



**CITY COUNCIL
CITY OF PARLIER**

“SPECIAL MEETING AGENDA”

DATE: Wednesday, January 22, 2020
TIME: 6:30 PM
PLACE: Council Chambers
1100 East Parlier Avenue
Parlier, CA 93648

CALL TO ORDER/WELCOME:

Roll Call: Mayor Alma M. Beltran, Mayor Pro-Tem Trinidad Pimentel, Councilwoman Diane Maldonado, Councilman Noe Rodriguez, City Clerk Dorothy Garza.

FLAG SALUTE: Mayor Alma M. Beltran

PRESENTATIONS/INFORMATIONAL:

REGULAR BUSINESS:

1. **SUBJECT:** Consider and Necessary Action on the City's Well (2A, 5, and 8) Rehabilitation Investigation.

RECOMMENDATION: Staff recommends that the appropriate steps to rehabilitate standby wells and bring them back to active status to satisfy future water needs.

2. **SUBJECT:** Consideration and necessary Action on New hours of operation for all City offices and approving new work schedules for all non-represented personnel.

RECOMMENDATION: Staff recommends Council Approve new hours of operations for all offices and new staff schedules for all non-represented personnel to Monday - Friday 8 AM to 5 PM.

3. **SUBJECT:** Consider and Necessary Action The Governing Board of the City of Parlier Hereby Authorizes the Submittal of an Application to the California State Department of Housing and Community Development for the Funding Under the Cal HOME Program; the

Execution of a Standard Agreement if Selected for Such Funding and Any Amendments thereto; and Any Related Documents Necessary to Participate in the Cal HOME Program

RECOMMENDATION: Staff recommends council approve the Submittal of an Application to the California State Department of Housing and Community Development for the Funding Under the Cal HOME Program; the Execution of a Standard Agreement if Selected for Such Funding and Any Amendments thereto; and Any Related Documents Necessary to Participate in the Cal HOME Program

4. **SUBJECT:** Consider and Necessary Action on a Resolution Declaring a Vacancy for City Council position, District 3.

RECOMMENDATION: Staff recommends the Council approve Resolution No. 2020-03 Declaring a Vacancy for City Council position, District 3.

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY ADMINISTRATOR

CITY ATTORNEY

CITY COUNCIL

ADJOURNMENT

ADA NOTICE

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the City to make arrangements to ensure accessibility to this meeting.

DOCUMENTS

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 East Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted on the City's website at <http://parlier.ca.us>.

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AGENDA ITEM: 1
MEETING DATE: 1/22/20
DEPARTMENT: City Administration

REPORT TO CITY COUNCIL

SUBJECT:

City Well's (2A, 5, and 8) Rehabilitation Investigation

RECOMMENDATION:

Staff recommends that the city take the appropriate steps to rehabilitate standby wells and bring them back to active status to satisfy future water needs.

BACKGROUND:

The city has various wells that are considered standby wells. In order to use these wells for future water needs, the city must take steps to rehabilitate these wells. The staff is requesting the council to authorize the city administrator to take the steps needed to rehabilitate these wells so the city is able to use them for future needs.

FISCAL IMPACT:

No fiscal impact.

Prepared By:

Sonia Hall
City Administrator



AGENDA ITEM: 3
MEETING DATE: 1/22/20
DEPARTMENT: City Administration

REPORT TO CITY COUNCIL

SUBJECT:

Consider and Necessary Action The Governing Board of the City of Parlier Hereby Authorizes the Submittal of an Application to the California State Department of Housing and Community Development for the Funding Under the Cal HOME Program; the Execution of a Standard Agreement if Selected for Such Funding and Any Amendments thereto; and Any Related Documents Necessary to Participate in the Cal HOME Program

RECOMMENDATION:

Staff recommends council approve the Submittal of an Application to the California State Department of Housing and Community Development for the Funding Under the Cal HOME Program; the Execution of a Standard Agreement if Selected for Such Funding and Any Amendments thereto; and Any Related Documents Necessary to Participate in the Cal HOME Program

BACKGROUND:

The California Department of Housing and Community Development (HCD) has announced that they are accepting applications for funds from the CalHome program. HCD is making approximately \$57 million available to fund Local Public Agencies or Nonprofit Corporations for the following activities within the CalHome program:

- First-Time Homebuyer Mortgage Assistance (including the purchase of a home with an Accessory Dwelling Unit (ADU) or Junior Accessory Dwelling Unit (JADU))
- Owner-Occupied Rehabilitation Assistance (including reconstruction and Rehabilitation of manufactured homes not on a permanent foundation, and construction, repair, reconstruction, or Rehabilitation of ADUs or JADUs)
- Technical Assistance for Self-Help Housing Projects
- Technical Assistance for Shared Housing Programs
- ADU/JADU Assistance (including construction, repair, reconstruction, or Rehabilitation of ADUs or JADUs)
- Homeownership Project Development Loans (including Predevelopment Costs and carrying costs during construction related to ADUs and JADUs)

We are able to apply for two activities. The activities that the city currently offers is the First Time Homebuyer and the Owner Occupied Rehabilitation. We would like to get

the council's approval to submit an application to the CA HCD in the amount of \$1,000,000. The activities are:

- First-Time Homebuyer Mortgage Assistance (including the purchase of a home with an Accessory Dwelling Unit (ADU) or Junior Accessory Dwelling Unit (JADU)) \$500,000
- Owner-Occupied Rehabilitation Assistance (including reconstruction and Rehabilitation of manufactured homes not on a permanent foundation, and construction, repair, reconstruction, or Rehabilitation of ADUs or JADUs) \$500,000

FISCAL IMPACT:

No fiscal impact.

