

CITY COUNCIL OF PARLIER SPECIAL MEETING

This meeting of the City of Parlier City Council is live streamed and may be accessed at
<https://www.youtube.com/channel/UCIs3ylcM9NWQGLdwpBCmoAQ>

DATE: THURSDAY, AUGUST 17, 2023
TIME: 6:30 PM
PLACE: Parlier Police Department
8770 S. Mendocino Avenue
Parlier, CA 93648

CALL TO ORDER/WELCOME:

Roll Call: Mayor Alma M. Beltran, Mayor Pro tem Sabrina Rodriguez, Council member Juanita "Janie" Molina, Council member Diego Garza, Council member Cathryn "Kathy" Solorio, City Clerk Dorothy Garza and Treasurer Michelle Lopez.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION:

ADDITIONS/DELETIONS:

PRESENTATIONS/INFORMATIONAL:

David Cerda, Chief of Police – Recognition of Donors: Balakian Family, Mark Flemming, Custom Wood, R&N Market, and State Foods.

SWEARING IN CEREMONY:

Swearing-In Ceremony and Introduction of three new Officers: J. Arreloa, I. Robles, and O. Sepulveda. "Oath of Office" to be administered by City Clerk Dorothy Garza.

PUBLIC COMMENT:

At this time any citizen may address the City Council on matters not appearing on the agenda that are within the jurisdiction of the City of Parlier. Speakers shall limit their comments to three (3) minutes unless extended by the Mayor. Please begin your comments by stating your name and City of residence.

The City Council is prohibited by law from taking collective formal action on matters raised during public that are not on the agenda, but individual council members may respond to anyone providing any public comment. No adverse conclusion should be drawn if the City Council does not respond to any public comment. Responses to public comment by individual city council members may or may not reflect the views of any other, or of a majority of council members. The Council may refer the matter to the City Manager or staff or request that it be placed on a future agenda.

CONSENT CALENDAR:

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of items appearing on the Consent Calendar unless requested to be removed for separate discussion and acted on by separate vote.

1. Approve the Check Report dated August 1, 2023 to August 14, 2023.
2. Approve the Minutes for the Meeting Regular August 3, 2023
3. Approve the Minutes for the Meeting Regular December 2, 2021.

REGULAR BUSINESS:

4. **SUBJECT:** Consideration and Necessary Action on Advancing or Withdrawing Proposal to South Kings Groundwater Sustainability Agency (SKGSA) to Adopt an Ordinance Requiring Metering and Payment of Recharge Fees for Non-domestic, Non-deminimis, Water Well Users Within the Geographic Boundaries of the SKGSA.

RECOMMENDATION: Council to consider whether to advance, or not, the proposal made to SKGSA to adopt such an ordinance.

5. **SUBJECT:** Consideration and Necessary Action on Confirmation of Mayoral Appointments to the following positions:

- (a) Board of Trustees of Mosquito Abatement District;
- (b) Alternate for Five Cities Commission;

RECOMMENDATION: Council to consider confirmation of Mayor's appointments.

6. **SUBJECT:** Consideration and Necessary Action on Adoption of Resolution No. 2023-38 supporting and implementing timely use of funding. (CMAQ).

RECOMMENDATION: Staff recommends the City Council adopt **Resolution No. 2023-38** supporting and implementing timely use of federal and state funding.

7. **SUBJECT:** Consideration and Necessary Action on Resolution 2023-39 Supporting and implementing timely use of funding (STBG).

RECOMMENDATION: Staff recommends the City Council adopt **Resolution No. 2023-39** supporting and implementing timely use of federal and state funding.

8. **SUBJECT:** Consideration and Necessary Action on Resolution No. 2023-40 Awarding Contract to American Paving Company for the Fig Tree Park Project and Authorizing City Manager or Mayor to execute the agreement on behalf of the City.

RECOMMENDATION: Staff recommends the City Council adopt **Resolution No. 2023-40** awarding the contract to American Paving Company for the Fig Tree Park Project and Authorizing the City Manager to execute the agreement on behalf of the City.

9. **SUBJECT:** Consideration and Necessary Action on Resolution No. 2023-41 authorizing the contract award of the Zediker & Zulma Crosswalk Improvements Project.

RECOMMENDATION: Staff recommends the City Council adopt **Resolution No. 2023-41** designating and authorizing the City Manager to award construction contracts for the construction of a pedestrian crosswalk at the intersection of Zediker and Zulma, in the amount of \$107,273.09

10. **SUBJECT:** Continued Public Hearing – City Council to consider a cannabis regulatory permit for Element 7 Parlier LLC.

PUBLIC HEARING:

- a. Mayor Beltran to open Public Hearing
- b. Public input/testimony for or against.
- c. Mayor Beltran to close Public Hearing

RECOMMENDATION: Staff recommends that the City Council considers Resolutions No. 2023-27, making a finding of exemption from the California Environmental Quality Act and approving a Cannabis Regulatory Permit for Element 7 Parlier LLC.

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY MANAGER:

CITY ATTORNEY:

CITY COUNCIL:

PUBLIC COMMENT ON CLOSED SESSION

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS

SHALL LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

CLOSED SESSION:

11. "Public Employment Pursuant to Government Code §54957"

All positions and departments

12. "CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6"

Agency representative: Sonia Hall, City Manager and Neal Costanzo,
City Attorney

Employee Organization: Parlier Police Officers Association

ADJOURNMENT

ADA NOTICE

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

DOCUMENTS

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 East Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted on the



CITY OF PARLIER

#1

Check Report

By Check Number

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
CUE05	CUEVAS, DARIUS	08/02/2023	Regular	0.00	260.33	61139
POU01	JASON POULTER	08/03/2023	Regular	0.00	605.05	61140
WRT01	LOPREST DIVISION OF WRT	08/03/2023	Regular	0.00	316,307.13	61141
AT&09	AT&T	08/03/2023	Regular	0.00	186.99	61142
AT&02	AT&T MOBILITY	08/03/2023	Regular	0.00	831.60	61143
BCT01	BCT CONSULTING, INC.	08/03/2023	Regular	0.00	2,420.00	61144
	Void	08/03/2023	Regular	0.00	0.00	61145
CVI01	CVIN LLC	08/03/2023	Regular	0.00	3,060.60	61146
DIA11	DIAMOND COMMUNICATIONS	08/03/2023	Regular	0.00	270.00	61147
HEA01	HEALTHWISE SERVICES, LLC	08/03/2023	Regular	0.00	460.00	61148
P.G01	PACIFIC GAS & ELECTRIC	08/03/2023	Regular	0.00	89,776.29	61149
	Void	08/03/2023	Regular	0.00	0.00	61150
TCM01	TCM INVESTMENTS LP	08/03/2023	Regular	0.00	615.52	61151
UNI05	UNITY IT	08/03/2023	Regular	0.00	2,784.59	61152
VER08	VERIZON WIRELESS	08/03/2023	Regular	0.00	1,066.92	61153
VOR01	VORTAL, INC.	08/03/2023	Regular	0.00	200.00	61154
STE07	STEVE DOVALI CONSTRUCTION, INC.	08/09/2023	Regular	0.00	53,383.93	61155
PET02	24/7 PETVETS	08/14/2023	Regular	0.00	448.00	61156
TAC00	5.11 TACTICAL SIGNATURE S	08/14/2023	Regular	0.00	3,215.67	61157
ADP00	ADP, INC.	08/14/2023	Regular	0.00	2,784.81	61158
	Void	08/14/2023	Regular	0.00	0.00	61159
AMA05	AMAZON CAPITAL SERVICES. INC.	08/14/2023	Regular	0.00	137.20	61160
ANG02	ANGEL ARMOR, LLC	08/14/2023	Regular	0.00	1,581.01	61161
AUT01	AUTO ZONE	08/14/2023	Regular	0.00	31.59	61162
BCT01	BCT CONSULTING, INC.	08/14/2023	Regular	0.00	14.03	61163
BRE14	BRENNTAG PACIFIC, INC.	08/14/2023	Regular	0.00	621.56	61164
BUD02	Buddhist Church of Parlier	08/14/2023	Regular	0.00	200.00	61165
CEN19	CENTRAL SANITARY SUPPLY, LLC	08/14/2023	Regular	0.00	2,018.66	61166
PLA05	CLAUDIA PLANTILLAS	08/14/2023	Regular	0.00	64.51	61167
EDI01	E.D.I.S.	08/14/2023	Regular	0.00	10,135.70	61168
	Void	08/14/2023	Regular	0.00	0.00	61169
REE01	EDDIE C. REED	08/14/2023	Regular	0.00	1,140.22	61170
GON12	Efrain Gonzalez	08/14/2023	Regular	0.00	234.04	61171
EWI01	EWING IRRIGATION PRODUCTS	08/14/2023	Regular	0.00	434.41	61172
FAS00	FASTENAL COMPANY	08/14/2023	Regular	0.00	54.79	61173
GRO01	FERGUSON ENTERPRISES INC.	08/14/2023	Regular	0.00	529.18	61174
FRE13	FRESNO COUNTY TREASURER	08/14/2023	Regular	0.00	316.56	61175
INN01	INNOVATED DESIGN & MANUFACTURING INC	08/14/2023	Regular	0.00	4,986.70	61176
JAC05	JACK'S REFRIGERATION INC.	08/14/2023	Regular	0.00	773.37	61177
MAT02	MATSON ALARM CO. INC.	08/14/2023	Regular	0.00	52.00	61178
MEN18	MENDOCINO AUTO SALES & RE	08/14/2023	Regular	0.00	919.13	61179
NEL03	MICHAEL C NELSON	08/14/2023	Regular	0.00	154.19	61180
MID03	MID VALLEY DISPOSAL LLC	08/14/2023	Regular	0.00	2,140.43	61181
NAV02	NAVARRO'S AUTO REPAIRS	08/14/2023	Regular	0.00	2,564.79	61182
NEW02	NEW YORK LIFE INSURANCE	08/14/2023	Regular	0.00	76.00	61183
PAY01	PAY PLUS BENEFITS, INC.	08/14/2023	Regular	0.00	1,623.99	61184
	Void	08/14/2023	Regular	0.00	0.00	61185
	Void	08/14/2023	Regular	0.00	0.00	61186
SAM01	SAM JORGENSEN PUMP CO., I	08/14/2023	Regular	0.00	3,478.88	61187
SIR00	SIRCHIE ACQUISITION COMPANY, LLC	08/14/2023	Regular	0.00	469.62	61188
PRO03	SOUND GENERATIONS	08/14/2023	Regular	0.00	4,150.00	61189
STA1B	STANDARD INSURANCE CO.	08/14/2023	Regular	0.00	2,827.46	61190
	Void	08/14/2023	Regular	0.00	0.00	61191
STA09	STANLEY A. VIERRA	08/14/2023	Regular	0.00	726.79	61192

Check Report

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TH000	THOMSON REUTERS - WEST	08/14/2023	Regular	0.00	612.93	61193
WHI01	WHITE CAP SUPPLY HOLDINGS II LLC	08/14/2023	Regular	0.00	618.64	61194
ADC01	ADCOMP SYSTEMS, INC.	08/14/2023	Regular	0.00	75.00	61195
AM 01	AM CONSULTING ENGINEERS INC.	08/14/2023	Regular	0.00	17,503.00	61196
ARA00	ARAMARK UNIFORM SERVICES	08/14/2023	Regular	0.00	1,155.99	61197
CAL30	CALIFORNIA CONSULTING, INC.	08/14/2023	Regular	0.00	6,000.00	61198
COZ01	COZZINI BROS, INC.	08/14/2023	Regular	0.00	64.00	61199
YBA00	DIANE YBARRA	08/14/2023	Regular	0.00	100.00	61200
REY10	JOSE REYNA	08/14/2023	Regular	0.00	2,000.00	61201
LAK00	LAKESHORE LEARNING MATERIALS, LLC	08/14/2023	Regular	0.00	8,222.54	61202
LEO00	LISA DELEON	08/14/2023	Regular	0.00	100.00	61203
QUI02	QUILL CORPORATION	08/14/2023	Regular	0.00	213.48	61204
RET01	RETAIL STRATEGIES, LLC	08/14/2023	Regular	0.00	45,000.00	61205
STA04	STATE FOODS SUPERMARKET	08/14/2023	Regular	0.00	1,277.09	61206
TOW02	TOWNSEND PUBLIC AFFAIRS, INC.	08/14/2023	Regular	0.00	2,000.00	61207
PER01	CALPERS	08/02/2023	Bank Draft	0.00	8,725.92	DFT0000651
PER01	CALPERS	08/02/2023	Bank Draft	0.00	6,380.42	DFT0000652
PER01	CALPERS	08/02/2023	Bank Draft	0.00	22,766.48	DFT0000653
PER01	CALPERS	08/11/2023	Bank Draft	0.00	1,400.00	DFT0000656

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	62	0.00	606,076.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	0.00
Bank Drafts	4	4	0.00	39,272.82
EFT's	0	0	0.00	0.00
	96	73	0.00	645,349.73

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	62	0.00	606,076.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	0.00
Bank Drafts	4	4	0.00	39,272.82
EFT's	0	0	0.00	0.00
	96	73	0.00	645,349.73

Fund Summary

Fund	Name	Period	Amount
999	POOL FUND	8/2023	645,349.73
			645,349.73



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Bank Code: APBNK-APBNK						
CUE05	CUEVAS, DARIUS	08/02/2023	Regular	0.00	260.33	61139
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
7/13/23-7/28/23	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	08/02/2023	REGULAR EARNINGS	0.00	260.33	
	100-5400-5000		SALARIES EXPENSE		260.33	
POU01	JASON POULTER	08/03/2023	Regular	0.00	605.05	61140
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
7/29 - 8/2/2023	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	08/03/2023	FINAL PAYCHECK	0.00	605.05	
	100-5410-5000		SALARIES EXPENSE		605.05	
WRT01	LOPREST DIVISION OF WRT	08/03/2023	Regular	0.00	316,307.13	61141
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0323-06	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	08/03/2023	GAC ADSORPTION SYSTEMS WELL 8	0.00	228,083.15	
	403-5600-7006		TCP CAPITAL PROJECT		228,083.15	
0323-07	Invoice	08/03/2023	GAC ADSORPTION SYSTEMS WELL 8	0.00	88,223.98	
	403-5600-7006		TCP CAPITAL PROJECT		88,223.98	
AT&09	AT&T	08/03/2023	Regular	0.00	186.99	61142
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000020235528	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/30/2023	VARIOUS SVCS 6/23 BAN67	0.00	161.16	
	400-5300-6510		TELEPHONE/DATA & PAG		26.86	
	400-5600-6510		TELEPHONE/DATA/PAGER		26.86	
	401-5600-6510		TELEPHONE/DATA/PAGER		26.86	
	401-5600-6510		TELEPHONE/DATA/PAGER		26.86	
	401-5600-6510		TELEPHONE/DATA/PAGER		26.86	
	401-5600-6510		TELEPHONE/DATA/PAGER		26.86	
	401-5600-6510		TELEPHONE/DATA/PAGER		26.86	
000020235874	Invoice	06/30/2023	WELL 2A SVCS 6/23 BAN65	0.00	25.83	
	400-5600-6510		TELEPHONE/DATA/PAGER		25.83	
AT&02	AT&T MOBILITY	08/03/2023	Regular	0.00	831.60	61143
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
287289569526X0	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/30/2023	PD MDT'S 6/23	0.00	831.60	
	100-5400-6510		TELEPHONE/DATA/PAGER		831.60	
BCT01	BCT CONSULTING, INC.	08/03/2023	Regular	0.00	2,420.00	61144
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
230-07022023-47	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	08/03/2023	ALL FAC PHONE SVCS 7/23	0.00	1,210.00	
	100-5200-6510		TELEPHONE/DATA/PAGER		101.25	
	100-5400-6510		TELEPHONE/DATA/PAGER		576.25	
	100-5615-6510		TELEPHONE/DATA/PAGER		26.25	
	100-5700-6510		TELEPHONE/DATA/PAGER		51.25	
	100-5700-6510		TELEPHONE/DATA/PAGER		76.25	
	269-6303-6510		TELEPHONE/DATA/PAGER		151.25	
	400-5300-6510		TELEPHONE/DATA & PAG		88.13	
	400-5600-6510		TELEPHONE/DATA/PAGER		25.63	
	401-5300-6510		TELEPHONE/ DATA/PAGE		88.12	
	401-5600-6510		TELEPHONE/DATA/PAGER		25.62	

Check Report

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
230-08012023-49	Invoice	08/03/2023	ALL FAC PHONE SVCS 8/23	0.00	1,210.00	
	100-5200-6510		TELEPHONE/DATA/PAGER		101.25	
	100-5400-6510		TELEPHONE/DATA/PAGER		576.25	
	100-5615-6510		TELEPHONE/DATA/PAGER		26.25	
	100-5700-6510		TELEPHONE/DATA/PAGER		51.25	
	100-5700-6510		TELEPHONE/DATA/PAGER		76.25	
	269-6303-6510		TELEPHONE/DATA/PAGER		151.25	
	400-5300-6510		TELEPHONE/DATA & PAG		88.13	
	400-5600-6510		TELEPHONE/DATA/PAGER		25.63	
	401-5300-6510		TELEPHONE/ DATA/PAGE		88.12	
	401-5600-6510		TELEPHONE/DATA/PAGER		25.62	
	Void	08/03/2023	Regular	0.00	0.00	61145
CVI01	CVIN LLC	08/03/2023	Regular	0.00	3,060.60	61146
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
45428	Invoice	08/03/2023	FAC DATA SVCS 7/23	0.00	3,060.60	
	100-5400-6510		TELEPHONE/DATA/PAGER		1,200.00	
	100-5615-6510		TELEPHONE/DATA/PAGER		225.00	
	100-5618-6510		TELEPHONE/ DATA		225.00	
	100-5620-6510		TELEPHONE/DATA/PAGER		127.65	
	100-5620-6510		TELEPHONE/DATA/PAGER		225.00	
	100-5700-6510		TELEPHONE/DATA/PAGER		127.65	
	100-5700-6510		TELEPHONE/DATA/PAGER		127.65	
	269-6303-6510		TELEPHONE/DATA/PAGER		225.00	
	279-5700-6510		TELEPHONE/DATA/PAGER		225.00	
	400-5300-6510		TELEPHONE/DATA & PAG		63.83	
	400-5600-6510		TELEPHONE/DATA/PAGER		225.00	
	401-5300-6510		TELEPHONE/ DATA/PAGE		63.82	
DIA11	DIAMOND COMMUNICATIONS	08/03/2023	Regular	0.00	270.00	61147
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
249824	Invoice	08/03/2023	PA FIRE ALARM SVCS 8/23	0.00	90.00	
	269-6303-6520		PROFESSIONAL SERVICES/		90.00	
249825	Invoice	08/03/2023	CC FIRE ALARM SVCS 8/23	0.00	90.00	
	100-5618-6520		PROFESSIONAL SERVICES		90.00	
249826	Invoice	08/03/2023	SC FIRE ALARM SVCS 8/23	0.00	90.00	
	100-5615-6520		PROFESSIONAL SERVICES/		90.00	
HEA01	HEALTHWISE SERVICES, LLC	08/03/2023	Regular	0.00	460.00	61148
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
158613	Invoice	06/30/2023	SHARPS SVCS 6/23	0.00	460.00	
	100-5200-6520		PROFESSIONAL SERVICES/		230.00	
	100-5615-6520		PROFESSIONAL SERVICES/		230.00	
P.G01	PACIFIC GAS & ELECTRIC	08/03/2023	Regular	0.00	89,776.29	61149

Check Report

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
23756-0-11-22 C	Invoice	06/30/2023	ALL ELEC SVCS 11/22 COR	0.00	26,867.36	
100-5200-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	153.87			
100-5400-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	30.36			
100-5610-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	1,452.14			
100-5615-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	25.46			
100-5617-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	153.86			
100-5620-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	194.13			
100-5700-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	153.86			
213-5600-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	520.86			
269-6303-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	25.46			
400-5300-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	153.87			
400-5600-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	15,447.77			
401-5300-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	153.86			
401-5600-6512	ELECTRICITY	ALL ELEC SVCS 11/22 COR	8,401.86			
23756-0-6-23	Invoice	06/30/2023	ALL ELEC SVCS 6/23	0.00	52,613.78	
100-5200-6512	ELECTRICITY	ALL ELEC SVCS 6/23	208.29			
100-5400-6512	ELECTRICITY	ALL ELEC SVCS 6/23	29.72			
100-5610-6512	ELECTRICITY	ALL ELEC SVCS 6/23	1,618.35			
100-5615-6512	ELECTRICITY	ALL ELEC SVCS 6/23	69.73			
100-5617-6512	ELECTRICITY	ALL ELEC SVCS 6/23	208.30			
100-5620-6512	ELECTRICITY	ALL ELEC SVCS 6/23	189.43			
100-5700-6512	ELECTRICITY	ALL ELEC SVCS 6/23	208.29			
213-5600-6512	ELECTRICITY	ALL ELEC SVCS 6/23	249.42			
269-6303-6512	ELECTRICITY	ALL ELEC SVCS 6/23	43.36			
400-5300-6512	ELECTRICITY	ALL ELEC SVCS 6/23	208.29			
400-5600-6512	ELECTRICITY	ALL ELEC SVCS 6/23	24,989.24			
401-5300-6512	ELECTRICITY	ALL ELEC SVCS 6/23	208.29			
401-5600-6512	ELECTRICITY	ALL ELEC SVCS 6/23	24,383.07			
50754-3-6-23	Invoice	06/30/2023	STREET LIGHT SVCS 6/23	0.00	6,099.35	
200-5600-6512	ELECTRICITY	STREET LIGHT SVCS 8/22	6,099.35			
52769-3-6-23	Invoice	06/30/2023	STREET LIGHT SVCS 6/23	0.00	4,067.96	
200-5600-6512	ELECTRICITY	STREET LIGHT SVCS 6/23	4,067.96			
80980-1-6-23	Invoice	06/30/2023	TRAFFIC LIGHT SVCS 6/23	0.00	127.84	
200-5600-6512	ELECTRICITY	TRAFFIC LIGHT SVCS 6/23	127.84			
TCM01	**Void**	08/03/2023	Regular	0.00	0.00	61150
	TCM INVESTMENTS LP	08/03/2023	Regular	0.00	615.52	61151
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
166642	Invoice	08/03/2023	FLDNG MCHN LEASE 7/23	0.00	615.52	
400-5300-6541	LEASE CONTRACTS	FLDNG MCHN LEASE 7/23	246.20			
401-5300-6541	LEASE CONTRACTORS	FLDNG MCHN LEASE 7/23	246.20			
402-5300-6542	CONTRACT SERVICES	FLDNG MCHN LEASE 7/23	123.12			
UNI05	UNITY IT	08/03/2023	Regular	0.00	2,784.59	61152

