	Parlier Project Area

14-15	14-15B	12 Parlier Project Area - Audit
14-15	14-15A	12 Parlier Project Area - Audit (Bryant Jolley)
14-15	14-15A	13 Parlier Project Area - Legal (Lozano Smith)
14-15	14-15A	16 Parlier Project Area - Sal and Ben
15-16	15-16A	12 Parlier Project Area - Accounting
15-16	15-16A	5 Parlier Project Area - Consultant
15-16	15-16A	4 Parlier Project Area - Fiscal Agent
15-16	15-16B	29 Successor Agency Administration
16-17	16-17B	29 Successor Agency Administration
16-17	16-17A	29 Successor Agency Administration
17-18	17-18B	29 Successor Agency Administration
17-18	17-18A	29 Successor Agency Administration
18-19	18-19B	29 Successor Agency Administration
18-19	18-19A	29 Successor Agency Administration

Requested	Approved	Spent
414	414	162
4,107	4,107	15,688
2,537	2,537	2,165
6,250	6,250	4,026
12,000	12,000	7,821
62	62	(1,658)
126,613	126,613	25,260
6,000	6,000	19
3,000	3,000	310
420	420	2,657
20,000	20,000	52,848
4,107	4,107	10,933
2,540	2,540	2,637
6,300	6,300	3,973
474	474	487
481	481	708
414	414	1,852
475	475	523
13,000	13,000	2,209
12,000	12,000	15,083
15,144		122,651
15,144	15,144	72,541
325	325	325
657	657	657
12,000	12,000	253
150,500	150,500	150,020
150,408	150,408	37,492
500	500	410
6,000	6,000	144
3,000	3,000	593
3,000	3,000	6,234
2,167	2,167	2,167
150,501	152,541	66,574
5,000	5,000	636
450	450	471
10,000	10,000	11,881
-	-	1,800
13,000	13,000	26,143
13,000	7,603	11,348
12,000	12,000	31,163
6,000	6,000	2,499
10,000	10,000	29,602
150,500	150,500	45,273
500	500	232
15,000	15,000	7,677
5,000	5,000	129
-	-	6,250
-	-	13,430
-	-	25,100

Row Labels	Sum of Spent
13-14A	93,607
13-14B	141,822
14-15A	173,220
14-15B	76,780
15-16A	91,336
15-16B	62,154
16-17A	99,489
16-17B	128,097
17-18A	52,906
17-18B	77,908
ROPS I	53,792
ROPS II	148,622
ROPS III	338,776
Grand Total	1,538,510

Draft Admin Budget for L&F

Audit	Bryant Jolley	2,000
Legal	Lozano Smith	2,000
Consulting	RSG, Inc.	2,000
Staff Time	Staff	9,000

32,469	32,469	32,000
10,000	10,000	53,250
13,000	13,000	2,988
150,501	150,501	116,982
125,000	125,000	91,336
-	-	-
1,800	1,800	-
125,000	125,000	62,154
125,000	-	128,097
125,000	-	99,489
88,827	-	77,908
88,827	-	52,906
125,000	125,000	
125,000	125,000	

Row Labels	Sum of Spent
11-12	53,792
12-13	487,398
13-14	235,430
14-15	250,000
15-16	153,490
16-17	227,587
17-18	130,814
Grand Total	1,538,510

Average all Years	219,787
Average from 15-16	170,630



AGENDA ITEM: 05
MEETING DATE: 01/02/2020
DEPARTMENT: City Administration

REPORT TO CITY COUNCIL

SUBJECT:

RESOLUTION AUTHORIZING THE CITY OF PARLIER TO ACCEPT GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE, OFFICE OF ATTORNEY GENERAL, TOBACCO LAW ENFORCEMENT GRANT PROGRAM AND AUTHORIZING THE CITY OF PARLIER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH DEPARTMENT OF JUSTICE

RECOMMENDATION:

Staff recommends council Adopt **Resolution No. 2020-01** Authorizing the City of Parlier to Accept Grant from the State of California Department of Justice, Office of Attorney General, Tobacco Law Enforcement and enter into a Memorandum of Understanding (MOU) with Department of Justice (DOJ).

BACKGROUND:

The city applied for the Tobacco Grant through the CA Dept. of Justice and was awarded \$175,437 over 3 years to provide outreach and education through their Community Service Officer. This grant will also be used for officer overtime to conduct enforcement operations at the stores that sell tobacco products to ensure they are following the laws.

On December 12, 2019, the council approved the City Administrator to enter into the MOU with DOJ. The granting agency, DOJ, also required a council resolution that was left off of the prior agenda. This agenda item is to have the council approve a resolution to accompany the MOU.

FISCAL IMPACT:

No fiscal impact.

Prepared By:

Sonia Hall
City Administrator

Attachments:

Resolution No. 2020-01

MOU (council approved on 12/12/19)

Grant Budget approved by DOJ

RESOLUTION NO. 2020-01

RESOLUTION AUTHORIZING THE CITY OF PARLIER TO ACCEPT GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE, OFFICE OF ATTORNEY GENERAL, TOBACCO LAW ENFORCEMENT GRANT PROGRAM AND AUTHORIZING THE CITY OF PARLIER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH DEPARTMENT OF JUSTICE

The City of Parlier (City) has submitted an application for the Tobacco Law Enforcement Grant Program, which is made available through The California Healthcare, Research and Prevention Tobacco Tax Act of 2016 (Prop. 56) and administered by the California Department of Justice (DOJ) to support local efforts to reduce the illegal sale of tobacco products to minors in the City; and

Following the submission of the City's proposal, the State of California DOJ offered to award the City of Parlier a grant in the amount of \$175,437 beginning December 1, 2019, and ending June 30, 2022; and

Grant funds will be used to bring the Community Service Officer to full-time, overtime costs related to tobacco enforcement operations, operating costs, equipment, travel expenses, and DOJ sponsored training; and

In order to be considered eligible to receive grant funding, the City must submit a completed Grant Award Memorandum of Understanding to the State of California DOJ; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARLIER AS FOLLOWS:

1. The Mayor, or City Administrator as a designated representative, is hereby authorized, on behalf of the City, to accept grant funding in the amount of \$175,437 from the State of California DOJ.

2. The Mayor, or City Administrator as a designated representative, is hereby authorized and directed, on behalf of the City, to execute the grant documents and to submit all documents including, without limitation, contracts, amendments, extensions, and payment requests as appropriate to accept the funds under and comply with the conditions of the grant.

3. The Mayor, or City Administrator as a designated representative, is hereby authorized and directed to establish all required accounts and make any and all expenditures, appropriations, transfers, and/or distributions of funds on behalf of the City as are necessary and appropriate to carry out the purpose and intent of this resolution.

4. Grant funds received hereunder shall not be used to supplant ongoing law enforcement expenditures.