Prepared By:

A handwritten signature in black ink, appearing to read "Sonia Hall", written over the printed name.

Sonia Hall
City Administrator

RESOLUTION NO:

THE GOVERNING BOARD OF

City of Parlier

HEREBY AUTHORIZES THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE CALHOME PROGRAM.

WHEREAS:

- A The City of Parlier wishes to apply for and receive an allocation of funds through the CalHome Program; and
- B. The California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Notice of Funding Availability ("NOFA") on Dec. 23, 2019 for the CalHome program established by Chapter 84, Statutes of 2000 (SB 1656 Alarcon), and codified in Chapter 6 (commencing with Section 50650) of Part 2 of Division 31 of the Health and Safety Code (the "statute"). Pursuant to the statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the CalHome program, subject to the terms and conditions of the statute and the CalHome Program Regulations adopted by HCD in April 2004; and
- C. The City of Parlier wishes to submit an application to obtain from HCD an allocation of CalHome funds in the amount of \$1,000,000.00

IT IS NOW THEREFORE RESOLVED THAT:

1. The City of Parlier shall submit to HCD an application to participate in the CalHome Program in response to the NOFA issued on Dec. 23, 2019 which will request a funding allocation for the following activities:
- First Time Homebuyer \$500,000
- Owner Occupied Rehabilitation \$500,000
- Located in various locations throughout the City of Parlier
2. If the application for funding is approved, the City of Parlier hereby agrees to use the CalHome funds for eligible activities in the manner presented in the application as approved by HCD and in accordance with program regulations cited above. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement.
- City of Parlier acknowledges and agrees that it may be required to execute any and all other instruments necessary or

required by HCD for participation in the CalHome Program.

3. The _____ City of Parlier _____ authorizes the Mayor or authorized designee to execute in the name of the City of Parlier the application, the Standard Agreement, and any subsequent amendments or modifications thereto, as well as any other documents required by HCD for participation in the CalHome Program, and any amendments thereto.

PASSED AND ADOPTED THIS _____ Day of _____ 20 _____, by the following vote:

AYES: _____ NAYS: _____ ABSTAIN: _____ ABSENT: _____

The undersigned _____ Deputy City Clerk
_____ City of Parlier there before
named does hereby attest and certify that the foregoing is a true and full copy of a resolution of the Governing Board adopted at a duly convened meeting on the date above-mentioned, which has not been altered, amended or repealed.

Signature

Date

#9

RESOLUTION NO. 2020-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER
DECLARING COUNCIL DISTRICT NO. 3 SEAT VACANT**

WHEREAS, in or about October 2019, Council Member for District 3 in the City of Parlier ("City"), orally advised City Staff that he would be resigning from his position as the representative for District 3 and agreed to provide Staff and the City Council a resignation letter identifying the effective date of his resignation; and

WHEREAS, despite repeated requests, the representative for District 3 never submitted any resignation; but did cease attending City Council meetings on or about October 31, 2019 and has failed to attend any regular or special City Council meeting since on or about that date; and

WHEREAS, Government Code §36513 provides that if a City Council member is absent without permission from all regular City Council meetings for 60 days consecutively from the last Council meeting, he or she attended, his or her office becomes vacant and Parlier Municipal Code §2.04.100 provide that the member forfeits the office of Council Member by failing to attend four consecutive meetings; and

WHEREAS, pursuant to Government Code §36512, once a vacancy exists, the Council must fill the vacated seat within 60 days from the date of the vacancy by appointment, or by special election.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Parlier Declares the Council seat for District No. 3 is vacant and that the vacancy occurred as a result of failure to attend at least four consecutive regular meetings occurring over the course of the last 60 days and the Council hereby declares that the City Council seat for District No. 3 is vacant as of the date of the adoption of this Resolution, and that the Council will proceed to fill the vacancy by appointment. The City Administrator is authorized and directed to publish this Resolution or the declaration of the vacancy and to solicit, through any means practicable, the submission of applications from persons residing within District 3 of the City for appointment to the vacant position on the City Council. The Council hereby establishes the cut-off date for submission of such applications as February 20, 2019 and may interview and/or appoint from the qualified applicants to fill the vacant position.

The foregoing Resolution was approved and adopted at a special meeting of the City Council of the City of Parlier held on January 22, 2020, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

Alma Beltran, Mayor of the
City of Parlier

ATTEST

Bertha Augustine, City Clerk