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
365422	Invoice	06/30/2023	IT SVCS 6/23	0.00	2,784.59	
	100-5200-6520		PROFESSIONAL SERVICES/		253.15	
	100-5620-6520		PROFESSIONAL SERVICES/		253.15	
	100-5700-6520		PROFESSIONAL SERVICES/		253.15	
	200-5600-6520		PROFESSIONAL SERVICES/		253.15	
	203-5600-6520		PROFESSIONAL SERVICES/		253.15	
	269-6303-6520		PROFESSIONAL SERVICES/		253.14	
	279-5700-6545		CONTRACTORS		253.14	
	400-5300-6520		PROFESSIONAL SERVICES/		253.14	
	400-5600-6520		PROFESSIONAL SERVICES/		253.14	
	401-5300-6520		PROFESSIONAL SERVICES/		253.14	
	401-5600-6520		PROFESSIONAL SERVICES		253.14	
VER08	VERIZON WIRELESS	08/03/2023	Regular	0.00	1,066.92	61153
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9939015496	Invoice	06/30/2023	CELL PHONE SVCS 6/23	0.00	1,066.92	
	100-5100-6510		TELEPHONE/DATA/PAGER		303.87	
	100-5200-6510		TELEPHONE/DATA/PAGER		103.02	
	100-5410-6510		TELEPHONE/DATA/PAGER		52.16	
	100-5700-6510		TELEPHONE/DATA/PAGER		52.16	
	400-5600-6510		TELEPHONE/DATA/PAGER		348.37	
	401-5600-6510		TELEPHONE/DATA/PAGER		207.34	
VOR01	VORTAL, INC.	08/03/2023	Regular	0.00	200.00	61154
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1765	Invoice	08/03/2023	MUNICIPAL HOSTING 8/23	0.00	200.00	
	100-5200-6520		PROFESSIONAL SERVICES/		200.00	
STE07	STEVE DOVALI CONSTRUCTION, INC.	08/09/2023	Regular	0.00	53,383.93	61155
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1	Invoice	08/09/2023	IND WW STATIONS PMT #1	0.00	39,615.00	
	401-5600-7001		CAPITAL EQUIPMENT		39,615.00	
1-extra	Invoice	08/09/2023	IND WW STATIONS PMT #1EX	0.00	13,768.93	
	401-5600-7001		CAPITAL EQUIPMENT		13,768.93	
PET02	24/7 PETVETS	08/14/2023	Regular	0.00	448.00	61156
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
75553	Invoice	08/10/2023	AC ER EXAM	0.00	448.00	
	100-5410-6013		ANIMAL COSTS (K-9)		448.00	
TAC00	5.11 TACTICAL SIGNATURE S	08/14/2023	Regular	0.00	3,215.67	61157
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
01-168152	Invoice	08/14/2023	H. ZAVALZA UNIFORM	0.00	1,388.96	
	100-5400-5013		UNIFORM		1,388.96	
01-168902	Invoice	08/14/2023	C. BOLDING UNIFORM	0.00	866.80	
	100-5400-5013		UNIFORM		866.80	
01-169074	Invoice	08/14/2023	C. BOLDING UNIFORM	0.00	782.22	
	100-5400-5013		UNIFORM		782.22	
02-169153	Invoice	08/14/2023	N. CUEVAS UNIFORM	0.00	177.69	
	100-5400-5013		UNIFORM		177.69	
ADP00	ADP, INC.	08/14/2023	Regular	0.00	2,784.81	61158

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
638968809	Invoice	08/14/2023	T&A PAYROLL SVCS 7/23	0.00	2,784.81	
	100-5100-6520		PROFESSIONAL SERVICES/		286.68	
	100-5200-6520		PROFESSIONAL SERVICES/		122.86	
	100-5300-6520		PROFESSIONAL SERVICES/		81.91	
	100-5400-6520		PROFESSIONAL SERVICES/		737.16	
	100-5410-6520		PROFESSIONAL SERVICES/		40.95	
	100-5610-6520		PROFESSIONAL SERVICES/		81.91	
	100-5615-6520		PROFESSIONAL SERVICES/		40.95	
	100-5617-6520		PROFESSIONAL SERVICES/		40.95	
	100-5620-6520		PROFESSIONAL SERVICES/		81.91	
	100-5700-6520		PROFESSIONAL SERVICES/		81.91	
	102-5400-6520		PROFESSIONAL SERVICES/		81.91	
	160-5400-6520		PROFESSIONAL SERVICES/		40.95	
	203-5600-6520		PROFESSIONAL SERVICES/		40.95	
	206-5600-6520		PROFESSIONAL SERVICES/		40.95	
	213-5600-6520		PROFESSIONAL SERVICES/		40.95	
	269-6303-6520		PROFESSIONAL SERVICES/		450.48	
	295-5400-6520		PROFESSIONAL SERVICES/		40.95	
	400-5300-6520		PROFESSIONAL SERVICES/		122.86	
	400-5600-6520		PROFESSIONAL SERVICES/		163.81	
	401-5300-6520		PROFESSIONAL SERVICES/		122.86	
	401-5600-6520		PROFESSIONAL SERVICES		40.95	
	Void	08/14/2023	Regular	0.00	0.00	61159
AMA05	AMAZON CAPITAL SERVICES. INC.	08/14/2023	Regular	0.00	137.20	61160
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11TW-3HWY-LV7	Invoice	08/11/2023	PW SUPPLIES	0.00	137.20	
	100-5610-6002		PARTS & SUPPLIES		68.60	
	213-5600-6002		PARTS SUPPLIES		68.60	
ANG02	ANGEL ARMOR, LLC	08/14/2023	Regular	0.00	1,581.01	61161
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV7179-TE	Invoice	08/14/2023	PD BALLISTIC VEST - HERNANDEZ	0.00	1,581.01	
	100-5400-6005		SAFETY EQUIPMENT		790.50	
	270-6200-6005		SAFETY EQUIPMENT		790.51	
AUT01	AUTO ZONE	08/14/2023	Regular	0.00	31.59	61162
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3758193166	Invoice	08/11/2023	PD VEHICLE MAINT	0.00	31.59	
	100-5400-6532		VEHICLE MAINTENANCE		31.59	
BCT01	BCT CONSULTING, INC.	08/14/2023	Regular	0.00	14.03	61163
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
230-07262023-48	Invoice	08/11/2023	PD PHONE EQUIP	0.00	14.03	
	100-5400-6002		PARTS SUPPLIES		14.03	
BRE14	BRENTAG PACIFIC, INC.	08/14/2023	Regular	0.00	621.56	61164
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
BPI358777	Invoice	08/11/2023	HP CHLORINE	0.00	621.56	
	100-5610-6002		PARTS & SUPPLIES		621.56	
BUD02	Buddhist Church of Parlier	08/14/2023	Regular	0.00	200.00	61165

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B-7/23	Invoice	08/14/2023	ST CLOSURE DEP REIM - 07/27/23	0.00	200.00	
	100-23101		EVENT RENTAL DEPOSIT		200.00	
CEN19	CENTRAL SANITARY SUPPLY, LLC	08/14/2023	Regular	0.00	2,018.66	61166
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8197354	Invoice	08/11/2023	PD FAC SUPPLIES	0.00	94.78	
	100-5400-6002		PARTS SUPPLIES		94.78	
8197355	Invoice	08/11/2023	FAC SUPPLIES	0.00	1,162.80	
	100-5200-6002		PARTS SUPPLIES		290.70	
	100-5617-6002		PARTS SUPPLIES		290.70	
	100-5700-6002		PARTS SUPPLIES		290.70	
	400-5300-6002		PARTS SUPPLIES		290.70	
8197420	Invoice	08/11/2023	PW SUPPLIES	0.00	303.58	
	100-5610-6002		PARTS & SUPPLIES		101.19	
	213-5600-6002		PARTS SUPPLIES		101.19	
	401-5600-6002		PARTS SUPPLIES		101.20	
8197451	Invoice	08/11/2023	PD FAC SUPPLIES	0.00	457.50	
	100-5400-6002		PARTS SUPPLIES		457.50	
PLA05	CLAUDIA PLANTILLAS	08/14/2023	Regular	0.00	64.51	61167
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3/23-6/23	Invoice	06/30/2023	PD MILEAGE REIM 3-6/23	0.00	64.51	
	100-5400-6560		REIMBURSEMENT/REFUN		64.51	
EDI01	E.D.I.S.	08/14/2023	Regular	0.00	10,135.70	61168
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
342236-0	Invoice	08/14/2023	ADM FEES 9/23 & MED CARD FUNDING 7	0.00	10,135.70	
	100-5200-5011		INSURANCE-MED,DEN,VIS		926.50	
	100-5200-6520		PROFESSIONAL SERVICES/		95.00	
	100-5400-5011		INSURANCE-MED,DEN,VIS		1,206.90	
	100-5400-6520		PROFESSIONAL SERVICES/		305.00	
	100-5410-6520		PROFESSIONAL SERVICES/		30.00	
	100-5617-6520		PROFESSIONAL SERVICES/		30.00	
	100-5620-6520		PROFESSIONAL SERVICES/		30.00	
	102-5400-5011		INSURANCE-MED,DEN,VIS		0.45	
	102-5400-6520		PROFESSIONAL SERVICES/		60.00	
	160-5400-5011		INSURANCE-MED,DEN,VIS		57.90	
	160-5400-6520		PROFESSIONAL SERVICES/		30.00	
	203-5600-5011		INSURANCE-MED,DEN,VIS		404.27	
	269-6303-5011		INSURANCE-MED,DEN,VIS		961.60	
	269-6303-6520		PROFESSIONAL SERVICES/		275.00	
	279-5400-6520		PROFESSIONAL SERVICES		30.00	
	292-5400-6520		PROFESIONAL SERVICES		30.00	
	295-5400-6520		PROFESSIONAL SERVICES		30.00	
	400-5200-5011		INSURANCE MED, DEN, VI		1,853.00	
	400-5300-6520		PROFESSIONAL SERVICES/		50.00	
	400-5600-5011		INSURANCE- MED, DEN, V		808.54	
	400-5600-6520		PROFESSIONAL SERVICES/		110.00	
	401-5200-5011		INSURANCE-MED,DEN,VIS		1,853.00	
	401-5300-6520		PROFESSIONAL SERVICES/		45.00	
	401-5600-5011		INSURANCE-MED,DEN,VIS		808.54	
	401-5600-6520		PROFESSIONAL SERVICES		105.00	
	Void	08/14/2023	Regular	0.00	0.00	61169
REE01	EDDIE C. REED	08/14/2023	Regular	0.00	1,140.22	61170

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
4836	Invoice	08/11/2023	POOL & HP SVCS 7/23	0.00	1,140.22	
	100-5610-6520		PROFESSIONAL SERVICES/		257.61	
	100-5616-6520		PROFESSIONAL SERVICES		882.61	
GON12	Efrain Gonzalez	08/14/2023	Regular	0.00	234.04	61171
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
168997	Invoice	08/10/2023	PD UNIFORM REIM	0.00	234.04	
	100-5400-5013		UNIFORM		234.04	
EWI01	EWING IRRIGATION PRODUCTS	08/14/2023	Regular	0.00	434.41	61172
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
20002153	Invoice	08/14/2023	PW PARTS	0.00	434.41	
	100-5610-6002		PARTS & SUPPLIES		217.20	
	213-5600-6002		PARTS SUPPLIES		217.21	
FAS00	FASTENAL COMPANY	08/14/2023	Regular	0.00	54.79	61173
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
CAFR1123302	Invoice	08/14/2023	PW SUPPLIES	0.00	54.79	
	400-5600-6002		PARTS & SUPPLIES		54.79	
GRO01	FERGUSON ENTERPRISES INC.	08/14/2023	Regular	0.00	529.18	61174
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1802236	Invoice	08/11/2023	WATER PARTS	0.00	529.18	
	400-5600-6002		PARTS & SUPPLIES		529.18	
FRE13	FRESNO COUNTY TREASURER	08/14/2023	Regular	0.00	316.56	61175
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SO20812	Invoice	08/14/2023	RMS/JMS FEES 7/23	0.00	316.56	
	100-5400-6520		PROFESSIONAL SERVICES/		316.56	
INN01	INNOVATED DESIGN & MANUFACTURING INC	08/14/2023	Regular	0.00	4,986.70	61176
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1255	Invoice	08/14/2023	PARK REPAIRS	0.00	4,986.70	
	100-5610-6520		PROFESSIONAL SERVICES/		4,986.70	
JAC05	JACK'S REFRIGERATION INC.	08/14/2023	Regular	0.00	773.37	61177
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
67548	Invoice	08/11/2023	PD HVAC SVCS	0.00	773.37	
	100-5400-6520		PROFESSIONAL SERVICES/		773.37	
MAT02	MATSON ALARM CO. INC.	08/14/2023	Regular	0.00	52.00	61178
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
3690208	Invoice	08/10/2023	PD ALARM SVCS 7/23 COR	0.00	52.00	
	100-5400-6520		PROFESSIONAL SERVICES/		52.00	
MEN18	MENDOCINO AUTO SALES & RE	08/14/2023	Regular	0.00	919.13	61179
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
11043	Invoice	08/11/2023	PW UNIT #518 REPAIRS	0.00	694.14	
	401-5600-6532		VEHICLE MAINTENANCE		694.14	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
364658	Invoice	08/14/2023	PD VEHICLE MAINT UNIT 1806	0.00	224.99	
	102-5400-6532		VEHICLE MAINTENANCE		224.99	
NEL03	MICHAEL C NELSON	08/14/2023	Regular	0.00	154.19	61180
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
820035	Invoice	08/14/2023	PA REPAIRS	0.00	154.19	
	269-6303-6531		REPAIRS & MAINTENANC		154.19	
MID03	MID VALLEY DISPOSAL LLC	08/14/2023	Regular	0.00	2,140.43	61181
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2712615	Invoice	08/14/2023	SBCS SVCS 7/23	0.00	2,140.43	
	402-5600-6520		PROFESSIONAL SERVICES/		2,140.43	
			SBCS SVCS 7/23			
NAV02	NAVARRO'S AUTO REPAIRS	08/14/2023	Regular	0.00	2,564.79	61182
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
000789P	Invoice	08/14/2023	VEHICLE MAINT UNIT 28	0.00	2,564.79	
	100-5400-6532		VEHICLE MAINTENANCE		2,564.79	
			VEHICLE MAINT UNIT 28			
NEW02	NEW YORK LIFE INSURANCE	08/14/2023	Regular	0.00	76.00	61183
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
021927560-7-23	Invoice	08/10/2023	LIFE INSURANCE 7/23	0.00	76.00	
	100-22109		NEW YORK LIFE INSURAN		76.00	
			LIFE INSURANCE 7/23			
PAY01	PAY PLUS BENEFITS, INC.	08/14/2023	Regular	0.00	1,623.99	61184
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
30942	Invoice	06/30/2023	CALPERS REPORTING 5/23	0.00	541.33	
	100-5200-6520		PROFESSIONAL SERVICES/		28.00	
	100-5400-6520		PROFESSIONAL SERVICES/		149.33	
	100-5410-6520		PROFESSIONAL SERVICES/		9.33	
	100-5620-6520		PROFESSIONAL SERVICES/		28.00	
	100-5700-6520		PROFESSIONAL SERVICES/		18.67	
	102-5400-6520		PROFESSIONAL SERVICES/		18.67	
	160-5400-6520		PROFESSIONAL SERVICES/		9.33	
	269-6303-6520		PROFESSIONAL SERVICES/		102.67	
	279-5400-6520		PROFESSIONAL SERVICES		9.33	
	292-5400-6520		PROFESSIONAL SERVICES		9.33	
	295-5400-6520		PROFESSIONAL SERVICES		9.33	
	400-5300-6520		PROFESSIONAL SERVICES/		32.67	
	400-5600-6520		PROFESSIONAL SERVICES/		42.00	
	401-5300-6520		PROFESSIONAL SERVICES/		32.67	
	401-5600-6520		PROFESSIONAL SERVICES		42.00	
31144	Invoice	06/30/2023	CALPERS REPORTING 6/23	0.00	541.33	
	100-5200-6520		PROFESSIONAL SERVICES/		28.00	
	100-5400-6520		PROFESSIONAL SERVICES/		149.33	
	100-5410-6520		PROFESSIONAL SERVICES/		9.33	
	100-5620-6520		PROFESSIONAL SERVICES/		28.00	
	100-5700-6520		PROFESSIONAL SERVICES/		18.67	
	102-5400-6520		PROFESSIONAL SERVICES/		18.67	
	160-5400-6520		PROFESSIONAL SERVICES/		9.33	
	269-6303-6520		PROFESSIONAL SERVICES/		102.67	
	279-5400-6520		PROFESSIONAL SERVICES		9.33	
	292-5400-6520		PROFESSIONAL SERVICES		9.33	
	295-5400-6520		PROFESSIONAL SERVICES		9.33	
	400-5300-6520		PROFESSIONAL SERVICES/		32.67	
	400-5600-6520		PROFESSIONAL SERVICES/		42.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	401-5300-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 6/23		32.67	
	401-5600-6520	PROFESSIONAL SERVICES	CALPERS REPORTING 6/23		42.00	
31302	Invoice	08/10/2023	CALPERS REPORTING 7/23	0.00	541.33	
	100-5200-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		28.00	
	100-5400-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		149.33	
	100-5410-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		9.33	
	100-5620-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		28.00	
	100-5700-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		18.67	
	102-5400-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		18.67	
	160-5400-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		9.33	
	269-6303-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		102.67	
	279-5400-6520	PROFESSIONAL SERVICES	CALPERS REPORTING 7/23		9.33	
	292-5400-6520	PROFESSIONAL SERVICES	CALPERS REPORTING 7/23		9.33	
	295-5400-6520	PROFESSIONAL SERVICES	CALPERS REPORTING 7/23		9.33	
	400-5300-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		32.67	
	400-5600-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		42.00	
	401-5300-6520	PROFESSIONAL SERVICES/	CALPERS REPORTING 7/23		32.67	
	401-5600-6520	PROFESSIONAL SERVICES	CALPERS REPORTING 7/23		42.00	
	Void	08/14/2023	Regular	0.00	0.00	61185
	Void	08/14/2023	Regular	0.00	0.00	61186
SAM01	SAM JORGENSEN PUMP CO., I	08/14/2023	Regular	0.00	3,478.88	61187
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2300697-IN	Invoice	08/11/2023	WWTP REPAIRS	0.00	3,478.88	
	401-5600-6520		PROFESSIONAL SERVICES		3,478.88	
SIR00	SIRCHIE ACQUISITION COMPANY, LLC	08/14/2023	Regular	0.00	469.62	61188
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0601501-IN	Invoice	08/11/2023	PD EVID SUPPLIES	0.00	469.62	
	100-5400-6001		OPERATIONAL SUPPLIES		469.62	
PRO03	SOUND GENERATIONS	08/14/2023	Regular	0.00	4,150.00	61189
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
HW36968	Invoice	08/11/2023	SC FITNESS & WELLNESS SVCS	0.00	4,150.00	
	320-5621-6520		PROFESSIONAL SERVICES		4,150.00	
STA1B	STANDARD INSURANCE CO.	08/14/2023	Regular	0.00	2,827.46	61190

Check Report

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
640476-8-23	Invoice	08/10/2023	SURVIVOR LIFE 8/23	0.00	2,827.46	
	100-5200-5014		LIFE, LTD & STD		50.44	
	100-5300-5014		LIFE, LTD & STD		7.50	
	100-5400-5014		LIFE, LTD & STD		686.67	
	100-5410-5014		LIFE, LTD & STD		43.54	
	100-5610-5014		LIFE, LTD & STD		36.39	
	100-5617-5014		LIFE, LTD & STD		39.39	
	100-5620-5014		LIFE, LTD & STD		39.38	
	100-5700-5014		LIFE, LTD & STD		87.27	
	102-5400-5014		LIFE, LTD & STD		129.01	
	160-5400-5014		LIFE, LTD & STD		90.92	
	203-5600-5014		LIFE, LTD & STD		22.92	
	206-5600-5014		LIFE, LTD & STD		35.59	
	213-5600-5014		LIFE, LTD & STD		36.01	
	269-6303-5014		LIFE, LTD & STD		409.15	
	279-5400-5014		LIFE, LTD & STD		73.10	
	292-5400-5014		LIFE, LTD/STD		90.76	
	295-5400-5014		LIFE, LTD/STD		59.93	
	400-5200-5014		LIFE, LTD & STD		74.68	
	400-5300-5014		LIFE, LTD & STD		84.53	
	400-5600-5014		LIFE, LTD & STD		254.71	
	401-5200-5014		LIFE, LTD & STD		88.30	
	401-5300-5014		LIFE, LTD & STD		142.60	
	401-5600-5014		LIFE, LTD & STD		110.16	
	402-5200-5014		LIFE, LTD & STD		52.70	
	402-5300-5014		LIFE, LTD & STD		73.26	
	602-8100-5014		LIFE, LTD & STD		8.55	
	Void	08/14/2023	Regular	0.00	0.00	61191
STA09	STANLEY A. VIERRA	08/14/2023	Regular	0.00	726.79	61192
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
132479	Invoice	08/14/2023	POOL REPAIRS	0.00	726.79	
	100-5616-6520		PROFESSIONAL SERVICES		726.79	
TH000	THOMSON REUTERS - WEST	08/14/2023	Regular	0.00	612.93	61193
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
848713284	Invoice	08/14/2023	PD ONLINE SOFTWARE 7/23	0.00	612.93	
	100-5400-6520		PROFESSIONAL SERVICES/		612.93	
			PD ONLINE SOFTWARE 7/23			
WHI01	WHITE CAP SUPPLY HOLDINGS II LLC	08/14/2023	Regular	0.00	618.64	61194
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10018373097	Invoice	08/14/2023	STREET PARTS	0.00	618.64	
	200-5600-6002		PARTS & SUPPLIES		618.64	
ADC01	ADCOMP SYSTEMS, INC.	08/14/2023	Regular	0.00	75.00	61195
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
23793	Invoice	08/10/2023	ADCOMP TRANS FEES 7/23	0.00	75.00	
	400-5300-6581		BANK FEES		25.00	
	401-5300-6581		BANK FEES		25.00	
	402-5300-6581		BANK FEES		25.00	
AM 01	AM CONSULTING ENGINEERS INC.	08/14/2023	Regular	0.00	17,503.00	61196

Check Report

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2023-160	Invoice	08/10/2023	TCP IMPROVEMENTS 6/23	0.00	5,730.00	
403-5600-7006			TCP CAPITAL PROJECT		5,730.00	
2023-161	Invoice	08/10/2023	WWTP 6/23	0.00	7,283.00	
404-5600-6520			PROFESSIONAL SERVICES		7,283.00	
2023-162	Invoice	08/10/2023	IND WW SAMPLING STATIONS 6/23	0.00	740.00	
401-5600-7001			CAPITAL EQUIPMENT		740.00	
2023--163	Invoice	08/10/2023	DROUGHT & WATER CON RPT 6/23	0.00	480.00	
400-5600-6520			PROFESSIONAL SERVICES/		480.00	
2023-164	Invoice	08/10/2023	AN STORMWATER RPT 6/23	0.00	3,270.00	
704-5600-6520			PROFESSIONAL SERVICES/		3,270.00	
ARA00	ARAMARK UNIFORM SERVICES	08/14/2023	Regular	0.00	1,155.99	61197
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
25650155	Invoice	08/11/2023	PA STAFF UNIFORMS	0.00	975.20	
269-6303-6514			UTILITIES - WATER		975.20	
25667614	Invoice	08/11/2023	PA STAFF UNIFORMS	0.00	145.96	
269-6303-6514			UTILITIES - WATER		145.96	
25667917	Invoice	08/11/2023	PA STAFF UNIFORMS	0.00	34.83	
269-6303-6514			UTILITIES - WATER		34.83	
CAL30	CALIFORNIA CONSULTING, INC.	08/14/2023	Regular	0.00	6,000.00	61198
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
6055	Invoice	08/10/2023	GRANT WRITING SVCS 7/23	0.00	3,000.00	
100-5200-6520			PROFESSIONAL SERVICES/		3,000.00	
6123	Invoice	08/10/2023	GRANT WRITING SVCS 8/23	0.00	3,000.00	
100-5200-6520			PROFESSIONAL SERVICES/		3,000.00	
COZ01	COZZINI BROS, INC.	08/14/2023	Regular	0.00	64.00	61199
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
C13697990	Invoice	08/10/2023	PA KITCHEN SUPPLIES	0.00	64.00	
269-6303-6504			FOOD SERVICES		64.00	
YBA00	DIANE YBARRA	08/14/2023	Regular	0.00	100.00	61200
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
07/28/23	Invoice	08/10/2023	CC DEP - D.Y. 07/28/23	0.00	100.00	
100-23101			EVENT RENTAL DEPOSIT		200.00	
100-5617-45200			COMMUNITY/SENIOR CE		-100.00	
REY10	JOSE REYNA	08/14/2023	Regular	0.00	2,000.00	61201
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7/16-31/23	Invoice	08/10/2023	INSPECTIONS JUL/16-31/23	0.00	2,000.00	
281-5700-6520			PROFESSIONAL SERVICES		2,000.00	
LAK00	LAKESHORE LEARNING MATERIALS, LLC	08/14/2023	Regular	0.00	8,222.54	61202
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
837451072123	Invoice	08/11/2023	PA CENTER SUPPLIES	0.00	8,222.54	
269-6303-6001			OPERATIONAL SUPPLIES		8,222.54	
LEO00	LISA DELEON	08/14/2023	Regular	0.00	100.00	61203

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
07/29/23	Invoice	08/10/2023	POOL DEP - L.D.L 07/29/23	0.00	100.00	
	100-23101		EVENT RENTAL DEPOSIT POOL DEP - L.D.L 07/29/23		100.00	
QUI02	QUILL CORPORATION	08/14/2023	Regular	0.00	213.48	61204
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
33400455	Invoice	08/10/2023	FIN OFFICE SUPPLIES	0.00	213.48	
	100-5300-6000		OFFICE SUPPLIES FIN OFFICE SUPPLIES		213.48	
RET01	RETAIL STRATEGIES, LLC	08/14/2023	Regular	0.00	45,000.00	61205
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
905-2	Invoice	08/10/2023	PROF CONSULT SVCS YR 2	0.00	45,000.00	
	100-5700-6520		PROFESSIONAL SERVICES/ PROF CONSULT SVCS YR 2		45,000.00	
STA04	STATE FOODS SUPERMARKET	08/14/2023	Regular	0.00	1,277.09	61206
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
07/31/23-13	Invoice	08/11/2023	PA MEAL SUPPLIES	0.00	270.92	
	269-6303-6504		FOOD SERVICES PA MEAL SUPPLIES		270.92	
08/03/23-32	Invoice	08/11/2023	PA MEAL SUPPLIES	0.00	356.45	
	269-6303-6504		FOOD SERVICES PA MEAL SUPPLIES		356.45	
08/07/23-76	Invoice	08/11/2023	PA MEAL SUPPLIES	0.00	254.57	
	269-6303-6504		FOOD SERVICES PA MEAL SUPPLIES		254.57	
08/07/23-84	Invoice	08/11/2023	PA MEAL SUPPLIES	0.00	9.95	
	269-6303-6504		FOOD SERVICES PA MEAL SUPPLIES		9.95	
08/08/23-19	Invoice	08/10/2023	SC MEAL SUPPLIES	0.00	385.20	
	100-5615-6504		FOOD SERVICES SC MEAL SUPPLIES		385.20	
TOW02	TOWNSEND PUBLIC AFFAIRS, INC.	08/14/2023	Regular	0.00	2,000.00	61207
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20269	Invoice	08/10/2023	CONSULT SVCS 8/23	0.00	2,000.00	
	100-5200-6520		PROFESSIONAL SERVICES/ CONSULT SVCS 8/23		2,000.00	
PER01	CALPERS	08/02/2023	Bank Draft	0.00	8,725.92	DFT0000651
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10000001724540	Invoice	08/02/2023	MISC UA LIABILITY	0.00	8,725.92	
	100-5200-5010		PERS-PENSION MISC UA LIABILITY		515.69	
	100-5400-5010		PERS-PENSION MISC UA LIABILITY		1,271.68	
	100-5610-5010		PERS-PENSION MISC UA LIABILITY		557.25	
	203-5610-5010		PERS-PENSION MISC UA LIABILITY		98.34	
	206-5600-5010		PERS-PENSION MISC UA LIABILITY		327.79	
	213-5600-5010		PERS-PENSION MISC UA LIABILITY		327.79	
	269-6303-5010		PERS-PENSION MISC UA LIABILITY		1,369.06	
	400-5200-5010		PERS PENSION MISC UA LIABILITY		368.35	
	400-5300-5010		PERS PENSION MISC UA LIABILITY		266.77	
	400-5600-5010		PERS PENSION MISC UA LIABILITY		1,212.83	
	401-5200-5010		PERS PENSION MISC UA LIABILITY		589.36	
	401-5300-5010		PERS PENSION MISC UA LIABILITY		293.45	
	401-5600-5010		PERS PENSION MISC UA LIABILITY		753.92	
	602-8100-5010		PERS-PENSION MISC UA LIABILITY		773.64	
PER01	CALPERS	08/02/2023	Bank Draft	0.00	6,380.42	DFT0000652

Check Report

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10000001724541	Invoice	08/02/2023	UA Safety Liability 8/23	0.00	6,380.42	
	100-5400-5010		PERS-PENSION		3,413.08	
	292-5400-5010		PERS PENSION		2,967.34	
PER01	CALPERS	08/02/2023	Bank Draft	0.00	22,766.48	DFT0000653
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7/15/23-7/28/23	Invoice	08/02/2023	CALPERS CONTRIBUTIONS	0.00	22,766.48	
	100-22104		PERS PAYABLE		10,165.55	
	100-5200-5010		PERS-PENSION		223.45	
	100-5300-5010		PERS-PENSION		24.63	
	100-5400-5010		PERS-PENSION		3,627.18	
	100-5410-5010		PERS- PENSION		132.89	
	100-5610-5010		PERS-PENSION		98.93	
	100-5615-5010		PERS-PENSION		116.55	
	100-5617-5010		PERS-PENSION		197.47	
	100-5620-5010		PERS-PENSION		197.47	
	100-5700-5010		PERS-PENSION		267.07	
	102-5400-5010		PERS-PENSION		950.41	
	160-5400-5010		PERS-PENSION		402.21	
	203-5610-5010		PERS-PENSION		85.26	
	206-5600-5010		PERS-PENSION		143.04	
	213-5600-5010		PERS-PENSION		82.49	
	269-6303-5010		PERS-PENSION		1,659.56	
	279-5400-5010		PERS-PENSION		297.75	
	292-5400-5010		PERS PENSION		564.83	
	295-5400-5010		PERS PENSION		278.01	
	400-5200-5010		PERS PENSION		283.11	
	400-5300-5010		PERS PENSION		317.55	
	400-5600-5010		PERS PENSION		893.90	
	401-5200-5010		PERS PENSION		353.45	
	401-5300-5010		PERS PENSION		504.94	
	401-5600-5010		PERS PENSION		418.64	
	402-5200-5010		PERS-PENSION		168.44	
	402-5300-5010		PERS PENSION		284.02	
	602-8100-5010		PERS-PENSION		27.68	
PER01	CALPERS	08/11/2023	Bank Draft	0.00	1,400.00	DFT0000656

Check Report

Date Range: 08/01/2023 - 08/14/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10000001725043	Invoice	08/11/2023	GASB-68 REPORTS	0.00	1,400.00	
	100-5200-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		70.00	
	100-5400-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		200.00	
	100-5600-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		70.00	
	100-5617-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		70.00	
	102-5400-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		80.00	
	203-5600-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		70.00	
	206-5600-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		70.00	
	269-6303-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		280.00	
	400-5300-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		140.00	
	400-5600-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		70.00	
	401-5200-6520	PROFESSIONAL SERVICES	GASB-68 REPORTS		70.00	
	401-5300-6520	PROFESSIONAL SERVICES/	GASB-68 REPORTS		140.00	
	401-5600-6520	PROFESSIONAL SERVICES	GASB-68 REPORTS		70.00	

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	62	0.00	606,076.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	0.00
Bank Drafts	4	4	0.00	39,272.82
EFT's	0	0	0.00	0.00
	96	73	0.00	645,349.73

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	62	0.00	606,076.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	7	0.00	0.00
Bank Drafts	4	4	0.00	39,272.82
EFT's	0	0	0.00	0.00
	96	73	0.00	645,349.73

Fund Summary

Fund	Name	Period	Amount
999	POOL FUND	8/2023	645,349.73
			645,349.73



MINUTES
REGULAR MEETING
CITY COUNCIL OF PARLIER
THURSDAY, AUGUST 3, 2023

This meeting of the City of Parlier City Council is live streamed and may be accessed at
<https://www.youtube.com/channel/UCJs3ylcM9NWQGLdwpBCmoAQ>

CALL TO ORDER/WELCOME:

The City Council Regular Meeting was held in Parlier City Hall located on 1100 E. Parlier Avenue, Parlier, California 93648. Mayor Alma Beltran called the regular meeting to order at 6:30 P.M.

ROLL CALL:

Council present: Mayor Alma M. Beltran, Mayor Pro-temp Sabrina Rodriguez, Council member Juanita "Janie" Molina, Council member Diego Garza, Council member Cathryn "Kathy" Solorio, City Clerk Dorothy Garza and Treasurer Michelle Lopez.

Staff present: Chief of Police David Cerda, City Attorney Neal Costanzo, City Manager Sonia Hall, City Engineer Javier Andrade, City Planner Jeff O'Neal and Assistant City Manager/Deputy City Clerk Bertha Augustine.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION: None

ADDITIONS/DELETIONS:

City Attorney Neal Costanzo would like to add Parlier Police Dept. and Administration to "Public Employment Pursuant to Government code Section 54957 to close session_

M/S/C: Motion to add Police Department and Administration to close session by Mayor Pro-Temp S. Rodriguez, 2nd by Garza, Vote: 5-0 and carried.

PRESENTATIONS/INFORMATIONAL:

Javier Andrade, City Engineer - Manning Avenue Landscape design review.

City of Parlier Project Updates. Tactical Urbanism is completed on Madsen and Amigo Drive crossing. A traffic Study was conducted on the south bound lane at Madsen in Parlier, Fresno County. The report showed that there was a high rate of traffic speeding.

Manning Avenue Reconstruction – Mr. Andrade showed landscaping for Manning and Madsen Avenues. Demolition starts July 21, 23. It is a 6-month project we will be closing 1 lane at a time.

Fig Tree Park Plaza – Schedule – Escrow Closed, bids opened 7/20/23. Working on negotiating bids with contractors, currently have 2 bids. Will bring bids to next meeting.

Parlier Road Rehab Project – Parlier and Newmark Avenues Round about

Schedule- Fresno COG programming submitted, Using TPP funds. Awarded \$1.4 million.

Engineering and Environmental by 11/23. Begin construction by 3/24.

Urban Flooding Grant – Engineering and Environmental complete 100%. Pending State approvals, construction expecting in September 2023.

Milton Lift Station Rehab - \$500,000. Budgeted for a Rehabilitation Project.

Future Projects – Feb 2023 awarded \$6 million dollars. CTC approvals in June 2023.

At the CTC Meeting, Parlier was one of the cities highlighted as special projects of California of the entire state. Requesting approvals for Design at CTC meeting in October 2023.

Parlier Sport Park – Working on the outdoor part of the Park. There are several Environmental reports that need to be submitted. Land and water conservation funds awarded. No date as of yet for Environmental approval.

The Council thanked Javier for the project update.

Update of Status of 21-22 audit – Informational Only

Auditor not present for presentation. Will bring back another time.

PUBLIC COMMENT

At this time any citizen may address the City Council on matters not appearing on the agenda that are within the jurisdiction of the City of Parlier. Speakers shall limit their comments to three (3) minutes unless extended by the Mayor. Please begin your comments by stating your name and City of residence.

The City Council is prohibited by law from taking collective formal action on matters raised during public that are not on the agenda, but individual council members may respond to anyone providing any public comment. No adverse conclusion should be drawn if the City Council does not respond to any public comment. Responses to public comment by individual city council members may or may not reflect the views of any other, or of a majority of council members. The Council may refer the matter to the City Manager or staff or request that it be placed on a future agenda.

Public Presentations:

Humberto Gomez: Stated that he does not like the name of the new Park and that our city water is still poisoned.

Noel Hernandez – commented that someone vandalized his car.

Mayor Beltran – replied to call city hall and make an appointment with City Manager Sonia Hall.

Fernando Banuelos – Remarked that City Manager Sonia Hall is doing a good job. Asked for an update on the City's financial audit.

City Manager Sonia Hall – commented that the auditor is almost complete with the audit.

Mayor Beltran – responded that after the audit is complete, anyone can receive a copy of the audit.

CONSENT CALENDAR:

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of items appearing on the Consent Calendar unless requested to be removed for separate discussion and acted on by separate vote.

The City Council:

1. Approved the Check Report dated July 18, 2023 to July 31, 2023.
2. Approved the Minutes for Meetings Regular June 15, 2023; Special June 15, 2023; June 28, 2023; July 6, 2023 and July 20, 2023.

M/S/C: Motion to approve items 2 & 2 of the Consent Calendar by Garza, 2nd by Mayor Pro-Temp S. Rodriguez, Vote-5-0 and carried.

REGULAR BUSINESS:

3. **SUBJECT:** Discussion on ordinance in respect to the repair and maintenance of sidewalks adjacent to property.

INFORMATIONAL: Ordinance states Owner is responsible for sidewalk repair and maintenance adjacent to property not city.

Council/Public comments:

Councilmember Molina – Asked if owners can put signs out stating walk at your own risk?

City Attorney Costanzo – Replied that owners should have Home Owners Insurance.

Bertha Assistant City Manager commented that almost all of the surrounding cities have the same ordinance.

Fernando Banuelos – Asked what if the crack is on the property of 2 home owners.

City Attorney Costanzo – Replied then both home owners are responsible.

4. **SUBJECT:** Consideration and Necessary Action on Resolution 2023-35 Adopting Policies and Procedures for Conduct of Council Members.

The City Council adopted **Resolution 2023-35** Adopting Policies and Procedures for Conduct of Council Members.

M/S/C: Motion to adopt Resolution 2023-35 by Garza, 2nd by Mayor Pro-Temp S. Rodriguez, Vote: 5-0 and carried.

5. **SUBJECT:** Consideration and Necessary Action on conducting a Public Hearing and Council's Intention to confirm the collection of the annual assessment for Parlier Landscaping Maintenance and Lighting District No. 1 by resolution.

PUBLIC HEARING:

- a. Mayor Beltran opened the Public Hearing
- b. Public input/testimony for or against.
Humberto Gomez Sr. approved of Resolution 2023-36
- c. Mayor Beltran closed the Public Hearing at 8:11 P.M.

The City Council conducted a Public Hearing and adopted **Resolution No. 2023-36**, titled "Confirming Diagram and Assessment, Annual Levy 2023-2024, Landscaping Maintenance and Lighting District No. 1", authorizing the filing of the Resolution and Engineer's Report., Vote:

M/S/C: Motion to approve Resolution 2023-36 by Mayor Pro-Temp S. Rodriguez, 2nd by Garza, Vote: 5-0 and carried.

6. **SUBJECT:** Tract 6356 Final Acceptance of Work.

The City Council approved the Final Acceptance of Work for Tract 6356 and adopted **Resolution 2023-37**, "Authorizing Final Acceptance and Notice of Completion" and authorize the City Engineer to record the Notice of Completion.

M/S/C: Motion to approve Resolution 2023-37 by Garza, 2nd by Solorio, Vote: 5-0 and carried.

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY MANAGER: Sonia Hall

CITY ATTORNEY: Neal Costanzo

CITY COUNCIL:

Councilmember Garza thanked City Attorney Costanzo and City Engineer Andrade for their reports.

Mayor Pro-Temp S. Rodriguez thanked City Engineer Andrade for the project update and requested a copy of the power point.

Councilmember Molina – Requested that the auditor come to the meeting to report to the audience.

Councilmember Solorio – Stated that the City needs a code enforcer officer.

Mayor Beltran – Thanked the City Engineer Andrade for his project update. Also requested that on the next agenda to add Ariel Molina’s request to waive fees for the use of the city pool.

PUBLIC COMMENT ON CLOSED SESSION

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS SHALL LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

Comments:

Humberto Gomez Sr. Wants closed session report for next meeting.

CLOSED SESSION: (8:28 P.M. thru (9:05 P.M.)

- 7. “Public Employment Pursuant to Government Code Section 54957”**
Appointment of Special Council to Conduct Confidential Investigation,
Police Department and Administration.

REPORTABLE ACTION TAKEN:

City Attorney Neal Costanzo reported that Megan Kerrigan will be special council to conduct special investigation.

ADJOURNMENT

Mayor Alma Beltran adjourned the Regular City Council meeting at 9:05 P.M.

Dorothy Garza – Parlier City Clerk

Resolutions adopted: 2023 – 35, 36 & 37

Ordinances adopted: None

NEXT ORDINANCE: 2023-03

ADA NOTICE

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

DOCUMENTS

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 East Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted.



MINUTES

CITY COUNCIL OF PARLIER

REGULAR MEETING

THURSDAY, DECEMBER 2, 2021

CALL TO ORDER/WELCOME:

The City of Parlier Regular City Council Meeting was held in the City Council Chambers located at 1100 E. Parlier Avenue, Parlier, California 93648. Mayor Alma Beltran called the meeting to order at 6:30 P.M.

Roll Call:

Council Present: Mayor Alma M. Beltran, Councilwoman Diane Maldonado, Council woman Sabrina Rodriguez, Council woman Cathryn "Kathy" Solorio, City Clerk Dorothy Garza and Treasurer Michelle Lopez. **Absent:** Mayor Pro-Temp Trinidad Pimentel.

Staff Present: City Attorney Neal Constanzo, Finance Director Elli Velicescu, City Manager Sonia Hall, City Engineer Javier Andrade and Assistant City Manager/Deputy City Clerk Bertha Augustine.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION: None.

ADDITIONS/DELETIONS:

Addition Resolution 2021-64 Continued funding and Designating signatures.

M/S/C: Motion to add to Agenda under Consent Calendar by Maldonado, 2nd by Solorio

Vote: 4-1 absent and carried.

Addition item 6 Professional Services Consulting Agreement.

M/S/C: Motion to add Professional Services Consulting Agreement item #6 by Maldonado, 2nd by S. Rodriguez: Vote- 4-1 absent and carried.

PRESENTATIONS/INFORMATIONAL:

Leticia Trujillo: Asked Council for the use of the Senior Center for vaccines 1st and 2nd and also booster vaccines. December 3, 2021 from 1 P.M. to 5 P.M.

PUBLIC COMMENT: None.

At this time any citizen may address the City Council on matters not appearing on the agenda that are within the jurisdiction of the City of Parlier. Speakers shall limit their comments to three (3) minutes unless extended by the Mayor. Please begin your comments by stating your name and City of residence.

The City Council is prohibited by law from taking collective formal action on matters raised during public that are not on the agenda, but individual council members may respond to anyone providing any public comment. No adverse conclusion should be drawn if the City Council does not respond to any public comment. Responses to public comment by individual city council members may or may not reflect the views of any other, or of a majority of council members. The Council may refer the matter to the City Manager or staff or request that it be placed on a future agenda.

CONSENT CALENDAR:

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of items appearing on the Consent Calendar unless requested to be removed for separate discussion and acted on by separate vote.

City Council:

1. Approved the Check Reports dated November 23, 2021 to November 29, 2021.
2. **Resolution 2021-63** Approved and Authorized Execution of Disposition and Development Agreement between City and E7 Parlier LLC.
3. **Resolution 2021-64** Authorized and Designated Signatories for City Bank of the West Accounts.

M/S/C: Motion to approve items 1,2 &3 of the Consent Calendar by Maldonado, 2nd by Solorio, Vote: 4-1 absent and carried.

REGULAR BUSINESS:

4. **SUBJECT:** Continued Public Hearing to Consider Alternative Proposed Draft Maps of Boundaries of City Council Districts and to Receive Public Input Concerning Redrawing of City Council Electoral District Boundaries
***Note:** Sofia Garcia gave a presentation of the proposed Draft maps of Boundaries of City Council Districts and to Receive Public Comments.

PUBLIC HEARING:

- a. Mayor Beltran opened the Public Hearing at 7:14 P.M.
- b. Public input/testimony for or against.
Humberto Gomes Sr. commented that it shouldn't be a problem. His concern is not receiving enough money.
Mayor Beltran is concerned about District 4. Does not believe the consensus was accurate. Only 40% of Parlier residents participated.
Solorio commented that Mulberry Lane is in question.
- c. Mayor Beltran closed the Public Hearing at 7:19 P.M.

THE CITY Council to Continue to process and Receive Report from Staff and/or Consultants, Conduct Public Hearing to Receive Public Input Concerning Proposed Maps of City Council Electoral Districts.

***Note there was no action taken. Continue to process for January 2022.**

PUBLIC COMMENT ON CLOSED SESSION None

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS SHALL LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

CLOSED SESSION: (7:25 P.M. thru 8:24 P.M.)

5. Public Employment Pursuant to Government Code Section 54957
All Positions.
6. Professional Services Consulting Agreement. Parties – Standards Company (hereinafter the
“Consultant”) and City of Parlier (hereinafter the “Client”)
7. Potential Litigation Pursuant to Government Code Section 54956.9
One (1) Case

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

No Comments:

CITY MANAGER: Sonia Hall

CITY ATTORNEY: Neal Constanzo

CITY COUNCIL:

ADJOURNMENT

Mayor Beltran adjourned the Regular City Council meeting at 8:24 P.M.

Dorothy Garza – Parlier City Clerk

Resolutions approved – 63 & 64 2021
Ordinances adopted - None.

ADA NOTICE

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AGENDA ITEM: 4

MEETING DATE: , 2023

DEPARTMENT: Administration

REPORT TO THE CITY COUNCIL

SUBJECT:

Consideration and Necessary Action on Advancing or Withdrawing Proposal to South Kings Groundwater Sustainability Agency (SKGSA) to Adopt an Ordinance Requiring Metering and Payment of Recharge Fees for Non-domestic, Non-Deminimis Well Users Within the Geographic Boundaries of SKGSA.

RECOMMENDATION:

Staff recommends the City continue to advance consideration of the meter and fee ordinance of SKGSA.

DISCUSSION:

The SKGSA is a Groundwater Sustainability Agency formed by a Joint Powers Agreement among the cities of Fowler, Kingsburg, Parlier and Sanger. SKGSA is governed by a five member board consisting of persons appointed by each of the four Cities and one appointed by the Del Rey Community Services District. SKGSA was formed for the purpose of developing a plan for implementation of the Sustainable Groundwater Management Act which is at Water Code §10720 et seq. SKGSA initially had its plan rejected by the Department of Water Resources (DWR) and just recently had its revised plan approved by DWR.

Various provisions of the Sustainable Groundwater Management Act (SGMA) give the GSA authority to regulate within its boundaries, any well user that exceeds the level of “deminimis” use. A deminimis user is one that extracts less than two acre feet per year for domestic purposes only. (Water Code §10721(e)). The State Water Resources Control Board in addition to “all relevant state agencies” have the authority to ensure that an accepted plan by a GSA is being appropriately implemented. (Water Code §10720.9). The State Water Resources Control Board has not adopted any regulations implementing SGMA, and has instead adopted a practice of requiring the monitoring of groundwater levels in all basins and placing a GSA on probation if it determines by the result of those monitoring systems that the way the GSA is implementing its plan, makes it unlikely to achieve sustainability by 20240, as required by SGMA. Additionally, the State Board routinely requires non-deminimis users that are not within an area covered by GSA to report their water usage and to pay fees to the state in an amount necessary to acquire

surface water for recharge of the full amount extracted by each well user.

On May 18, 2023, in the course of a discussion of Greenbrier's activities, a citizen raised the question of whether Greenbrier pays for City water in order to grow cannabis. Because Greenbrier uses a well, Greenbrier does not pay any charge other than PG&E for power to the well. Various provisions of SGMA, allow SKGSA to require private wells be equipped with a meter to determine the level of usage and to impose fees in an amount necessary to ensure sufficient surface water is obtained in order to recharge that amount which is extracted by non-deminimis private well users. (Water Code §10726.8).

SKGSA's Groundwater Sustainability Plan (GSP) notes that SKGSA is expected to use its authority as necessary under SGMA to regulate and collect necessary fees from private well users so that the objective of groundwater sustainability is in fact achieved. During the May 18, 2023, meeting, and in a meeting that followed in June, your City Attorney proposed that SKGSA be contacted and apprised that the adoption of an ordinance which places meters on private wells and charges those private well users fees be considered by that Board. No vote was taken, but there was no objection to the proposal.

If SKGSA is to avoid being placed on probationary status it is necessary that it at least consider and investigate the prevalence of private well users, to measure the water being extracted by them and enact a fee for private users whose extraction levels warrant that. Greenbrier is growing cannabis on approving 40 acres within the City limits. The City of Parlier is likely the only city with a private well user that is as significant as Greenbrier. On June 14, 2023, your City Attorney did in fact propose to the GSA that it should consider an ordinance which requires the metering and imposition of fees upon significant groundwater users within each of the city's boundaries and the boundaries of the GSA as a whole. Following the June 14, meeting of the GSA the Mayor who is the representative of the City on the GSA Board reported that this proposal had been made and that the GSA would be considering it at a future meeting. At its meeting on August 9, 2023, your City Attorney reported to the SKGSA Board that a proposed draft of an ordinance requiring metering of private wells and imposition of fees would be provided to the Clerk and Attorney representing the Board for their review and processing.

The City of Parlier pays approximately \$400,000 per year from its Water Enterprise Fund for the purpose of purchasing surface water to be used as recharge water in an amount equal to the amount of water it extracts each year. The other cities that are members of the GSA do the same thing. The expense is incorporated into the fees Parlier charges its water service customers. The purpose of advancing an ordinance to be adopted by the GSA which requires metering and the payment of fees by private well users is to defray that cost and the additional cost that the City of Parlier pays as its percentage of the operating budget of the SKGSA. The price of recharge water is tied to the Consumer Price Index and recently increased by about 8%. Although Parlier pays for each acre foot

of water it extracts an amount equal to the price of an acre foot of water to be used as recharge, Greenbrier and multiple other private well users pay nothing for recharge water.

The City Council is authorized to appoint a City Attorney. The appointed City Attorney "shall advise the City officials in all legal matters pertaining to City business". (Government Code §41801). The City Attorney is also to perform other legal services as required by the City Council. (Government Code §41803). All attorneys, whether they represent a city or a private individual have the authority to bind a client "in any of the steps of an action or proceeding". (CCP §283). Meetings conducted by this City Council and by other governmental entities, including the County, other local public agencies, including other cities, as well as state agencies are "proceedings" within the meaning of CCP §283. Your City Attorney represents the City in its interaction with all such other public entities, which would include SKGSA.

The decision to propose to SKGSA that they consider the aforementioned ordinance is a decision made by your City Attorney alone. Prior to acting on that decision, the proposal was openly discussed with this Council in an open session meeting and while no vote was taken, no Council person ever objected to the proposal being made. The proposal was made because it was discussed with Council, and no objection was raised, and the proposal necessarily will impact the viability of the GSA in the sense of ensuring that the GSA is acting appropriately to implement its approved plan, in addition to defraying some of the cost that the City and City rate payers incur in complying with SGMA. SKGSA, of which the City of Parlier is a part, is subject to state intervention and associated fines or penalties for failing to properly implement its GSP. Unlike other agents, attorneys are required to maintain professional independence and detachment from their clients and to act in the best interests of the client in any matter in which the client might be legally interested. (*In Re Branch* (1969) 70 Cal.2d 200, 210). Consequently, your City Attorney has a legal duty and obligation, based on his own independent judgment, to take those actions in connection with your dealings with other public agencies, that are necessary to ensure that the City of Parlier is acting in conformity with its legal obligations.

RECOMMENDATION:

Staff recommends the City continue to advance consideration of the meter and fee ordinance of SKGSA.

FISCAL IMPACT:

None.

Prepared by:

Neal E. Costanzo, City Attorney

AGENDA ITEM: 5

MEETING DATE: August 7, 2023

DEPARTMENT: Administration

REPORT TO THE CITY COUNCIL

SUBJECT:

Consideration and Necessary Action on Confirmation of Mayoral Appointments to (1) Board of Trustees of Mosquito Abatement District; and (2) Alternate for Five Cities Commission.

RECOMMENDATION:

Consider confirmation of Mayor's appointments to the foregoing positions.

DISCUSSION:

This item is placed on the agenda at the request of the Mayor. The position for the Trustee representing Parlier on the Mosquito Abatement District Board of Trustees remains vacant. The Mayor is the alternate assigned to the Five Cities Commission and the Mayor wishes to appoint someone other than herself as alternate to that Commission.

The Mayor's making of an appointment to any Board, Commission or Committee is effectively a motion. For the person nominated by the Mayor to be foregoing two positions to be appointed, the nomination of that person must be confirmed by a majority vote of the City Council. The Mayor is entitled to vote and her nomination is a motion to appoint that person to the Board or Committee in question. If the nomination is seconded, the matter will be voted on by the entire Council. To be appointed, the person nominated must receive three affirmative votes from the City Council, assuming all Council members are present.

RECOMMENDATION:

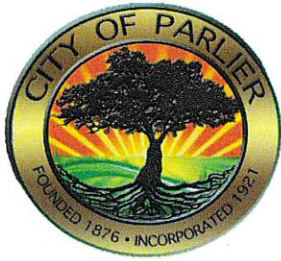
Consider confirmation of Mayor's appointments to the foregoing positions.

FISCAL IMPACT:

None.

Prepared by:

Neal E. Costanzo, City Attorney



AGENDA ITEM:

#6

MEETING DATE:

8/17/2023

DEPARTMENT:

Administration/Engineering

REPORT TO CITY COUNCIL

SUBJECT: Adoption of Resolution No. 2023-____ supporting and implementing timely use of funding.

RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 2023-____ supporting and implementing timely use of federal and state funding.

BACKGROUND: The Fresno Council of Governments (FCOG) is soliciting applications for funding for the Congestion Mitigation & Air Quality Grant Improvement (CMAQ) Program which funds transportation projects that improve air quality. Project categories include transit improvements, cleaner fuel technology, traffic flow improvements, active transportation and particulate matter reducing. FCOG has \$26,768,918 in funding available for the regional program. This is another opportunity for the City to secure funding to implement trail projects and street improvements. One of the requirements to apply for this grant opportunity is for the City Council of the City of Parlier to adopt the resolution supporting and implementing timely use of federal and state funding. This requirement is set in place to reduce the risk of cities losing funds for the region. If funds are not used in a timely manner they are lost, therefore funding is "use it or lose it". FCOG is requesting applications for the regional competitive CMAQ program by September 15, 2023

FISCAL IMPACT: This grant program requires a local match of 11.47%. Shall the City be selected for funding, the local match requirement will be paid for with TDA Funds.

Prepared by: A&M Consulting Engineers

Approved by: Javier Andrade

Approved by: Sonia Hall, City Manager

Attachments:

- Resolution

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
_____ Consent		_____ Public Hearing		
_____ Info Item		_____ Matter Initiated by a Council Member		
_____ Action Item		_____ Other		
_____ Department Report		_____ Continued to: _____		
_____ Redevelopment Agency				

RESOLUTION NO. 2023-38
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER SUPPORTING AND
IMPLEMENTING TIMELY USE OF FUNDING

In the Matter of:

Project Delivery Schedules
For Federal Transportation Project Selection
Federal Transportation Act: IIJA/BIL

RESOLUTION SUPPORTING
AND IMPLEMENTING TIMELY
USE OF FUNDING

WHEREAS, AB 1012 has been enacted into State Law in part to provide for the "timely use" of State and Federal funding; and

WHEREAS, the City of Parlier is able to apply for and receive Federal and State funding under the Federal Transportation Act;

WHEREAS, the City of Parlier desires to ensure that its projects are delivered in a timely manner to preclude the Fresno Region from losing those funds for non-delivery; and

WHEREAS, the projects are listed as follows:

1. Class I Multi-use Trail
2. Mendocino Avenue Trail
3. Alleyway Paving
4. Milton Avenue Improvements
5. H Street Improvements

WHEREAS, it is understood by the City of Parlier that failure for not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to the Region; and

WHEREAS, the City of Parlier must demonstrate dedicated and available local matching funds; and

NOW THEREFORE BE IT RESOLVED, that the Council of the City of Parlier hereby agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded.

BE IT FURTHER RESOLVED, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Fresno Council of Governments Policy Board to terminate an agency's project and reprogram Federal/State funds as deemed necessary.

BE IT FURTHER RESOLVED, that the City of Parlier Council does direct its management and engineering staff to ensure all projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City of Parlier Council.

THE FOREGOING RESOLUTION was passed and adopted by the City of Parlier Council on the 17th day of August 2023.

AYES:

NOES:

ABSTAIN:

ABSENT:

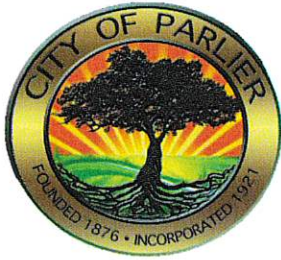
Signed: _____

Alma M. Beltran, Mayor

I hereby certify that the foregoing is a true copy of a resolution of the City Council duly adopted at a regular meeting thereof held on the 17th day of August 2023.

ATTEST:

Dorothy Garza, City Clerk



AGENDA ITEM:

#7

MEETING DATE:

8/17/2023

DEPARTMENT:

Administration/Engineering

REPORT TO CITY COUNCIL

SUBJECT: Adoption of Resolution No. 2023-____ supporting and implementing timely use of funding.

RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 2023-____ supporting and implementing timely use of federal and state funding.

BACKGROUND: The Fresno Council of Governments (FCOG) is soliciting applications for funding for the Surface Transportation Block Grant (STBG) Program which funds projects that improve or preserve conditions of highways, public roads, pedestrian and bicycle infrastructure, and transit. FCOG has \$27,815,400 in funding available for the regional program. This is another opportunity for the City to secure funding to implement trails and street improvements. One of the requirements to apply for this grant opportunity is for the City Council of the City of Parlier to adopt the resolution supporting and implementing timely use of federal and state funding. This requirement is set in place to reduce the risk of cities losing funds for the region. If funds are not used in a timely manner they are lost, therefore funding is "use it or lose it". FCOG is requesting applications for the regional competitive STBG program by October 6, 2023.

FISCAL IMPACT: This grant program requires a local match of 11.47%. Shall the City be selected for funding, the local match requirement will be paid for with TDA Funds.

Prepared by: A&M Consulting Engineers

Approved by: Javier Andrade

Approved by: Sonia Hall, City Manager

Attachments:

- Resolution

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
<input type="checkbox"/> Consent		<input type="checkbox"/> Public Hearing		
<input type="checkbox"/> Info Item		<input type="checkbox"/> Matter Initiated by a Council Member		
<input type="checkbox"/> Action Item		<input type="checkbox"/> Other		
<input type="checkbox"/> Department Report		<input type="checkbox"/> Continued to: _____		
<input type="checkbox"/> Redevelopment Agency				

RESOLUTION NO. 2023-39
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER SUPPORTING AND
IMPLEMENTING TIMELY USE OF FUNDING

In the Matter of:

Project Delivery Schedules
For Federal Transportation Project Selection

RESOLUTION SUPPORTING AND
IMPLEMENTING TIMELY USE OF FUNDING

WHEREAS, AB 1012 has been enacted into State Law in part to provide for the "timely use" of State and Federal funding; and

WHEREAS, the City of Parlier is able to apply for and receive Federal and State funding under the Regional Surface Transportation Program;

WHEREAS, the City of Parlier desires to ensure that its projects are delivered in a timely manner to preclude the Fresno Region from losing those funds for non-delivery; and

WHEREAS, the projects are listed as follows:

1. Manning Avenue Trail
2. Newmark Avenue Improvements
3. Santa Fe Canal Trail
4. Zediker Avenue Improvements

WHEREAS, it is understood by the City of Parlier that failure for not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to the Region; and

WHEREAS, the City of Parlier must demonstrate dedicated and available local matching funds; and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Parlier hereby agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded.

BE IT FURTHER RESOLVED, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Fresno Council of Governments Policy Board to terminate an agency's project and reprogram Federal/State funds as deemed necessary.

BE IT FURTHER RESOLVED, that the City Council of the City of Parlier does direct its management and engineering staffs to ensure all projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City of Parlier Council.

THE FOREGOING RESOLUTION was passed and adopted by the City Council of the City of Parlier on the 17th day of August 2023 by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: _____

Alma M. Beltran, Mayor

I hereby certify that the foregoing is a true copy of a resolution of the City Council duly adopted at a regular meeting thereof held on the 17th day of August 2023.

ATTEST:

Dorothy Garza, City Clerk



AGENDA ITEM: #8
MEETING DATE: 8/17/2023
DEPARTMENT: Administration/Engineer

REPORT TO CITY COUNCIL

SUBJECT: Approval of Resolution No. 2023-____ Awarding Contract to American Paving Company for the Fig Tree Park Project and Authorizing City Manager or Mayor to execute the agreement on behalf of the City.

RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 2023-____ awarding the contract to American Paving Company for the Fig Tree Park Project and Authorizing City Manager or Mayor to execute the agreement on behalf of the City.

BACKGROUND: The City of Parlier applied for funding for the construction of a new park through the State's Urban Greening Grant Program. The City solicited bids resulting in the following:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Stockbridge General Contracting, Inc.	\$2,477,700.00
American Paving Company	\$3,131,700.00

The lowest bidder, Stockbridge General Contracting, Inc. withdrew their bid after realizing they made a few mistakes in their bid package. This leaves the sole responsive bidder of American Paving Company.

The City Engineer is proposing to award the contract to American Paving Company with the condition of a change order to cost value engineer the project scope to meet the city's budget for the project.

FISCAL IMPACT: \$1,927,241 in construction costs and \$85,000 in construction administration costs will be covered by state funds through the Urban Greening Grant Program.

Prepared by: A&M Consulting Engineers

Approved by: Javier Andrade

Approved by: Sonia Hall, City Manager

Attachments:

- Resolution

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
____ Consent		____ Public Hearing		
____ Info Item		____ Matter Initiated by a Council Member		

_____ Action Item

_____ Other

_____ Department Report

_____ Continued to: _____

_____ Redevelopment Agency

RESOLUTION NO. 2023- 40
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER, AWARDING
CONTRACT TO AMERICAN PAVING COMPANY FOR THE FIG TREE PARK PROJECT AND
AUTHORIZING CITY MANAGER OR MAYOR TO EXECUTE THE AGREEMENT ON
BEHALF OF THE CITY

WHEREAS, the Invitation to Bid for the Fig Tree Park project, was published in the Reedley Exponent starting on June 15, 2023; and

WHEREAS, the project will construct a new community park at the northeast corner of Avila Street and Tulare Street; and

WHEREAS, the following bids for the project were publicly opened and read aloud at the Parlier City Hall on July 20, 2023 at 2:00 p.m.:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Stockbridge General Contracting, Inc.	\$2,477,700.00
American Paving Company	\$3,131,700.00

WHEREAS, Stockbridge General Contracting, Inc. withdrew their bid due to mistakes made in the bid package;

WHEREAS, American Paving Company is the only responsive bidder;

WHEREAS, \$1,927,241 in construction costs and \$85,000 in construction administration costs will be covered by State Funds through Urban Greening Grant Program;

NOW THEREFORE, IT IS HERBY RESOLVED by the City Council of the City of Parlier as follows:

1. Upon the recommendation of the City Engineer that Fig Tree Park, be awarded to American Paving Company, 525 W. Alluvial Avenue Fresno, CA 93711, in the amount of \$3,131,700.00 with the conditional change order to cost value engineer the total project cost to meet the city's project budget;
2. The City Manager or Mayor is authorized to sign the City's standard form of contract for construction projects, as contained in the bid package on behalf of the City of Parlier.

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted by the City Council of the City of Parlier at a meeting thereof held on the 17th day of August 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Alma M. Beltran, Mayor

ATTEST:

Dorothy Garza, City Clerk



AGENDA ITEM: #9
MEETING DATE: 08/17/2023
DEPARTMENT: Administration/Engineer

REPORT TO CITY COUNCIL

SUBJECT:

Adoption of the Resolution No. 2023-____ authorizing the contract award of the Zediker & Zulma Crosswalk Improvements Project.

RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2023-____ designating and authorizing the City Manager to award construction contracts for the construction of a pedestrian crosswalk at the intersection of Zediker and Zulma, in the amount of \$107,273.09.

BACKGROUND:

The Zediker & Zulma Crosswalk Improvements Project involves constructing a crosswalk which includes concrete curb and gutter, accessible curb ramp, asphalt concrete pavement, striping, and signage in the City of Parlier.,

A total of (2) bids were received, opened, and read aloud at 2:00 p.m. on August 10th, 2023. The lowest responsive bid was submitted by Harris Development Corp. in the amount of \$107,273.09.

FISCAL IMPACT:

Based on the actual bids, the total estimated project cost for the project is \$107,273.09.

Prepared by:

Approved by:

Javier Andrade, Staff Engineer

Attachments:

- Recommendation for Award
- Resolution for Award

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
_____ Consent		_____ Public Hearing		
_____ Info Item		_____ Matter Initiated by a Council Member		
_____ Action Item		_____ Other		
_____ Department Report		_____ Continued to: _____		
_____ Redevelopment Agency				

RESOLUTION NO. 2023- 41

CITY OF PARLIER

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER, CALIFORNIA,
AWARDING CONTRACT TO HARRIS DEVELOPMENT CORP. FOR THE STREET
IMPROVEMENTS IN ZEDIKER & ZULMA CROSSWALK IMPROVEMENTS
AND AUTHORIZING CITY MANAGER OR MAYOR TO EXECUTE THE AGREEMENT ON
BEHALF OF THE CITY**

WHEREAS, the Invitation to Bid for the Zediker & Zulma Crosswalk Improvements, was published in the Mid-Valley Times starting on July 20, 2023; and

WHEREAS, the project will comprise of constructing a crosswalk which includes concrete curb and gutter, accessible curb ramp, asphalt concrete pavement, striping, and signage at the intersection of Zediker and Zulma; and

WHEREAS, the following bids for the project were publicly opened and read aloud at the Parlier City Hall on August 10, 2023 at 2:00 p.m.:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
1. HARRIS DEVELOPMEENT CORP.	\$ 107,273.09
2. JT2 INC DBA TODD COMPANIES	\$ 114,700.00

WHEREAS, the City Engineer's Estimate was \$101,305.00

NOW THEREFORE, IT IS HERBY RESOLVED by the City Council of the City of Parlier as follow:

1. Upon the recommendation of the City Engineer that the Street Improvements on the Zediker & Zulma Crosswalk Improvements, be awarded to Harris Development Corp., 2743 E. Shaw Avenue Ste 103 Fresno, CA 93710 in the amount of one hundred seven thousand two hundred and seventy three dollars and nine cents. (\$107,273.09);
2. The City approves a contingency amount of \$26,818.27 (25% of contract); and
3. The City Manager or Mayor is authorized to sign the City's standard form of contract for construction projects, as contained in the bid package on behalf of the City of Parlier.

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted by the City Council of the City of Parlier at a meeting thereof held on the 17th day of August 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Alma M. Beltran, Mayor

ATTEST:

Dorothy Garza, City Clerk



A & M
CONSULTING ENGINEERS

220 N Locust Street
Visalia, CA, 93291
559.429.4747
javier@am-engr.com

August 11th, 2023

Dear Sonia,

We have completed the analysis of the bids received for the (PROJECT NAME). The bidders for this project are ranked in the following order, starting with the lowest total project cost:

- | | |
|-------------------------------|--------------|
| 1. HARRIS DEVELOPMENT CORP | \$107,273.09 |
| 2. JT2 INC DBA TODD COMPANIES | \$114,700.00 |

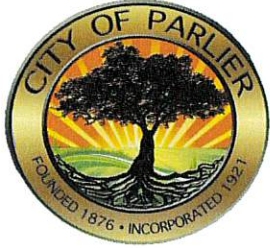
Based on the totality of the bid package and estimated project cost, we have selected Harris Development Corp. to move forward in the process. We recommend the City Council of the City of Parlier award this contract to Harris Development Corp.

If you may have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Regards,

Javier Andrade, PE
A&M Consulting Engineers
Principal Civil Engineer





AGENDA ITEM: #10
MEETING DATE: August 17, 2023
DEPARTMENT: Community Development - Planning

REPORT TO CITY COUNCIL

SUBJECT:

Continued Public Hearing—City Council to consider a cannabis regulatory permit for Element 7 Parlier LLC

RECOMMENDATION:

Staff recommends that the City Council considers Resolution No. 2023-27, making a finding of exemption from the California Environmental Quality Act and approving a Cannabis Regulatory Permit for Element 7 Parlier LLC.

BACKGROUND:

On November 15, 2017, the City Council adopted Ordinance No. 2017-03, the Cannabis Control Ordinance, putting in place the standards by which commercial cannabis operations would be regulated. The City Council has since adopted additional changes to its cannabis control ordinance to authorize delivery and allow for dispensaries. On September 1, 2022, the City Council amended the ordinance to allow for up to two dispensaries within the city limits. It was noted then that the Cannabis Control Ordinance already accommodates dispensaries in the M-1 zone, which allows: "*Commercial cannabis activities subject to the provisions of Chapter 18.55.*" Under the umbrella of "commercial cannabis activities," dispensaries (along with all other permissible cannabis activities) are already allowed in the M-1 zone so long as the Council approves a regulatory permit. The City Council approved a Disposition and Development Agreement with the applicant on December 2, 2021,¹ detailing many of the financial provisions of the proposed operation. The applicant submitted a formal application for a cannabis regulatory permit on April 25, 2023.

The item was heard at a special City Council meeting on June 15, 2023. Pending further review of the Disposition and Development Agreement, the City Attorney recommended that the Council continue the item to its next regular meeting. By a vote of 4-1, the Council continued the hearing to its July 6, 2023 regular meeting. Prior to that meeting, the applicant and City Attorney agreed to continue the item to August 17, 2023.

<u>Owner:</u>	Sigra, LLC
<u>Applicant:</u>	Element 7 Parlier LLC (Robert M. DiVito)
<u>Location:</u>	East side of S. Academy Avenue approximately 1,000 feet south of E. Manning Avenue; no address.

¹ The June 15, 2023 staff report incorrectly stated that the City Council approved the DDA on November 23, 2022. The DDA was originally considered on November 23, 2021, and was continued to December 2, 2021, at which meeting it was adopted. Neither the City nor the applicant has written record (meeting minutes, meeting recording, executed agreement, etc.) to substantiate the action(s) of December 2, 2021.

	Portions of APNs 358-390-65 & 66
	See attached maps and photo
<u>Site Size:</u>	1.74 acres
<u>Zoning:</u>	M-1, Industrial
<u>General Plan:</u>	Light Industrial
<u>Existing Use:</u>	Vacant
<u>Surrounding Uses:</u>	North – Vacant; M-1, C-3
	East – Vacant, basin, industrial park; M-1
	South – Vacant; M-1
	West – Cannabis cultivation; M-1
<u>Street Access:</u>	S. Academy Avenue

PROPOSAL & DISCUSSION:

Element 7 has applied for a regulatory permit authorizing operation of a cannabis dispensary, including delivery,² within a proposed 2,610-square-foot building. The operation would comply with all provisions of the Medicinal and Adult Use Cannabis Regulation and Safety Act (“MAUCRSA”) and City of Parlier Municipal Code Chapter 18.55 (Cannabis Control Ordinance).

The 1.74-acre project site consists of portions of APNs 358-390-65 and 66; the City Engineer’s office has approved a lot line adjustment to reconfigure the existing parcel lines to conform to the project site, but as of this writing the applicant has not recorded the necessary deeds to reconfigure the lot lines. The remaining unused area of the adjusted parcels may be used for a future expansion of the commercial cannabis operation. Any such expansion, whether within the project site or outside of it, would be subject to consideration by the City Council at a noticed public hearing.

The facility proposes to operate seven days per week from 8am until 10pm, with staff onsite before and after those hours for maintenance, housekeeping, accounting, etc. The operational statement indicates that between 5 and 7 employees would be working at any given time, including management, inventory, packaging/dispatch, and delivery staff, plus a 24-hour security guard.

The applicant has provided a draft Security Plan (attached), which has been forwarded to the Chief of Police for review. All employees, including corporate or executive employees, will be subject to issuance of a permit from the Chief of Police following his investigation of their credentials and background. Access to buildings will be via electronic access cards with access restricted based upon employee type. Personal access codes will be unique to each user and their use will be audited daily.

No one under the age of 21 will be allowed within the premises. Video monitoring and recording equipment will comply with the provisions of the Cannabis Control Ordinance. upon any failure of the video system, the Facility Security Director will be electronically

² Together, these activities are covered by the Department of Cannabis Control Type 10 Storefront Retailer License.

notified. The security system will include battery backup to support up to a 24-hour loss of power.

SITE PLAN:

The site plan indicates the 2,610-SF structure at the north-central area of the site with parking (43 total spaces) to both the south and west of the building. It shows two drive approaches: one approximately central to the S. Academy Avenue frontage and the other at the south property line. The site plan shows sidewalk, curb, gutter, and landscaping along S. Academy Avenue. However, the proposed site configuration does not accommodate the planned shared drive approach that is intended to straddle the northern property line, nor does it show a northbound deceleration lane for that drive approach or any point(s) of connection for utilities. The proposed site layout will need to be reconfigured, including relocation of the proposed building and parking areas, and realignment of the existing curb and gutter to accommodate the deceleration lane. A representative of the applicant has since requested that the City reconsiders these improvement requirements.

The project will connect to the City water system via the existing 12-inch main in S. Academy Avenue. The City is currently designing an extension of the 8-inch sewer line in E. Progress Drive to the north. This project will connect to that extension and will be responsible for payment of a fair share of the cost of the extension. The site will drain to the existing basin in the industrial park to the east; it will be responsible for excavating the basin accordingly and installing conveyance infrastructure. Nuisance water will be retained onsite. No fencing is indicated on the site plan; the conditions of approval include stock language regarding fencing that may be modified to suit the project.

Many of the notes on the site plan refer to other agencies and agency standards and will need to be updated.

ENVIRONMENTAL:

This proposal qualifies as a project under the California Environmental Quality Act (CEQA) because it involves issuance by a public agency to a person of a "lease, permit, license, certificate, or other entitlement for use" as described in CEQA Guidelines Section 15378. Because the project consists of a retail operation within a 2,610-SF building, it can be found to be exempt from CEQA under CEQA Guidelines Section 15303, New Construction or Conversion of Small Structures. This exemption can apply to "*a store...or similar structure not involving the use of significant amounts of hazardous substances, and not exceeding 2,500 square feet in floor area. In urbanized areas, the exemption also applies to up to four such commercial buildings not exceeding 10,000 square feet in floor area on sites zoned for such use, it not involving the use of significant amounts of hazardous substances where all necessary services and facilities are available and the surrounding area is not environmentally sensitive.*" Parlier is designated as an urbanized area by the U.S. Census Bureau. Further, in *Fairbank v. City of Mill Valley*, the First District Court of Appeal established that Section 15303 can apply to one, two, three, or four buildings so long as the combined area of the buildings does not exceed 10,000 SF.

CEQA Guidelines Section 15300.2 contains a series of exceptions to the use of the certain exemptions for a particular project, including an exemption under Section 15303:

- a. Location. A project that may impact an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agency. No such resource exists on or near the project site.
- b. Cumulative impact. Such exemptions do not apply when there are significant cumulative impacts from successive projects of the same type in the same place over time. There is currently one dispensary operating in Parlier, approximately 1.4 miles to the northeast of the project site. Since the City's ordinance allows a maximum of two dispensaries, there is little likelihood of any significant effect from additional dispensaries.
- c. Significant effect. Exemptions do not apply where there is a reasonable possibility that significant effects may arise due to unusual circumstances. Staff is not aware of any unusual circumstances surrounding the site, the proposed use, or any other matter that could result in a significant effect.
- d. Scenic Highways. Exemptions cannot be used if a project could damage a scenic highway. The nearest designated and eligible scenic highway segments are approximately 12 miles to the northeast.³
- e. Hazardous waste sites. Exemptions do not apply to projects on sites included on any list compiled pursuant to Government Code Section 15300.2. The site is not on any such list.⁴
- f. Historical resources. A project cannot be exempt if it may cause a substantial adverse change to an historical resource. The site has historically been used for agriculture. There are no known resources on the site.

Since the project falls within the criteria of the exemption and does not meet any of the exceptions, the project may be found exempt under CEQA Guidelines Section 15303.

PUBLIC NOTICE:

Prior to the June 15, 2023 hearing, a notice of public hearing was published in the June 5, 2023 edition of *The Business Journal*. Notices were also mailed to owners of property within 300 feet of the project site and posted at City Hall and on the City's website. Since the City Council continued the hearing to a date certain, no additional notification is required.

FISCAL IMPACT:

If the City Council approves the cannabis regulatory permit, it could result in an unspecified amount of additional revenue resulting from the revenue-raising fees associated with the operation of the dispensary. When the site plan is approved, the project will also be responsible for payment development impact fees based on the size

³ [California State Scenic Highway System Map \(arcgis.com\)](https://arcgis.com)

⁴ [EnviroStor Database \(ca.gov\)](https://envirostor.ca.gov)

of the development area, the size of the building, and the number of employees. As mentioned, the project will pay a fair-share cost of the E. Progress Drive sewer extension.

Prepared by:

Approved by:



Jeffrey O'Neal, AICP
City Planner

Attachments:

- Aerial photo
- Proposed Site Plan & Elevations
- Security plan
- Resolution No. 2023-27

TYPE OF ITEM: **COUNCIL ACTION:** ☐ **APPROVED** ☐ **DENIED** ☐ **NO ACTION**

_____ Consent

_____ Public Hearing

_____ Info Item

_____ Matter Initiated by a Council Member

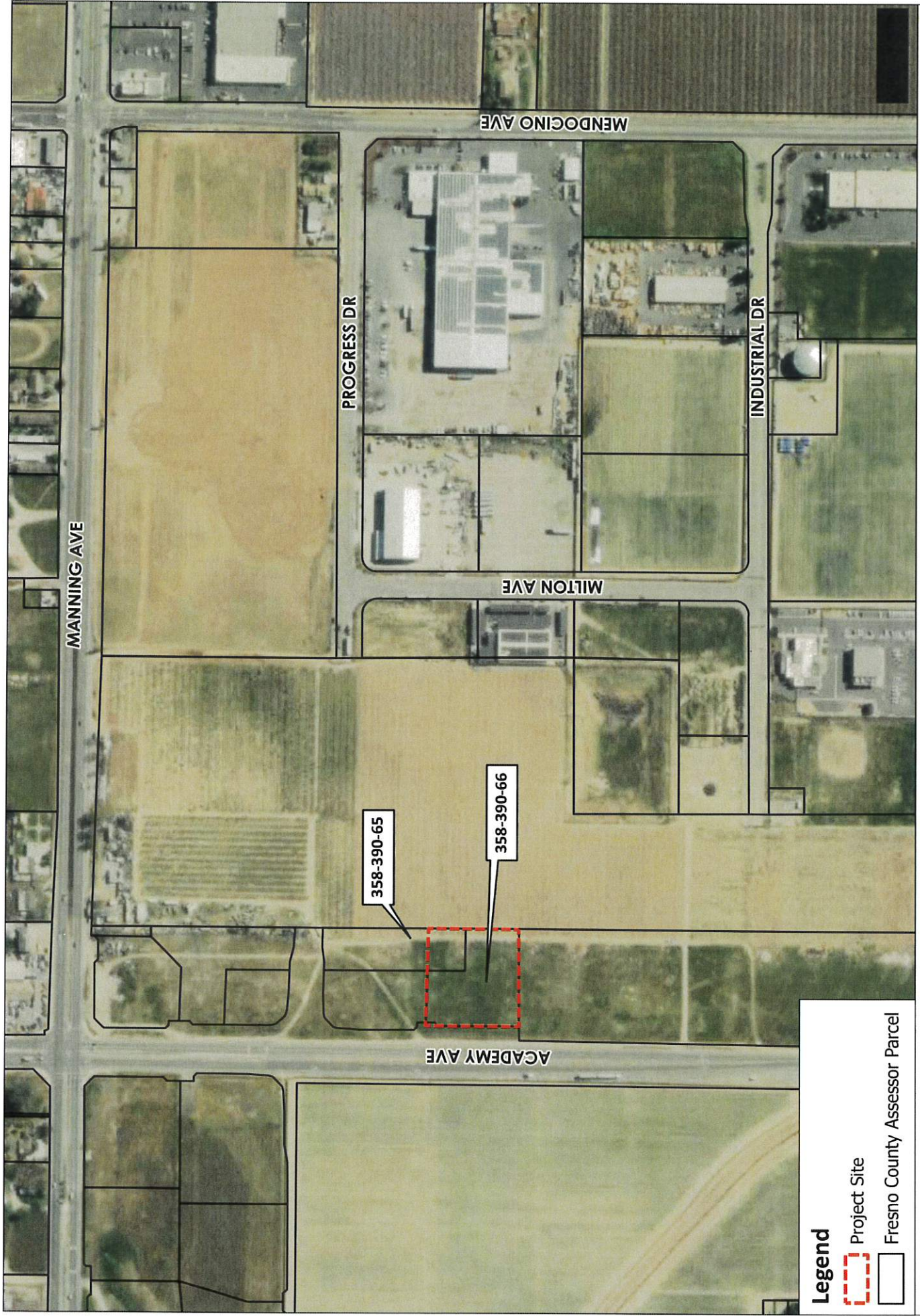
_____ Action Item

_____ Other

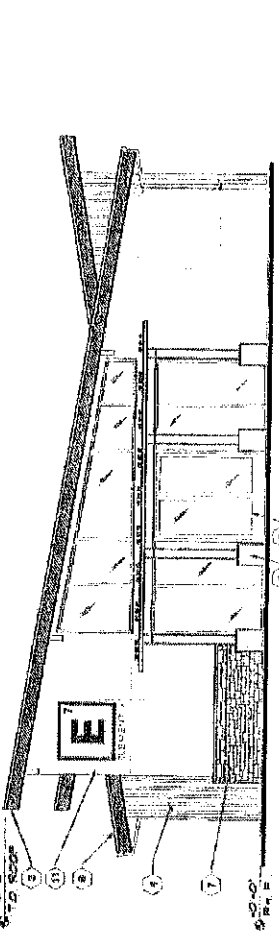
_____ Department Report

_____ Continued to: _____

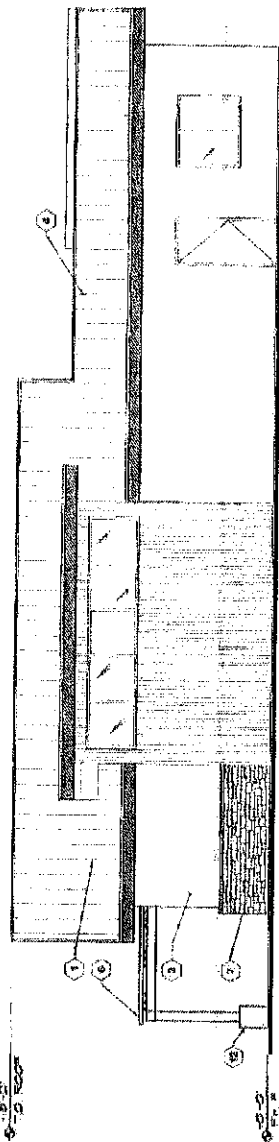
_____ Redevelopment Agency



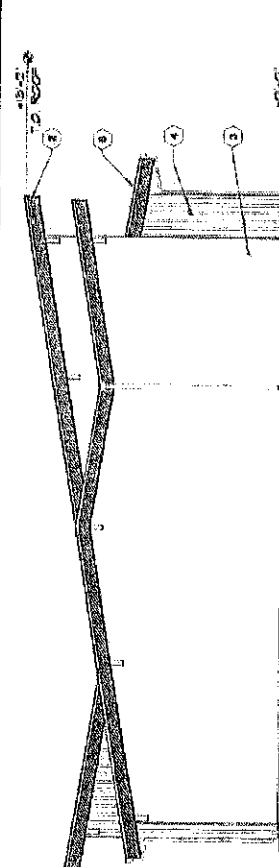
KEYED NOTES	
No.	DESCRIPTION
1	PAVING SLAB WITH SLOPE - SEE PLAN
2	PAVING SLAB WITH SLOPE - SEE PLAN
3	PAVING SLAB WITH SLOPE - SEE PLAN
4	PAVING SLAB WITH SLOPE - SEE PLAN
5	PAVING SLAB WITH SLOPE - SEE PLAN
6	PAVING SLAB WITH SLOPE - SEE PLAN
7	PAVING SLAB WITH SLOPE - SEE PLAN
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17	PAVING SLAB WITH SLOPE - SEE PLAN
18	PAVING SLAB WITH SLOPE - SEE PLAN
19	PAVING SLAB WITH SLOPE - SEE PLAN
20	PAVING SLAB WITH SLOPE - SEE PLAN



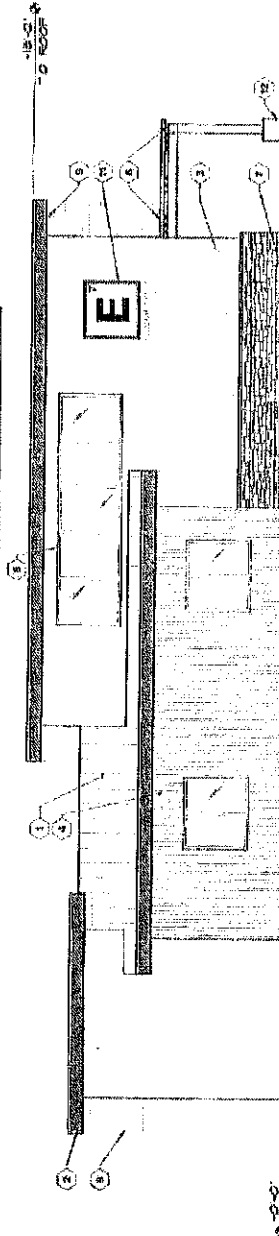
1 WEST ELEVATION



2 SOUTH ELEVATION



3 WEST ELEVATION



4 NORTH ELEVATION

REVISIONS

REV	DESCRIPTION
1	PAVING SLAB WITH SLOPE - SEE PLAN

DESIGN AND PLANNING

ARCHITECTURAL, COMMERCIAL, INDUSTRIAL

CONSULTING GROUP

2000 AVENUE

PAULIER, CA 93648

TEL: (916) 438-4888

FAX: (916) 438-4889

WWW.PAULIER.COM

PROJECT TITLE

NEW BUILDING DESIGN

FOR ELEMENT 7 DEVELOPMENT

SOUTH ACADEMY AVE

PAULIER, CA 93648

PROJECT NUMBER: 2000

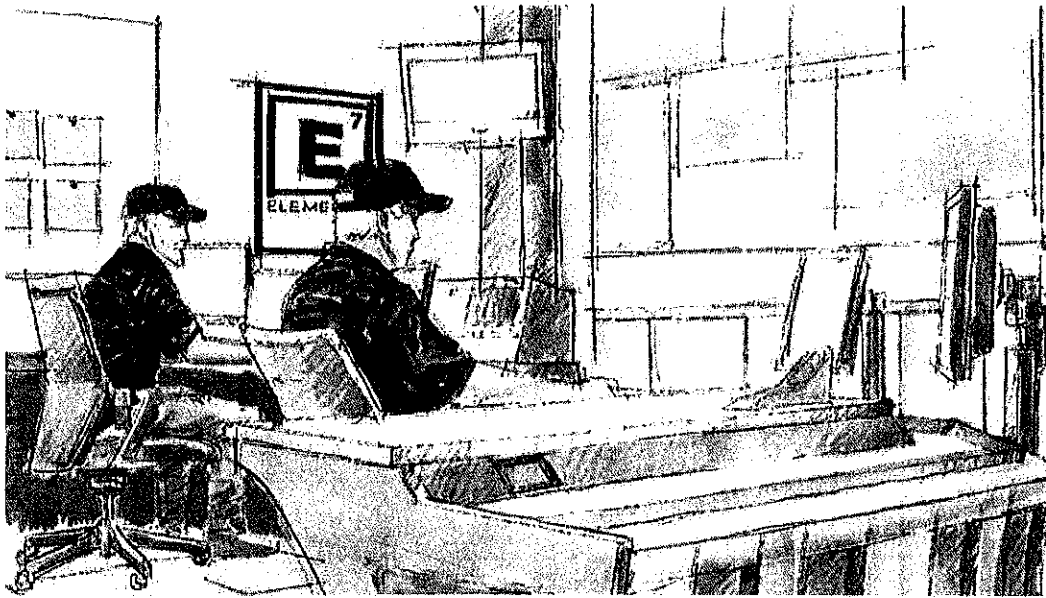
DRAWING TITLE

EXTERIOR ELEVATIONS

SHEET NO.

A3.1

SECURITY PLAN



Introduction

This plan has been developed by GSG Security Services, a licensed security company with expertise in the cannabis industry. The plan has been designed to meet the requirements of the Department of Cannabis Control (CCR Title 16, Division 42, Section 5006) and all requirements set by the City of Parlier.

Element 7 takes a comprehensive approach towards security and site safety for the health, welfare, and safety of our customers, patients, staff, and partners. We deploy four approaches in our plans that prevent the diversion, theft, and loss of cannabis products and currency, as well as deter other related criminal activity that could harm our employees, customers and negatively affect the surrounding communities.

The first and most obvious approach that is deployed is the **mechanical** approach. This covers security surveillance equipment, lighting, industrial grade doors and locks, perimeter fencing, and a range of other hardware solutions. The **technological** approach includes all security measures involving technology, data and surveillance and alarm systems, such as electronic access systems, secure and permission-authorized POS systems, after-hour security systems, panic, duress and hold-up alarms, web-based access to live security surveillance, cybersecurity measures that include Virtual Private Networks, Malware and Anti-Virus applications, data encryption and cloud-based storage, failure notification systems, back-up power systems, secure communications, motion and glass break detectors. A dynamic human element is covered in the **physical** approach which involves trained and licensed security officers, 24/7 alarm and security surveillance monitoring, roving inspections, bag inspections, company-issued uniforms and personal item carriers, tiered-authorized access controls and Employee IDs. The fourth and final approach, which is **Education** based, supports the physical approach by ensuring that employees, security officers, managers and owners are trained and educated in a manner that allows them to maintain the security and safety of the facility, the customers, surrounding communities and themselves. Employees, security officers, managers and owners will receive comprehensive security training on how to manage hold-ups, burglaries, violence in the workplace, emergency situations such as fires, earthquakes and power outages, bomb threats, active shooters,

FEMA training, OSHA training and how to create and report incidents to management, the Police Chief and the Department.

Bringing the four approaches together to create a dynamic, versatile, and effective security plan also means engaging the services of trained, licensed and experienced professionals to provide the manpower, training, and continued guidance in the implementation and further development of our security plan.

E

1. Security Experience & Plan Preparation by a Licensed Security Consultant

Element 7 has contracted with GSG Protective Services, and one of its most experienced security experts, Corey English, to act as an advisor and Chief Security Officer for all Element 7 security matters. Corey provides strategic guidance on risk management, security policies and programs, and oversight on all threat assessment, while working in conjunction with local security hardware installation firms, local guard service providers. In addition, Michael Karam, Element 7's lead security contractor has provided valuable inputs into the plan. Michael has built security systems for Amazon, Loomis, and Element 7 for the past 2 decades. **All aspects of this plan have been prepared by licensed professionals and experts.**

Security management, and the implementation of Element 7 standardized security procedures and operations at the Facility will be the responsibility of the Regional Security Head from Element 7 working in conjunction with:

1. Local City law enforcement
2. Local State-Licensed Security firm approved by Local City law enforcement
3. Local Element 7 General Manager who oversees all facility operations
4. Corey English (Chief Security Officer at Element 7) to ensure full compliance with company security policies
5. Michael Karam (lead security contractor)
6. Chief of Compliance

GSG Security Services

Strategic security advisement for Element 7 is provided by GSG Security Services, a specialized security service company that will provide high-level guidance for Element 7 security operations across all aspects of the business, working in conjunction with a local State-Licensed Security firm approved by Local City law enforcement.

GSG Security Services

License Number: #16545
Key Contact: Corey English

Corey English, Element 7's Chief Security Officer, is a 22+ year veteran in the security industry. He has worked with a variety of companies, ranging from small/local organizations to international and Fortune 500 companies, building their systems and processes for protecting their assets and staff. This has given Corey a unique perspective on how different industry leaders and businesses excel, depending on their team, clients and environment. Corey is an expert in security process management and has decades of experience leading organizations through all aspects of security, including cyber, infrastructure, application, personnel, and network security.

Corey has also worked extensively with the following markets to ensure their security needs are met - colleges and universities, commercial and residential properties, museums, cultural

centers, data and technology centers, entertainment industry, special events, loss prevention, petrochemical, pharmaceutical, cannabis and alcohol. Corey is very passionate about the security industry and is actively involved with ASIS International and Law Enforcement and Private Security (LEAPS). Corey is also a reserve police officer for the Manzanita Police Department. GSG, of which Corey English is the Vice President for California, was founded in 2000 in Nevada and 2005 in California and has been a trusted leader in the security industry for over 17 years. The business operates in 9 States across the US and brings over 300 years of combined security, law enforcement and military forces experience to Element 7 operation. GSG is a minority and veteran-owned business.

GSG have worked with Michael Karam of Matrixx7 to develop this security program. Michael is a licensed electrician and expert on security hardware installations. As a former Key Account Manager for ADT, Michael has installed security systems for some of Amazon's largest facilities in North America and has worked with Loomis for over 15 years. Michael brings an unmatched level of experience in security hardware installations and systems and is a key member of the Element 7 construction team.

The remainder of this section of the application details how Element 7 will manage security at the site and address all security issues that are relevant to all aspects of the business and operations.

E7

2. Premises Diagram

A copy of the Premises Diagram is included in our packet. All Premises Diagrams are accurate and drawn to scale, with all cameras and other security and safety hardware indicated on the plans.

Description of Cannabis Activities within the Premises Diagram

All rooms on the Site and Floor Plans are labeled to clearly indicate what takes place in each room, with rooms including the following:

- **Secured Lobby:** This room acts as a man-trap and lobby for all patients and customers to enter the facility (see image below from Element 7 Fort Bragg). ID Cards will be checked here, along with Physician Recommendations if the patient is a medical customer. New customers will be invited to join our mailing lists and reward programs.



- **Retail Dispensary:** Customers may purchase cannabis in this room up to approved limits. This area also contains a small E7 Learning Center and is the area within the

facility where all transactions take place. This room is monitored by security cameras and will be staffed by Shift Managers and Retail BudTenders.

- **Secured Storage Room:** This is where cannabis products are securely stored after they are cleared from the Quarantine Room and prior to being sold in the Retail Floor room. This room is climate controlled and reinforced with a range of building materials to eliminate forced entry. A GALACA Bin in this room is used for waste storage (licensed provider). This room is access controlled and heavily restricted for entry and access.
- **Vault:** This room is primarily used to store cash in a vault bolted to the floor. The room requires 3-factor identification clearance (swipe card, pin, and facial recognition). No cannabis is stored in this room.
- **Data Room:** This room is used for all data systems, alarms, controls, cameras, and other sensitive technological installations used at the site. No cannabis is stored in this room.
- **Quarantine Storage / Intake:** This room is used for incoming cannabis deliveries from State Licensed Distributors – product is held here while being checked for testing approvals and COA.
- **Office:** This room is used by the General Manager for administrative functions. No cannabis is stored in this room.
- **Employee Break Room:** This room is used for staff between shifts and during breaks for resting and preparing food and drinks. No cannabis activities permitted.
- **Restroom:** ADA-compliant rest room. No cannabis activities permitted.

E

3. Operational Security Procedures

Security Access Control: General and Visitors

The entire facility consists of limited access areas, which are areas where customers will be allowed under supervision of an employee; and restricted access areas, which are areas that are only accessible to authorized personnel with specific permissions (restricted rooms must be accessed with a RFID card and our HIK camera system has a second verification system that ensures only authorized persons access these rooms and do not 'share' cards).

Restricted Access Areas will be identified by signage of no less than 12 inches by 12 inches, indicating: **"Do Not Enter - Restricted Access Area - Authorized Personnel Only"**. The sign will utilize lettering with a font size no less than 1 inch in height (as shown above). We define rooms as either **Limited Access** or **Restricted Access**:

Limited Access Areas

1. Parking Lot
2. Secured Reception Area / Lobby
3. Retail Sales Floor

Restricted Access Areas

1. Cannabis Secured Product Storage Area (Retail)

ELEMENT 7: SECURITY PLAN

2. Reinforced Vault (within Main Office)- TL-30 safe, DEA-approved for the storage of Schedule I Narcotics and cash (Retail)
3. Main Office and Secondary Offices
4. Cash Registers (Retail POS)
5. Employee Break Room
6. Employee Restrooms
7. Quarantine Storage Area (Retail Intake Room)
8. Janitor Closet

Employees will be designated a Level of Access based on their job scope, title, and responsibilities. They will then be assigned a personalized security pass (with name, photo and Access Level boldly displayed) for movement within the Facility. Every employee will be trained on Element 7's strict "anti-piggybacking" rules and procedures which prevent unauthorized persons accessing areas within the Facility that they are not approved for.

Anybody caught in an Access Level beyond their assigned level will be immediately taken to a meeting room with the General Manager for an explanation and investigation of consequences of such security breach. Any serious breaches could result in immediate suspension and up to termination of the employee from the Facility. All security passes given to employees must be returned to the on-site security guard prior to exiting the facility.

Retail Facility Access

The front of the retail facility will have a Lobby which will be manned by a Receptionist and Security Guard during all hours of operation. Receptionists facilitate age and identity verification, as well as new patient and customer intake. All persons must present their ID Card and sign-in to the Facility at this point. Any persons without a valid ID Card will be asked to leave the facility immediately.

The lobby area shall be secured and within view of the receptionist with doors configured for remote release by using a card reader located on the underside of the reception desk. The receptionist(s) will use this card reader to remotely release the doors as required, allowing entry to visitors. If multiple doors require remote release, each door must have a separate card reader on the underside of the desk, configured for remote door release of the corresponding door. Individual remote door release card readers must be spaced a sufficient distance from one another to prevent accidental release of an unintended door.

Lobby doors and interior doors to secured space and sales space must not suffer unintentional unlocking or alarm shunting due to pedestrian traffic. A request to exit (REX) motion detector will not be utilized to unlock these doors.

Customer accessible limited access areas are controlled via buzz-in features on doors leading into those limited access areas (such doors will have reinforced glass viewing panels). The security officer in the reception area is the authorized agent who will manage access to these areas, via buzz-in door features. Lobby doors shall have an electrified / magnetized locking hardware as per the direction of the Supplemental Security Requirements.

Cannabis or cannabis product will not be stored, kept, or otherwise, accessed from outside the building. Loading and unloading of cannabis or cannabis products is allowed during business operating hours only and must be completed at the side of the building. All cannabis present or kept at the premises will be securely stored against both unauthorized access as well as theft.

Limited Access Areas Policies

Element 7 will ensure that any person on the business premises, except for employees and contractors of Element 7 are always escorted by at least one employee of the licensee when in the limited-access areas of the premises.

- Element 7 will establish limited-access areas and permit only authorized individuals to enter the limited-access areas. An example of the type of signage used by Element 7 is demonstrated below.
- Authorized individuals include employees as well as any outside vendors, contractors, or other individuals conducting business that requires access to the limited-access area.
- An individual who enters the limited-access areas will be at least 21 years of age.
- Element 7 will maintain a log of all authorized individuals who are not employees that enter the limited-access area. These logs will be made available to licensing authorities upon request.
- Element 7 will not receive consideration or compensation for permitting an individual to enter the limited-access area.

Access Controls

The overall design of the security plan is based on **Levels of Access** designation, with levels assigned to each person and situation, setting the basis for control and access. This system provides the following benefits:

- Assists in outlining access rights to be administered and monitored;
- When combined with rules and policies it delineates clarity for purposes of compliance and enforcement; and
- System allows for training of employees and staff with ease of operation assisting with enforcement.

To ensure that accurate and reliable logs of access to restricted areas are monitored and recorded, the facility will be installed with an electronic access system. This system requires dual factor authentication via Company-issued access cards and facial recognition software. Passwords are sufficient in maintaining an effective dual factor authentication process but can be easily stolen or retrieved by unauthorized individuals. Facial recognition reduces the chances of replicating an individual's facial features and provides a more robust security measure that is more difficult to circumvent.

Electronic Access Systems record information pertaining to the access of areas controlled by its system (Brivo). This means that we will be able to identify which employees access certain limited and restricted access areas, the time and date they accessed the area and how much time was spent in that particular area. This system complies with current regulatory requirements and ensures accurate and reliable reporting.

Visitor Control

We permit visitors into our facilities on the condition that their visit is pre-approved by the General Manager, Chiefs of Retail, Security or Compliance, or owners. To ensure the security of our facility, our customers and the visitor, we deploy integrated visitor management, that utilizes U.S. Military grade technology. Our Integrated Visitor Management system features:

- Real time monitoring and management of audio and video verification systems
- Managed access control and on-line visitor management
- Visitor Badge Printing

- On-line visitor reports
- Secured 256-bit communication
- Single click evacuation list
- Barred Visitor Control
- Access control integration with security system

Visitor records will be maintained on our secure, cloud-based data storage system, and reports will be generated for the Department at their request.

Visitor Badge Access

In the event Element 7 allows any outside vendor, state inspectors, contractor, or visitor (collectively, "Visitor") to access the facility, each visitor must have written authorization from a Type I Badge/Cardholder or the appropriate state/local authority prior to entering the facility.

Visitors who have been authorized, in writing, to enter the facility by the appropriate state/local authority must obtain a visitor identification badge from an Element 7 security team member prior to entering the facility. To obtain a visitor ID badge, the visitor must be present and provide a valid proof of identification and state the purpose of the visit. The security guard will maintain a visitor log (mentioned above), which will include the name of the visitor, date, time and purpose of the visit. This log will be available to the BCC, CDPH, CDFA and/or local authorities at all times during operating hours and upon request.

A facility employee will escort and monitor the visitor at all times while the visitor is in the facility. The visitor identification badge will be visible at all times. Element 7 requires visitors to return the identification badge to an Element 7 employee and sign-out at the visitor kiosk upon exiting the facility.

Inventory Control

Ensuring that cannabis products are handled and transported throughout the facility in a secure manner facilitates in the prevention of diversion, loss and theft of cannabis products. This includes providing secure, sanitary and sufficient product storage, as well as equipment designed to maintain the integrity and security of cannabis products while being transported within the facility.

Authorized employees with access to the secure product storage area will be required to utilize Stash, the accompanying TREEZ Inventory Retail application, which documents the movement of cannabis products throughout the facility. Company-issued handheld electronic devices with scanners will be provided to these employees so that reporting in real-time is developed as standard practice.

Cannabis products will be transported throughout the facility using a locked, wheeled, metal repository into which larger volumes of products can be moved through the Facility (and its various levels of security) between the secure product storage area and any other area within the Facility.

These devices ensure that products do not go missing while being transported. Keys for these transportation devices will be issued to specific employees for the duration of the facility's hours of operation and must be surrendered prior to closing.

Product Security

Access to cannabis products within the facility will be limited to employees whose roles require them to transport, manage, handle or inspect cannabis products. Internal policies require that at least two (2) authorized employees are present when cannabis products are being transported, handled and prepared for release to customers at all times. Employee

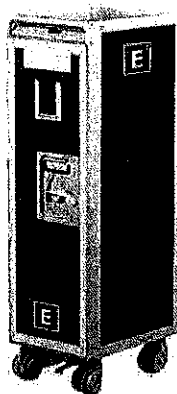
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break-rooms, restrooms and locker rooms will remain separate, restricted access areas where cannabis products will not be allowed.

Product Security and Handling Best Practices

- Element 7 will limit the access of employees within the business premises to those areas necessary to complete job duties.
- At least two (2) employees will be present whenever cannabis is present or being handled; when possible, one employee will be the supervisor of the other.
- Element 7 will not store cannabis outdoors.
- Employee break-rooms, changing facilities, and bathrooms will be separated from any and all cannabis storage areas.
- All bathroom facilities will remain locked and under the control of management.
- No personal bags, purses, backpacks, or items that can be used to conceal cannabis or cannabis goods will be allowed in any area where cannabis or cannabis goods are present.
- Element 7 will dispose of cannabis waste in a secured waste receptacle or in a secured area on the licensed premises. Public access to the designated receptacle or area is prohibited.
- Element 7 will secure and back up electronic records in a manner that prevents unauthorized access and that ensures the integrity of the records is maintained.

The Facility will have a strict storage process and policy to prevent the diversion and theft of cannabis. All processed and packaged products will be immediately bar coded and moved to the locked Storage Room that will have four (4) central storage areas – ambient storage room, cold storage room, storage vault, and quarantine room. Access to all rooms will be strictly limited and implemented in line with the Facility's 'Level of Access' policy. Staff will only be able to access certain areas within the building based on their approved security access status.



Element 7 Secured Inventory Trolley

These trolleys are packed within the dispatch / packing room with a manifest developed for each trolley. A trolley can only leave the dispatch / packing room once it has been checked

by the Head of Inventory and locked. Once received at its destination within the Facility (which could be as close as the next room), the contents of the trolley will be emptied and checked against the manifest to ensure 100% accuracy, at which point the products will be logged into that area of the business within the inventory tracking section within TREEZ.

Inventory Reconciliation

Close attention to Inventory is tantamount to Element 7's successful and compliant operations. As a licensed dispensary, Element 7 will be the last point in the chain-of-custody and must ensure that all inventory is accurately represented and reported. To ensure strict compliance with local and state regulations, Element 7 has developed a comprehensive Inventory management plan that consists of the following:

1. Element 7 will reconcile all the inventories of cannabis goods at least once every 14 days.
2. If Element 7 finds a discrepancy between the inventory of stock and the inventory log or track and trace system that is outside of normal weight loss caused by moisture loss, Element 7 will commence a full audit of the batch in which the discrepancy was found.
3. Element 7 will notify licensing authorities and local law enforcement within 24 hours of discovery of a significant discrepancy. A significant discrepancy in inventory means a difference in actual inventory compared to records pertaining to inventory of at least \$1,000 or 1 percent (1%) of the average monthly sales of the licensee, whichever is less.

Element 7 will notify the licensing authority and local law enforcement within 24 hours of discovery of any of the following situations:

- Element 7 discovers a significant discrepancy in its inventory.
- Element 7 becomes aware of or has reason to suspect diversion, theft, loss, or any other criminal activity pertaining to the operations of the licensee.
- Element 7 becomes aware of or has reason to suspect diversion, theft, loss, or any other criminal activity by an agent or employee of the licensee pertaining to the operations of the licensee.
- Element 7 becomes aware of or has reason to suspect the loss or unauthorized alteration of records related to cannabis goods, customers, or the licensee's employees or agents.
- Element 7 becomes aware of, or has reason to suspect, any other breach of security.

Cash Handling Procedures

Element 7 secured banking relationships with two FDIC Regulated Banks in 2020. Less than 1% of California's cannabis industry has permitted access to FDIC Regulated Banks which we see as a huge competitive advantage – under these relationships Element 7 may bank cannabis cash receipts which would be collected daily by an armored vehicle and deposited directly to the bank.

The centralized management, **Counting and Reconciliation** of cash handling within Element 7 is managed through Hyosung Cash Recycler Machines. These machines are

widely used in traditional retail (e.g., Starbucks and H&M Clothing) and grocery stores across North America to automate the cash management process.



Element 7 Cash Recycler

At the end of a shift or at any point of the day, the General Manager is able to feed cash bills from dispensary cash sales into the cash machine which then connects to the Treez POS System & Quickbooks. This machine eliminates human handling and counting of cash in-store and is stored in the secure Product Storage Room and bolted into a reinforced concrete slab. Records are matched hourly with the POS receipts to ensure that both systems having matching correct numbers. Alerts are sent to the CEO and CFO if discrepancies are recorded.

This machine also doubles as highly secured **Cash Storage**. Internal Company policy has defined register cash limits. Cash limits identify when cash in registers need to be removed and placed in the Hyosung Cash Machine. Register cash limits are set at \$1,000.00. Once a register reaches \$1,000.00, the General or Assistant Manager perform a cash drop. The Manager will approach the register with a money bag and remove the cash. The cash drop action will be processed through the register and will require the PIN of the manager in order to be performed. Once the process is completed through the register, the cash is placed in the money bag and the till is closed, the Manager will be escorted by security to feed the cash into the Hyosung Cash Machine which will automatically count the cash and report the funds to the TREEZ POS System instantly and the company QuickBooks system which is managed by the CFO. Cash is securely stored in this machine and can only be accessed by a dual-pin which is far more effective than cash storage as accessible bills in a vault. The movement of currency from Retail Floor to the Hyosung Cash Machine are recorded on security surveillance cameras installed throughout the facility. At the close of business day, the General Manager will close the POS System for the day and deposit all remaining cash into the Cash Machine for a final count, reconciliation, and overnight storage.

Customer Transactions

All transactions are conducted as cash sales. Many of our peers in the industry accept credit card sales, have elaborate cryptocurrency cash transaction schemes in place, and others have advised the banks they deal with that the transactions are for an alternate business purpose. Unfortunately, none of these schemes and programs are compliant with Federal banking regulations, and we are forced, as an industry, to rely on cash transactions for now.

All transactions will be managed through an industry-leading streamlined cash management POS software system that allows for:

- End-of-shift reporting and cash balancing platform

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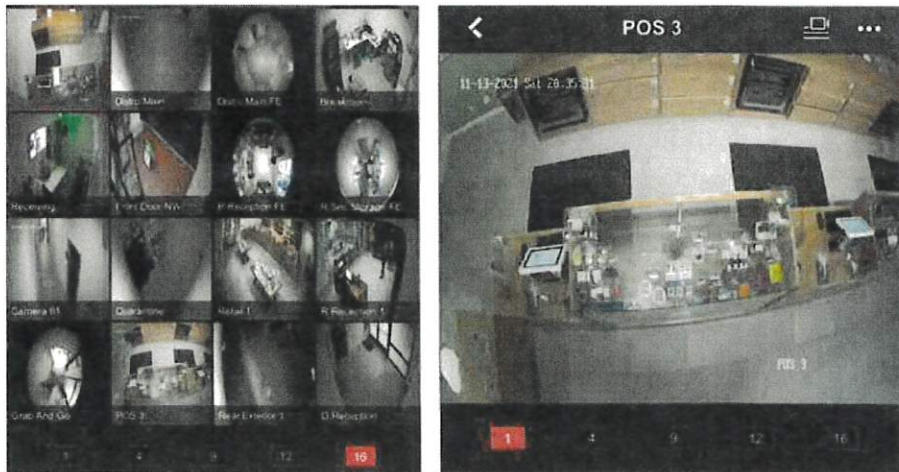
- Inventory control platform
- Integrated accounting system to monitor sales and costs
- Staff management to track employee efficiency and performance
- Hard copy or paper free receipts
- Back-office analytics and reporting
- Planning and scheduling
- Full data security (Compliant POS)

Our preferred retail management system is **TREEZ** – one of the most-used and popular iPad-based POS Systems in the market, which is the first POS system to integrate with METRC. TREEZ is a top-of-the-line compliant management system.

Staff will undergo extensive training on the TREEZ platform before being allowed to handle transactions within the facility. Staff will be required to obtain a PASS score on the TREEZ Training Platform and then twice annually, all staff will be tested to ensure proficiency with the system and the full and latest functionality.

All products will be sold with appropriate exit packaging that is tamper-free, child-proof and does not display the product.

All transactions are also monitored by cameras placed above the cash register so that any discrepancies can be audited in real time (see images below).



Element 7 Cameras Monitor all Transactions within the Retail Store

E

4. Perimeter Security, Guards, Lighting, and Parking

Perimeter Security

The perimeter of the facility consists of all the outer/exterior areas of the facility on the premises. This includes the parking lot, front exterior portion of the facility and roads, streets and walkways surrounding the premises that could be used by a customer to gain access to the dispensary. These areas are monitored by the guards during all operational hours, monitored by cameras 24 hours a day, and monitored at night by a guard patrol. Lighting installations will illuminate this area between dusk and dawn.

Element 7 has forecasted in its budget for a range of security hardware, software and human personnel - our goal is to exceed City and State measures for security compliance and management.

Number of Location of all Video Surveillance Cameras

Security video surveillance is an integral component of dispensary security systems and plans. Being able to record and monitor live footage allows our Company to track and identify individuals that enter our facility, record situations and events that would not have been captured or seen without cameras and allows for law enforcement to access our cameras and monitor our feeds securely. Security cameras also provide an "omniscient" presence that is proven to prevent diversion, deter theft, robbery, loitering, vandalism and other related criminal activities. We have identified the HIK camera and recording system as our equipment of choice for this. **Each room will have two (2) cameras for full 360-degree viewing and all exterior building locations are further monitored by all-weather outdoor 4K cameras.**

Video Camera and Building Surveillance Plan

All video surveillance will be monitored by security personnel from the Security Control Room. Security personnel will have direct contact lines to local law enforcement authorities to report any suspicious activities and/or emergency situations. The Police Chief or a Department representative will have access to all security video monitoring systems (as and if required).

The digital video surveillance system will have a minimum 100' of night vision capability, resolution of 1280 x 720 pixels, 80 pixels per foot and 100 pixels per foot for internal and external targeted viewing areas, record at a minimum of 15 frames per second, and recordings will be HD and in color. Recorded images will clearly and accurately display the time and date. Time will be measured in accordance with the standards issued by the United States National Institute of Standards and Technology. Additionally, the system will be equipped with a failure notification system that provides notification of any interruption or failure of the system and storage devices. Two (2) cameras will be present in each room of the facility, including hallways, and cameras will be placed on the external structure.

In the event that our alarm system is down, our keypad will notify us via (sound alert and/or message on the keypad window) indicating that it has a trouble condition for a "failure to communicate" or "phone line fault". This will require that an Element 7 Manager test the system with the central station prior to scheduling a service call. Testing the system will help us identify whether the problem still exists or whether it was a momentary glitch. If our system keypad indicates that it has lost power, an Element 7 Manager will notify the contracted alarm company that we are conducting a test of the system. If the system does not "reset" a service order will be submitted to the contracted alarm company.

Security cameras will be installed on the property, maintained in good condition, and will provide a clear, unobstructed view of the parking area, all entrances, loading areas, bays, windows and any other areas as determined by the City. Cameras will be placed in fixed positions that allows clear recording from 20 feet of all points of entry and exit on the premises. Prior to installation, both exterior and interior camera systems will be approved by the Police Chief.

The entire interior and exterior of the Facility will be protected and monitored by 24-hour video surveillance in the Central Security Control Room. Areas that will have security surveillance cameras include all interior spaces within the facility which is accessible to the public (Lobby and Retail Floor), all interior spaces where cannabis, cash or currency is being stored and all interior spaces where diversion could reasonably occur.

Any irregular surveillance video footage would be investigated by the General Manager with the appropriate steps then taken to resolve any issues. Security personnel will have direct contact lines to local law enforcement authorities to report any suspicious activities and/or emergency situations. Daily surveillance reports are created and stored by the security personnel which are then shared with the Head of Security at Element 7 and the General Manager for review.

All regular surveillance will record continuously 24 hours per day and stored on hard disc for a minimum of 90 days. The storage device on which surveillance recordings are stored will be secured in a manner to protect the recording from tampering or theft. The surveillance-system storage device and cameras will be remote accessible through transmission control protocol (TCP).

The system will be capable of recording video in standard MPEG formats for transfer to another format such as DVD or USB. We will maintain a log of all person(s) who have accessed surveillance recordings—access to recordings are granted to Owners, General Managers and Head of Security.

In addition, all security systems at the site are attached to an uninterruptible power supply that can provide continuous power.

Panic/duress alarms will be in multiple locations in the Facility – Lobby (one for each workstation), Loading Bay, Central Security Room, Storage Room, and Office. All staff will be trained on the proper use of panic/duress alarms and the processes that follow if a panic/duress alarm is activated.

Daily surveillance reports are created and stored by the security personnel which are then shared with the General Manager for review. All reports will be available to the Police Chief at any time.

Security Camera Placement

As mentioned above, two (2) cameras will be installed in each room throughout the premises and on the exterior of the facility. All points of exterior and interior ingress and egress will be monitored, including limited and restricted access areas, such as the reception area, retail floor area, each point-of-sale register, cannabis product and waste storage areas, main office, reinforced vault, break room, count/quarantine room, loading and unloading area, parking lot and the exterior of the facility, including the roof.

Cameras will be securely mounted in designated areas of the facility that remain unobstructed. The quality of the images will enable our Company, law enforcement and the Department to obtain clear images, including facial features and license plates.

In addition, and specifically to address the Supplemental Security Requirements:

1. The entire opening of all entry and exit doorways will be captured as primary views. Primary views are provided of all Lobby doors that provide entry from the building's exterior space into the lobby.
2. The entire lobby space will be monitored by security video cameras. All required views of the lobby space, primary or incidental, will be captured by cameras located within the lobby space.
3. The entire reception desk area will be monitored and recorded by the security video system to produce primary views.

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4. The entire reception desk area will be monitored by a security video primary camera and recorded.
5. The field of view for the reception desk camera will include the area directly in front of the reception desk, including a clear view of both the face of the persons standing in that location and a view of items they are holding.
6. All persons entering the employee space from the lobby will be monitored by security video cameras and recorded.
7. A dedicated incidental video camera will be placed on the outside of the storage room. The camera will be located on the unsecured side of the door with an unobstructed view of both the doorway and the card reader. The field of view for this camera will provide a clear view of both the face of the person entering and a view of items being carried into the premises by that person. This field of view will be limited to the doorway only, in order to provide full-size images. It will not be possible for any person to enter using the door from any angle without being captured and identified on camera.
8. An incidental camera will also be located within the room and positioned to view the entire room and the entry door to the room.

Camera Capabilities

Cameras will have night vision capabilities and be able to record images in high definition at 15 frames per second. The surveillance feed will be accessible via secure web-access that requires specific authorizations and permissions that will be enforced via security code. The Police Chief will be provided with a security code in order to access surveillance cameras and live feeds, including permissions for reverse functionality.

Cameras will continuously record and monitor the exterior and interior of the facility 24/7. Supplemental lighting required to ensure proper illumination will be installed throughout the facility where needed to ensure that image and recording quality exceeds standards mandated by law. Lighting will be designed to support security video surveillance by avoiding fixture placement that results in high glare or extreme ranges of luminance in the view of any camera.

Camera capabilities externally will be enabled to read car plates where required for any law enforcement actions required. Images are attached below so that you can see the quality of the camera footage on playback from almost 70 feet.



Element 7 Camera Footage (Playback Mode)

Security Surveillance Footage Formatting and Storage

Footage will be maintained on a secure cloud-based data storage system and on a secure physical storage device that will be kept in the Main Office for at least 90-days, unless investigations into diversion, theft, loss, robbery, burglary or other criminal activity requires footage to be maintained for a longer period of time. Synchronized date and time stamps are included in the footage formatting in a manner that does not obscure the images.

All footage will be stored as an MP4 or AVI file and images will be stored and maintained as a .jpeg file. All live streams and recordings can produce clear, still photos. Images from surveillance footage can be exported in industry standard formats including .jpg, .bmp and .gif.

The Main Office will have a photo printer attached to the monitoring system if a clear image needs to be printed for investigations, audits, or at the request of law enforcement or the Department. All recordings will have the ability to be archived in a proprietary format that ensures authentication of the video and can be saved in an industry standard file format capable of being played on a standard computer operating system.

Failure Notification Systems and Back-Up Power

The Security Camera Surveillance system will have back-up power that will be able to maintain continuous recording for up to eight hours. A failure notification system for the security camera surveillance system, that is both audible and visual, will also be deployed. Telephone calls, text messages and emails will be sent to authorized personnel to alert them of system failures within five minutes of its occurrence. Assessments will be made to the system and malfunctioning equipment immediately after the notification. If assessments determine that policies, procedures and equipment are deficient and/or flawed, Chiefs of Security and Compliance will move to revise existing policies and procedures, develop training that addresses improved policies and procedures and immediately circulate new policies and procedures to staff.

In the event that equipment is found to be problematic and cannot be repaired or replaced immediately, extra security measures will be implemented to support secure facility operations. If extra security measures that are immediately available are not sufficient to support secure facility operations, the facility will be closed immediately, and operations will resume once security equipment has been deemed functional and able to support secure facility operations.

Equipment Inspections, Maintenance and Testing

All surveillance cameras will be inspected daily by security officers. During daily inspections, cameras will be tested via monitor surveillance testing. Inspections include making sure each camera's view remains unobstructed and recordings are being uploaded to the physical storage device and the cloud-based data system. In the event that a camera's view is found to be obstructed, security officers are authorized to remove the obstruction.

Cameras that are found to be malfunctioning will be replaced or repaired, whichever can be done immediately. When a camera is being replaced or repaired by our contracted security surveillance contractor, supplemental security measures will be deployed to ensure that secure and compliant operations are maintained until the camera is replaced or repaired.

Logs pertaining to security surveillance camera inspections, maintenance and testing will be maintained on file for two (2) years.

Intrusion Alarm and Monitoring System

Robust and compliant security systems, equipment, and effective policies and procedures that mirror local, state, and federal regulations and requirements are necessary when

operating within a regulated cannabis market. Our experience operating licensed and compliant cannabis dispensaries in California has allowed us to develop effective safety and security operating procedures, and establish relationships with leaders in compliance, security systems, security training, equipment manufacturers and licensed security professionals. These relationships extend beyond California and will enable us to source, implement and monitor user-friendly, state-of-the-art security equipment and systems.

Alarm monitoring will be performed by our contracted licensed alarm monitoring provider. In the event that an alarm is tripped, the General Manager, Chief of Security and owners will be notified via telephone call, text message and email. In the event that none of the authorized representatives are immediately responsive, local and state police will be notified. For certain alarms, such as panic, duress, hold up and burglary, local and state police will be notified immediately.

Building Security, Monitoring and Safety and Surveillance

Element 7 has forecasted in its budget for a range of security hardware, software and human personnel - our goal is to exceed City and State measures for security compliance and management. We have identified a local partner for monitoring the alarm system:

Company – Bay Alarm

Licenses – CCL 880138 ACO 28, ROC 326152 CR-67, ROC 326153 CR-16,
BAYALAC876KF

Alarm Systems

Part of our comprehensive security system includes professionally installed and maintained alarms that include:

- **Panic Buttons:** buttons will be placed in the reception (one for each workstation), register/check out, main office, locker room, and loading / unloading areas. Delivery vehicles will also be equipped with panic buttons.
- **Hold-Up Alarm:** a hold-up alarm will be placed in the reception and register/check out areas.
- **Burglary:** a burglary alarm will be connected to the main alarm system.
- **After Hours Monitoring:** The main alarm system will be engaged between hours of operation. The alarm will be activated once the facility is closed for the day and de-activated once the facility is opened for regular hours of operation.
- **Motion Detectors:** Motion detectors will be placed in each area of the facility, including the roof.
- **Glass Break Detectors:** Glass break detectors will be installed at each window.

Intrusion Detection and Alarm System

The facility will operate with a centrally-monitored fire and burglar alarm system that is monitored by an alarm company properly licensed by the State of California Department of Consumer Affairs Bureau of Security and Investigative Services in accordance with California Business and Professions Code Section 7590 et seq. and whose agents are properly licensed and registered under applicable law (**Bay Alarm is our preferred local supplier**).

Intrusion Detection devices will be installed at all entry points and motion detectors will be installed to cover all areas of the Facility. A licensed and accredited company will monitor the alarm system and perform a monthly service on the system. The system will be put into test mode and tested at least once a month for any failures. In addition, the alarm system will have an audible interior and exterior alarm system in place.

Alarms will be inspected and tested daily, monthly and semi-annually, by security officers, the Head of Security and our contracted alarm system provider. In the event that alarms fail

Inspections, operations will be suspended until all alarms are replaced or repaired to good working condition. Inspection, testing and maintenance logs and reports will be maintained for up to two years on our cloud-based data system.

Response Protocol for Alarm System Contractor

In the event that the alarm system is triggered, the following will occur:

1. A Dispatch Vehicle from the Alarm Company will be sent to the Facility;
2. The Alarm Company will text and call both Element 7's Head of Security AND the Facility General Manager;
3. In the event that the Head of Security or the General Manager advise that the Alarm is a False Alarm, the Alarm Company will still attend to the Facility to ensure that no person is being held under duress;
4. In the event that the Head of Security or the General Manager advise that the Alarm is NOT a False Alarm, local law enforcement authorities will be notified;
5. A report of the situation will be logged once the alarm has been resolved.

Testing and Maintenance

Maintenance will be performed in accordance with the equipment manufacturer's recommendations and guidance. Our contracted Alarm System Provider will schedule and track routine maintenance, which they will perform as necessary, or if the systems malfunction. Daily maintenance, via visual inspection will be conducted prior to the opening and closing of the facility by security officers. This type of inspection will focus on identifying cracked housing, frayed or loose wires and evidence of tampering. Monthly inspections will be performed by the Head of Security and will consist of stay-behind tests so that each sensor can be tested for functionality and detection design. Monthly stay-behind testing is performed in this manner:

- Head of Security physically opens each door that contains an open/close switch to ensure the alarm is triggered.
- Head of Security physically walks and stands in front of motion detection devices in each area of the facility to ensure the alarm is triggered.
- Head of Security physically presses all panic/duress/hold-up buttons and wireless devices to ensure alarms are triggered.
- Head of Security will use a Honeywell FG701-Glass Break simulator to activate glass break detectors to ensure that alarms are triggered.
- Head of Security will evaluate if the sensitivity settings on all devices are accurate.

Required semi-annual inspections and testing will be performed by our contracted alarm provider who will test all sensor points of protection and provide a signed test and certification report. All logs, reports and certifications will be maintained on our secure, cloud-based data storage system. Any reports requested by the Department or law enforcement will be provided immediately.

Failure Notification Systems and Back-up Power

Each component of our security system will have its own failure notification system and back-up power that will allow the system to run continuously for up to eight hours. The electronic access system, alarm system, security surveillance system and ancillary lighting systems will provide audible and visual failure notifications to authorized personnel, such as the General Manager and Chief of Security when a system or device malfunctions or is shutdown. Audible notification consists of a telephone call, and visual notifications include text messages and emails. There will be an on-site generator that will supply back-up power to these systems. Back-up power will be able to support up to eight hours of continuous operation.

On-Site Security Guards

All security personnel and guards employed for security work at Element 7 will be licensed by the State Bureau of Security and Investigative Services (BSIS) with a valid Department of Consumer Affairs Security Guard License ('Security Guard Card') which is obtained by completing the annual pre-licensing course.

These personnel will be hired from a local licensed security firm chosen in consultation with the Police Chief, with such guards reporting to the Chief Security Officer at Element 7, and a functional reporting line to the General Manager of the business. Such guards will be first on-site each day, and will remain at the premises until closing, escorting all staff to their vehicles at the end of the night, before closing the premises and activating the alarm system.

Element 7 Security Guards will also undertake pre-work training with GSG who conduct advanced training covering threat assessment, risk mitigation, customer management, systems and hardware and incident management. GSG are a Bureau-certified training provider.

All security guards must be at least 21 years of age, have undergone a criminal history background check through the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI), and complete the Power to Arrest Training, which includes:

- 40 hours of training in security officer skills; and
- 8 hours of continual training which must be completed during the second year of service.

Element 7 will implement a policy that requires Security Guards to patrol the business during all hours of operation. All guards will be issued with a hand-free single wire earpiece with Push-to-Talk function for covert communications. Guards will not be armed unless the Police Chief requires this condition.

Number of Security Guards

Element 7 will have **one (1) security personnel** on-site during its hours of operation. If Element 7 is awarded a license, we have found three prospective local security firms that we would envision working with that we would seek approval for from local City law enforcement. Our preference is to work with a security company that is as 'local as possible'. Guards will only be armed if permitted by the City and Police Chief.

Security Guard Hours

Security Guards will be on-site 30-minutes before opening daily operations and 30-minutes after closing – i.e., guards will be on site from **8.30am each day to 9.30pm at night, 7 days a week**), and a security patrol will monitor the facility during non-operational hours. This will ensure and perpetuate safe operations and provide additional security to the surrounding community.

Locations Guards are Positioned

During operational hours, one guard will be continuously positioned in the Security Room and responsible for monitoring cameras, logging incidents, checking security equipment and reviewing staff access to restricted areas. This person will have continuous connections with law enforcement locally as required.

In addition, a second security guard will be positioned in the lobby area and responsible for surveilling the lobby and carpark. This person, working in conjunction with the receptionist, will manage entry into the facility. Receptionists will be responsible for checking ID Cards – guards are present as a deterrent and to visually inspect the building and premises.

Guards will change roles every 2 hours so that a guard monitoring the cameras will switch to monitoring the lobby and carpark every 2 hours.

Guards Roles and Responsibilities

Guards will be responsible for the following daily security assessments and clerical matters:

1. Inventory Counts and Audits with full report – review and approve;
2. Cash counts, reconcillations, and financial reports – liaising with the General Manager;
3. GPS functionality report for all delivery vehicles;
4. Full delivery vehicle inspection, maintenance and update report and logs;
5. Visitor logs and report;
6. Employee log and report;
7. Full facility security equipment and system sweep and check, log and report;
8. Alarm activation at close of business day, upon completion of full security equipment and system sweep, log and report.

Weekly Security Assessments

1. Inspections of the following, followed by formal log and full reports:
 - Perimeter fences, doors, lighting, surveillance cameras and landscaping;
 - Exterior and interior door operability and security;
 - Exterior landscaping- debris inspection and removal;
 - Intrusion Detection System and communication inspection;
 - Security surveillance system inspections- cameras, software, monitors and operating systems;
 - Security camera angles, cleanliness and operability;
 - Key logs and ID Badge reports;
 - Signage cleanliness and visibility;
 - Back-up power systems and generator;
 - Verify license status of preferred vendors and new vendors and contractors;
 - Team meeting addressing security policies and procedures, reports, updates and input.

Monthly Security Assessments

1. Review Roving Patrol Performance via logs and reports, including community feedback;
2. Inspect external landscaping and ensure cleanliness and shrub and canopy limits are maintained; and
3. Review employee files for upcoming training and screening;

Quarterly Security Assessments

1. Perform Quarterly Security Plan and Procedures Review and Assessment with General Manager, GSG and Chief of Compliance- make plan and policy changes if necessary; and
2. Assess staff and other employees on knowledge and implementation of Company Security Plan, procedures, policies and best practices.

Annual Security Assessments

1. Review and amend security plan, policies and procedures;
2. Develop training plan and modules that reflect changes to the plan, policies and procedures; and
3. Ensure all employees receive updated training.

Security Assessments and Scheduled Audits

A full security assessment has been completed by GSG Protective Services – License #16545. In addition, a scheduled security audit program is implemented to continuously ensure that the security plan is optimized.

Security Plan Policy and Procedure Reviews, Assessments and Updates

In order for our operations to consistently exceed industry standards, maintain employee, customer, and community safety, and continue to lead industry innovation, Element 7 will perform quarterly Security Plan and Policy assessments and reviews. These assessments will be performed by the Chief of Security, in conjunction with the General Manager, GSG and the Chief of Compliance.

The Chief of Security is responsible for the implementation, supervision, compliance and training of all aspects of our Security Plan on a daily basis. Corrective actions and revisions to existing plans, policies and procedures will occur upon the completion of a quarterly assessment and review, or as needed due to an unforeseen event.

Lighting

The front and rear of the Facility will be equipped with security lighting as approved by the City. The entrance and side of building lighting will be continuously illuminated. Each light will provide at least 1-foot candle intensity.

The Facility will be lit by exterior lighting between the hours of dusk and dawn, 365 days a year. There may be occasions (e.g., inclement weather) when the lights are required to be used during the day, which will be at the judgement of the General Manager. All outdoor lighting used for security purposes will be shielded and downward facing. In any case, we will adjust our external lighting to Parlier's guidance. We will be using LED 4000K Flood Lights supplied by GE. These lights offer 11 years of light life (50,000 hours) and are widely used to illuminate similar buildings in the industry. The LED lighting solution selected considers security and safety requirements, design, energy efficiency (reduced carbon footprint) and a uniform distribution of light (to aid security cameras and minimize 'dark areas' which become potential security breaches).

The lights have a die-cast aluminum housing and a slim architectural design that incorporates an integral heat sink and light engine, ensuring maximum heat transfer, long LED life and a reduced Effective Projected Area (EPA). Lights meet 2g Vibration level per ANSI (C136.31 – 2010). The lights are rated at -40 degrees to 50 degrees Celsius and are fully compliant with all industry standards. The lights will be mounted on the building exterior and wired with cable to the building power.

Parking

Security cameras will be installed on the property, maintained in good condition, and will provide a clear, unobstructed view of the parking area, all entrances, loading areas, bays, windows and any other areas as determined by the City. In addition, Security Guards will monitor the car parking areas during the day, and when the premises are closed, the facility will be monitored by an alarm, 24-hour surveillance cameras, back-to-base monitoring, and a guard patrol service.

All cameras are monitored by an off-site 24/7/365 service at Element 7's corporate head office by a licensed security guard with direct access to the dispatch officers at local law enforcement stations near Element 7 dispensaries. In addition to the cameras and dispatch services, Element 7 has recently installed exterior 'speakers' so that potential intruders can be verbally warned prior to any possible theft or break-in.

Transportation Techniques and Security Procedures

The Facility will have a dedicated secured loading and unloading area at the side of the building. This secured loading and unloading area allows for the safe and secure delivery of goods without any disruption.

Delivery vehicles will be instructed to call upon arrival. Drivers are instructed to call or text no later than 15-minutes before deliveries are made (see example below) which allows for the intake team to get ready for the delivery. Drivers are instructed to check-in at reception and are then escorted to the delivery area where the security lead would conduct a 'sweep' of the area to determine threat levels.



After the area is secured with no visible threats, the vehicle will be instructed to move into the secured 'sally-port' loading bay where the vehicle will then be unloaded with all stock to be moved immediately to the secured product storage area inside Element 7.

After all checks and balances are completed and all inventory is accounted for as per the Delivery manifest, the storage room will be locked and secured. The driver would then be escorted back to their vehicle, and after a security check is completed, the secured sally-port door would be unlocked and the vehicle is allowed to leave the premises.

Element 7 will request that any Distributors that it works with ensure that all deliveries are made to the side of the building during operational hours and that deliveries are made in non-branded vehicles. This Secured Loading Bay adds a further element of safety to the employees of Element 7 and the Delivery company. The Loading Bay will have continuous illuminated lighting and a Panic/duress alarm for Employee Safety. The security officer also carries a handheld panic button with a silent alarm.

Cannabis Deliveries to Local Patients and Customers

Element 7 will strictly adhere to all rules, requirements and regulations regarding transportation of cannabis within the state of California, as they are created and modified by City and State legislators. No deviation from those rules will be tolerated or allowed.

Element 7's delivery process begins when the delivery employee leaves the facility with the cannabis goods for delivery. The delivery process ends when the delivery employee returns to the facility after delivering the cannabis goods or attempting to deliver the cannabis goods to the patient or customer (s). At no time will an Element 7 delivery employee engage in any activities except for cannabis goods delivery and necessary rest, fuel, or vehicle repair stops. Element 7 will maintain an accurate list of all delivery employees and required personal information.

Any vehicle used in the delivery of cannabis goods will be operated by a delivery employee of Element 7. Vehicles used for delivery will not have any indications on the exterior of the vehicle that may indicate that the delivery employee is carrying cannabis goods for delivery. Only Element 7 employees will be in the delivery vehicle. In the event that an employee leaves the vehicle unattended, he/she will ensure that the vehicle is locked and equipped with an active vehicle alarm system.

All Element 7 vehicles will be outfitted with a dedicated Global Positioning System (GPS) device for identifying the geographic location of the delivery vehicle and recording a history of all locations traveled to by the delivery employee while engaged in delivery. The GPS device will be owned by Element 7 and used for delivery only. The device will be either permanently or temporarily affixed to the delivery vehicle and will remain active and inside of the delivery vehicle at all times during delivery. At all times, Element 7 will be able to identify the geographic location of all delivery vehicles that are making deliveries and document the history of all locations traveled to and by a delivery employee while engaged in delivery. Drivers will also carry a personal Bluetooth enabled panic button which has back-to-base and 911 capabilities.

E

5. Employee Training and General Security Policies

Security and Safety training is critical to ensuring Element 7 staff are informed, educated, and prepared for a range of responsive situations that could occur within daily operations. The training importantly includes clear directives, material, and instruction for customers. These policies and procedures include emergency evacuation procedures within the retail facility, safety hazards, returning cannabis products, recalls and other situations that may affect their safety and security while in the retail facility or while using cannabis products purchased at our facility.

Training and Instruction

We have established the following policy on training all workers with respect to workplace security. All workers, including managers and supervisors, shall have training and instruction on general and job-specific workplace security practices. Training and instruction shall be provided when the IIP Program for Workplace Security is first established and periodically thereafter. Training shall also be provided to all new workers and to other workers for whom training has not previously been provided and to all workers, supervisors and managers given new job assignments for which specific workplace security training for that job assignment has not previously been provided. Additional training and instruction will be provided to all personnel whenever the employer is made aware of new or previously unrecognized security hazards.

General workplace security training and instruction includes, but is not limited to, the following:

1. Explanation of the IIP Program for Workplace Security including measures for reporting any violent acts or threats of violence.
2. Recognition of workplace security hazards including the risk factors associated with the three types of workplace violence.
3. Measures to prevent workplace violence, including procedures for reporting workplace security hazards or threats to managers and supervisors.
4. Ways to defuse hostile or threatening situations.

5. Measures to summon others for assistance.
6. Worker routes of escape.
7. Notification of law enforcement authorities when a criminal act may have occurred.
8. Emergency medical care provided in the event of any violent act upon a worker; and
9. Post-event trauma counseling for those workers desiring such assistance.

In addition, we provide specific instructions to all workers regarding workplace security hazards unique to their job assignment, to the extent that such information was not already covered in other training.

Security and Emergency Preparedness Training

Supervisors, managers and employees will also be required to complete Security and Emergency Preparedness training based on Federal Emergency Management Agency guidelines and courses. This includes:

- Natural hazards: floods, hurricanes, tornadoes, and earthquakes
- Health hazards
- Cybersecurity, power outages and equipment failure
- Emergency alerts and the Integrated Public Alert and Warning Systems
- Active Shooter, robbery, burglary, transportation incidents and workplace violence
- Attacks in Public Places
- Terrorism, bomb threats and suspicious packages
- Ensuring Building Security: evacuation, sheltering and lockdown
- Severe Weather
- Recovering from Disaster
- Loss Prevention
- First Aid and CPR

Employee Safety and Security Training and Resources

Our supervisors, managers and employees will be required to complete safety training that covers OSHA requirements, Sexual Harassment and Workplace Violence, Emergency Preparedness and Safety and Security Policies and Procedures.

In order for our Company to maintain the safety and security of our employees, we will perform security and risk assessments at various stages of build-out and implementation, and on-going assessments while in operation, to identify workplace security issues. The fact that the cannabis industry is unable to access traditional banking services, high amounts of cash on-site and highly valuable items, such as cannabis products, may increase the risk of violence related to diversion, theft and other related criminal activity. Although our security plan includes state-of-the-art security systems, devices and professional, contracted security officers, we will have all facility supervisors and employees complete Worker Safety and Health training modeled after Cal/OSHA's Cannabis Industry Health and Safety Program.

Training will cover:

- Electrical hazards
- Hazard communication
- Injury and illness prevention
- Personal protective equipment
- Point of operation hazards
- Repetitive motion injuries
- Slips, trips, falls and use of ladders

- Sanitation and pest control
- Workplace violence
- Sexual harassment
- Discrimination
- Worker's Rights
- Employer's Rights
- Reporting and Resources

Cannabis Specific, In-Depth Security Training

We will contract a security professional to provide security and emergency preparedness training based on FEMA Emergency Management Agency guidelines that includes active shooter, emergency preparedness, burglary and robbery, bomb threats, cybersecurity threats and other potential security and safety threats that employees may encounter while on the job. Our contracted security professional will also train employees on ways to identify potential risks to workplace security, describe measures for improving workplace security and how to determine actions to take in response to a safety or security situation (e.g., burglary, armed hold-up, stroke and heart attack, loss of power). We also require, and provide, training refresher courses which will occur on an annual, ongoing basis for all employees. Refresher training courses will consist of a minimum of 32 (paid) hours annually, for security and safety training.

Our Chief of Security will also be providing, and managing, training on internal safety and security policies and procedures that have been developed with our Chief of Compliance. Facilities may have unique safety and security issues and our Chiefs of Security and Compliance will work on developing policies and procedures that address these unique issues. Internal Security and Safety policies and procedures include:

- Security Surveillance Systems
 - Equipment: inspections, maintenance and reporting
- Alarm Systems: inspections, maintenance, monitoring, reporting
 - Duress
 - Panic
 - Burglary
 - After-Hours
 - Motion Detectors
 - Glass Break Detectors
- Lighting: inspections, maintenance, monitoring, reporting
 - Facility Lighting
 - Emergency Lighting
 - Motion Detection Lights
- Cybersecurity
 - Employee and Customer WIFI, Mobile Device Use Policies, Firewalls and VPNs
- Product and Currency Handling and Storage
- Shipments and Deliveries
- Logs, Data Management and Reporting
- Financial Plan
 - Receipts

- Managing Cash on Hand
- Currency Pick Up
- Reporting
- Limited and Restricted Access Areas and Permissions
- Keys, Electronic Access Cards and Company Issued IDs
- Contracted Licensed Security Officers
- Bag Checks
- Clocking-In and Clocking-Out
- Roving Inspections
- Safety and Security Training Requirements

Situational Training

Staff are trained to deal with, and manage, a range of workplace scenarios -- having staff adequately trained allows for rapid response, resolution, and risk minimization.

Emergencies

The Company has outlined steps that supervisors, managers, and employees should take in the event of certain emergency situations.

Fire

- Call 911 immediately if fire is uncontrollable.
- Use fire extinguisher to put out smaller fires.
- Evacuate the building immediately and allow the fire department full access to the facility.
- Have staff and witnesses fill out incident reports.
- Assist in clean up after fire has been extinguished properly. Management is to secure product in the safe if available.

Earthquake

- All employees find a safe spot during the event and exit store in calm fashion if possible.
- Manager on duty is to lock up doors and shut off gas line to business if accessible.
- Manager is to account for all employees and vendors after the event is over and facilitate cleaning up the business if needed. No employee is to leave without contacting the manager first and receiving authorization to do so.
- Manager is to call the owner and inform him of any damage. Owner is to call insurance company in the event of damage and facilitate the repairs.

Medical

Any type of serious life-threatening medical emergency, such as seizures, asthma attacks, epilepsy, diabetic episodes, etc. will be handled by medical professionals and emergency responders will be called immediately via 9-1-1. Any type of accident wherein bodily fluids is present, only management is to deal with such fluids using proper cleaning supplies and gloves. If in abundance, use of professional cleaning service may be deemed necessary. Business will have a stocked first-aid kit in case of minor injuries at work. Employees will always have access to this kit.

Active Shooter

Employees will receive Active Shooter training from our contracted Security Professional.

Injury or Accident

Employees will be instructed to remain calm and assess the emergency situation. They will be trained to assess whether the injured individual requires need medical attention. Injured individuals who refuse medical attention will be asked to complete and sign an incident report and refusal to receive medical attention waiver. Basic first-aid procedures can be used on employees in the event of a minor injury.

Hazardous Materials

Hazardous materials (hazmat) are substances or materials that the U.S. Department of Transportation (DOT) has determined are capable of posing an unreasonable risk to health, safety and property when transported in commerce. The Hazardous Materials Regulations (HMR) are a set of rules established by The Pipeline and Hazardous Materials Safety Administration (PHMSA) to ensure hazmat is packaged and handled safely during transport, storage, and handling.

Hazardous Material Security training is designed to introduce hazmat employees to security risks associated with the hazmat transportation process and ways to enhance security, as well as how to spot a possible security threat and respond appropriately. Training will help employees meet the security awareness training requirement (49 CFR 172.704(a)(4)). Training will enable employees to determine if a material is hazardous, recognize the hazard classes and divisions used to identify hazardous materials, recall what makes a material hazardous substance, waste, marine pollutant, or elevated temperature material. All employees will be able to communicate a material's hazards through the use of shipping papers, markings, labels, and placards.

E

Summary of Security Plan

Element 7's integrated security management plan is designed to allow for:

- Operational Intelligence for better decision making
- Improved real-time response in the event of a threat
- Smarter business planning and resource allocation across the business
- Increased flexibility for future growth and adaption
- Reduced risk to staff, customers and business assets
- Enhance our ability to comply with regulatory requirements
- Lower our operational and life cycle business costs
- Provide a safer working, operating and shopping environment

We believe that we have developed a highly compliant and comprehensive security plan that meets or exceeds all State and City regulations. We are committed to protecting our staff and customers and continuously monitor new opportunities to improve this aspect of our business.

RESOLUTION 2023-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING A REGULATORY PERMIT AND A SITE PLAN FOR ELEMENT 7 PARLIER LLC AUTHORIZING COMMERCIAL CANNABIS OPERATIONS ON A PORTION OF APNS 358-390-65 & 358-390-66

WHEREAS, Element 7 Parlier LLC (Applicant) wishes to construct and operate a commercial cannabis facility (Project) on approximately 1.74 acres vacant land on the east side of S. Academy Avenue approximately 1,000 feet south of E. Manning Avenue, said land consisting of portions of Fresno County Assessor's Parcel Nos. (APN) 358-390-65 and -66 (Site); and

WHEREAS, the Site is zoned M-1 Industrial, which allows the proposed use subject to City issuance of a cannabis regulatory permit; and

WHEREAS, approval of a regulatory permit and a site plan consists of a "lease, permit, license, certificate, or other entitlement for use", and is therefore a "project" pursuant to the California Environmental Quality Act, Public Resources Code Section 21000, *et seq.* ("CEQA") and the CEQA Guidelines, California Code of Regulations Section 15000, *et seq.*; and

WHEREAS, as the agency primarily responsible for carrying out or approving said project, the City of Parlier assumes the role of lead agency pursuant to CEQA; and

WHEREAS, the Project consists of construction and operation of a 2,610-square-foot retail building not involving use of a significant amount of hazardous substances in an urbanized area; and

WHEREAS, none of the exceptions to the use of a categorical exemption have been found to exist; and

WHEREAS, on June 5, 2023 a notice of public hearing was published in *The Business Journal* announcing the project and the opportunity to comment thereon and said notice was also posted at Parlier City Hall and on the City's website; and

WHEREAS, on June 5, 2023 a similar notice of public hearing was mailed to owners of real property within 300 feet of the project site; and

WHEREAS, at a special meeting on June 15, 2023 the Parlier City Council did conduct a public hearing to receive testimony about the project; and

WHEREAS, upon a recommendation from the City Attorney, the City Council did, by a vote of 4-1, continue the public hearing to its July 6, 2023 regular meeting; and

WHEREAS, pursuant to discussions between the applicant and the City Attorney, the City Council did further continue the public hearing to its August 17, 2023 regular meeting; and

WHEREAS, the Applicant proposes an operation that is consistent with the City's Cannabis Control Ordinance and the California Medicinal and Adult-Use Cannabis Regulation and Safety Act, as both may be amended from time to time; and

WHEREAS, the project will provide a source of employment within and an ongoing revenue source to the City of Parlier; and

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Parlier City Council finds the project to be exempt from further review under the California Environmental Quality Act pursuant to CEQA Guidelines Section 15303.
2. The Parlier City Council approves the regulatory permit allowing Element 7 to conduct a commercial cannabis operation subject to the conditions detailed in Exhibit "A" hereto.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Parlier held on August 17, 2023 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dorothy Garza, City Clerk

Hon. Alma Beltran, Mayor

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Element 7 Parlier LLC Cannabis Regulatory Permit
APNs 358-390-65 & 66 (portions)

As may be used herein, the words “owner,” “operator”, and “applicant” shall be interchangeable, excepting when the word is indicated in ***bold italics***. In that event, the condition of approval is specific to the entity named.

Regulatory Permit & Operations

1. This regulatory permit and the associated operation are subject to a disposition and development agreement (DDA) between the City of Parlier and Element 7 Parlier LLC, which is incorporated herein by reference. In the event of inconsistencies between the requirements of the DDA and the conditions of approval indicated herein, the provisions of the DDA shall control.
2. The operation shall comply with all provisions of the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA) and City of Parlier Ordinance No. 2017-03 (Cannabis Control Ordinance).
3. The *Security Plan* prepared by GSG Security Services and received by the City on April 25, 2023 shall be revised to account for project revisions since its submission and to the satisfaction of the City of Parlier Chief of Police.
4. ***Operator*** is authorized to conduct the following operations at the facility, with respect to both medicinal and adult-use cannabis:
 - a. Retail sales (Type 10 Storefront Retailer License)
5. ***Operator*** shall acquire and maintain a City of Parlier Business license, including payment of applicable business license fees.
6. ***Operator*** shall pay the applicable regulatory license fee.
7. General hours of operation shall be between 8:00 AM and 10:00 PM, with the exceptions of onsite security, maintenance, and related activities.
8. Prior to use of any solvent that is or produces a flammable gas or vapor that, when present in the air in sufficient quantities, will create explosive or ignitable mixtures, the operator shall provide the City of Parlier with ten (10) days' written notice. Examples of volatile solvents include, but are not limited to, butane, hexane, and propane.
9. The City will monitor the operation for violations of conditions of approval. Penalty for violation may include but is not limited to warnings, fines, and/or permit revocation.

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General

10. Use of the site shall comply with all applicable provisions of the City of Parlier General Plan and the Parlier Municipal Code (PMC), including but not limited to: potable water protection regulations (Chapter 13.30), business licensing requirements (Title 5), and Building Code Standards (Title 15); the Subdivision Ordinance (Title 16); the Cannabis Control Ordinance (Chapter 18.55); the regulations of the applicable zone district(s) and other relevant portions of the Zoning Ordinance (Title 18); and the City of Parlier Standard Specifications and Standard Drawings, unless exceptions therefrom are approved by the City Engineer.
11. Use of the site shall conform to all applicable City requirements for the M-1 Manufacturing Zone District.
12. Construction drawings (building and improvement Plans; site, grading, irrigation, and landscaping) shall be submitted to the Community Development Department for review and approval. A building permit shall be acquired prior to start of any construction activities.
13. The applicant shall provide a grading plan prepared by a CA-licensed civil engineer for the review and approval of the City Engineer.
14. The applicant shall provide a lighting plan for the review and approval of the City Engineer. All exterior lights shall be shielded or otherwise oriented to prevent disturbance to surrounding or neighboring properties or traffic on abutting rights-of-way.
15. The applicant shall consult with and shall comply with the requirements of the San Joaquin Valley Air Pollution Control District, including but not limited to compliance with Regulation VIII (Fugitive PM₁₀ Prohibitions) and Rule 9510 (Indirect Source Review).
16. The applicant shall consult with and shall comply with the requirements of the Fresno County Fire Protection District/CalFire, including but not limited to requirements related to sprinklers, fire hydrants, and fire access.
17. The developer shall comply with Health and Safety Code Section 7050.5 and Public Resources Code Sections 5097.98, 21083.2, and 21084.1 and related statutes regarding regulation of cultural and historical resources that may be discovered on the site.
18. Following any changes made to the premises diagrams as a result of these conditions or other commentary, correspondence, or official requirement, the applicant shall submit a

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copy of the final site plan as revised to the Community Development Department for inclusion in the project file.

19. Prior to issuance of a certificate of occupancy, all conditions of approval shall be verified as complete by the Community Development Department, and any and all outstanding fees shall have been paid. Any discrepancy or difference in interpretation of the conditions between the owner/ applicant/ operator and the Community Development Department shall be subject to review and determination by the City Council.

Site

20. Prior to construction, Lot Line Adjustment No. 2023-01 shall be perfected, and copies of the recorded deeds provided to the City.
21. The site plan dated February 9, 2023 shall be reconfigured to account for the shared drive approach at the northern property line and a northbound deceleration lane on S. Academy Avenue. Potential future development need not be depicted. The applicant shall coordinate with the City Engineer and the City Planner to ensure that the site design meets applicable standards and requirements.
22. Based on the projected number of employees, the site shall construct and maintain a minimum of four (4) parking spaces. Accessible spaces shall be provided as prescribed by the California Building Code.
23. All above-ground features including but not limited to lighting, fire hydrants, postal boxes, electrical and related boxes, and backflow devices shall be installed outside of the public right-of-way. All on-site utilities shall be installed underground.
24. Hours of construction shall be limited to 6:00 AM to 7:00 PM, Monday through Saturday.
25. The project shall install temporary gravel filters with minimum one- (1-) inch base rock at each construction entrance, extending across the entire entrance and a minimum of fifty-five (55) feet into the site.
26. Construction debris shall be contained within an on-site trash bin and the project site shall be watered for dust control during construction.
27. As necessary, the applicant shall obtain an NPDES permit from the Regional Water Quality Control Board. The plan shall provide for the mitigation of soil erosion from the project

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site during the construction and warranty periods and shall be submitted to the City prior to the start of construction.

28. Fencing locations and materials, if applicable, shall be subject to approval by the Community Development Department consistent with City of Parlier Standard Drawing Nos. M-3 through M-7.
29. The applicant shall coordinate with Mid Valley Disposal to establish necessary solid waste procedures (i.e., collection days and frequency). Construction of trash enclosures shall be as determined by the City Engineer.
30. The owner/applicant shall comply with all relevant components of the California Building Standards Code and associated trade codes, including but not limited to issues related to restroom facilities, building occupancy limits, and fire prevention and safety.
31. All signage must be approved pursuant to the standards and guidelines of the Parlier Municipal Code prior to installation.
32. The owner/operator of the facility shall be responsible for the ongoing and long-term maintenance of required improvements and landscaping. As required by CA Streets and Highways Code Sections 5600-5630, this shall include curb, and gutter, and planter strip.

Utilities

33. The development shall at all times respect existing or new easements by, for, and between all private and public entities, including but not limited to the City of Parlier and the Consolidated Irrigation District.
34. The applicant shall provide an instrument suitable to the City Engineer to ensure cross-access at the shared drive approach at the northern property line.
35. It shall be the responsibility of the owner/developer to grant easements as necessary for the installation and maintenance of private utilities, including but not limited to: electricity, gas, telephone, and cable television.
36. As necessary, the developer shall work with PG&E for the preparation of a utility plan, subject to review and approval by the City Engineer prior to approval of the improvement plans and prior to the start of construction. All work shall be completed such that no street surface need be reopened for service.

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37. The water supply shall be taken from the existing 12-inch water main in S, Academy Avenue. For each component, separate connections for process water, domestic waster, landscaping irrigation, and fire supply shall be provided. The connections shall be made in accordance with City of Parlier standards and shall be consistent with the utilities plan approved by the City Engineer.
38. The applicant shall comply with the City of Parlier Cross-Connection Control Regulations contained within PMC Section 13.30. Consistent with these regulations one or more backflow prevention devices may be required.
39. The project shall connect to the future extension of the 8-inch sanitary sewer main in E. Progress Drive. The project shall also pay a fair-share component for the design and construction of said extension. The connections shall be made in accordance with City of Parlier standards and shall be consistent with the utilities plan approved by the City Engineer.
40. Drainage for the site shall be to the existing basin in the industrial park. Applicant shall be responsible for installing underground storm drainage conveyance to the basin and for enlarging the basin to accommodate accommodated onsite. The connections shall be made in accordance with City of Parlier standards and shall be consistent with the utilities plan approved by the City Engineer. Nuisance water shall be retained onsite. The applicant shall seek compliance with the City's Phase 2 MS4 Permit.

Streets

41. Any work within the City of Parlier public right-of-way shall require an encroachment permit.
42. Any broken, damaged, or substandard curb, gutter, or pavement along the project frontages, or any of the above damaged during construction wherever located, shall be removed and replaced as directed by the City Engineer.
43. Drive approaches shall be installed consistent with City of Parlier Standard Drawing No. ST-16.
44. The project shall remove and realign the curb and gutter along the east side of S. Academy Avenue to accommodate a northbound deceleration lane terminating at the shared drive approach at the northern property line of the site as determined by the City Engineer.

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45. Gates at drive approaches shall either be sliding/rolling or designed to swing into the site and shall be at least as wide as the throat of the drive approach.

Fees

This section does not address fees related to the Regulatory Permit, which are contained within the disposition and development agreement and related documents.

46. Owner shall be responsible for payment of any and all outstanding planning, building, plan check, and engineering fees prior to issuance of a certificate of occupancy.
47. Concurrently with submission of improvement and/or building plans, the applicant shall deposit with the City of Parlier funds in an amount estimated by the City Engineer and/or Building Official, respectively, to be sufficient to offset costs to the City for review of such plans. In the event that such funds are not sufficient to cover costs to the City, the City Engineer and/or Building Official, as appropriate, shall contact the applicant to request additional funds, which the applicant shall then deposit with the City.
48. The applicant shall pay to the City of Parlier development impact fees consistent with the City's current Development Impact Fee Schedule (May 2014) as detailed herein. Fees may be adjusted upward or downward based upon final facility design and employment characteristics. Fees shall be paid in full prior to issuance of a certificate of occupancy.
49. The applicant shall be responsible for payment of fees to the Mendota Unified School District and shall provide the City with evidence of payment, or evidence of the District's determination that no payment is required, prior to issuance of a certificate of occupancy.
50. The applicant shall be responsible for payment of Fresno County Regional Transportation Mitigation Fees and Fresno County Public Facilities Impact Fees and shall provide the City with evidence of payment, or evidence of the County's determination that no payment is required, prior to issuance of a certificate of occupancy.