

**CITY COUNCIL OF PARLIER
SPECIAL MEETING**

This meeting of the City of Parlier City Council is live streamed and may be accessed at
<https://www.youtube.com/channel/UCJs3ylcM9NWQGLdwpBCmoAQ>

DATE: WEDNESDAY, SEPTEMBER 27, 2023
TIME: 4:00 PM
PLACE: Parlier City Hall
1100 E. Parlier Avenue
Parlier, CA 93648

CALL TO ORDER/WELCOME:

Roll Call: Mayor Alma M. Beltran, Mayor Pro tem Sabrina Rodriguez, Council member Juanita "Janie" Molina, Council member Diego Garza, Council member Cathryn "Kathy" Solorio, City Clerk Dorothy Garza and Treasurer Michelle Lopez.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION:

ADDITIONS/DELETIONS:

REGULAR BUSINESS:

1. **SUBJECT:** Consideration and Necessary Action on Adoption of Resolution No. 2023-44 authorizing the contract award of the Parlier Police Department Building Renovation Project to Dyson & Janzen Architects, Inc.

RECOMMENDATION: Staff recommends the City Council adopt **Resolution No. 2023-44** designating and authorizing the City Manager to award the contract for the architectural and engineering services to renovate the Parlier Police Department building located at 8770 S. Mendocino Avenue, Parlier, CA 93648, in the amount of \$270,000.00.

2. **SUBJECT:** Consideration and Necessary Action on waiving all fees for the use of Earl Ruth Park for Rogelio C. Lizaola to hold a fundraiser for Alonso Rios.

RECOMMENDATION: Staff recommends the City Council discuss and direct staff on allowing the use of Earl Ruth Park to hold a fundraiser for Alonso Rios.

3. **SUBJECT:** Consideration and Necessary Action on Resolution 2023-45 Submitting of the 2023/20234 Measure "C" Claim Forms to the Fresno County Transportation Authority.

RECOMMENDATION: Staff recommends the City Council adopt **Resolution No. 2023-45** Submitting of the 2023/20234 Measure "C" Claim Forms to the Fresno County Transportation Authority.

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY MANAGER:

CITY ATTORNEY:

CITY COUNCIL:

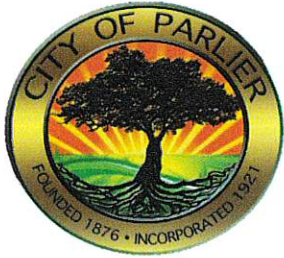
ADJOURNMENT

ADA NOTICE

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

DOCUMENTS

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 East Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted on the



AGENDA ITEM: #1

MEETING DATE: 09/27/2023

DEPARTMENT: Administration/Engineer

REPORT TO CITY COUNCIL

SUBJECT:

Adoption of Resolution No. 2023-____ authorizing the contract award of the Parlier Police Department Building Renovation Project to Dyson & Janzen Architects, Inc.

RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2023-____ designating and authorizing the City Manager to award the contract for the architectural and engineering services to renovate the Parlier Police Department building located at 8770 S Mendocino Ave, Parlier, CA 93648, in the amount of \$270,000.00.

BACKGROUND:

The Parlier Police Department Building Renovation Project goal is to design the exterior and interior building renovation of the existing Police Department building. Dyson & Janzen Architects, Inc will be responsible for all architectural and engineering services necessary to design and complete the Project including, but not limited to, planning, preliminary inspection, design, construction documents, coordination, and approvals. This Project will consist of architectural, mechanical, electrical, plumbing, and network services.

Proposals were received, opened, and read aloud at 2:00 p.m. on August 24th, 2023. The lowest responsive bid was submitted by Dyson & Janzen Architects, Inc in the amount of \$270,000.00.

FISCAL IMPACT:

Based on the proposal received, the total estimated project cost for Parlier Police Department Building Renovation Project will be \$270,000.00

Prepared by:

Approved by

Javier Andrade, Staff Engineer

Attachments:

- Recommendation for Award
- Resolution for Award

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
_____ Consent		_____ Public Hearing		
_____ Info Item		_____ Matter Initiated by a Council Member		
_____ Action Item		_____ Other		
_____ Department Report		_____ Continued to: _____		
_____ Redevelopment Agency				

RESOLUTION NO. 2023- 44

CITY OF PARLIER

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER, CALIFORNIA,
AWARDING CONTRACT TO DYSON & JANZEN ARCHITECTS, INC. FOR PARLIER POLICE
DEPARTMENT BUILDING RENOVATION PROJECT
AND AUTHORIZING CITY MANAGER OR MAYOR TO EXECUTE THE AGREEMENT ON
BEHALF OF THE CITY**

WHEREAS, the Proposals for Architectural and Engineering Services for the Parlier Police Department Building Renovation Project, were due on August 24, 2023 at 2pm; and

WHEREAS, the project will comprise of designing building renovations for the Parlier Police Department building located at 8770 S Mendocino Avenue, Parlier, CA 93648; and

WHEREAS, Dyson & Janzen Architects, Inc., submitted a proposal, which was received prior to 2:00 PM on the 24th of August 2023. For a total of \$270,000; and

NOW THEREFORE, IT IS HERBY RESOLVED by the City Council of the City of Parlier as follow:

1. Upon the recommendation of the City Engineer that the design for the building renovations for the Parlier Police Department Building Renovation Project, be awarded to Dyson & Janzen Architects, Inc. ,1295 N. Wishon Aveune, Suite 101, Fresno, CA 93728 in the amount of Two Hundred and Seventy Thousand Dollars and Zero Cents (\$270,000.00);
2. The City approves a contingency amount of \$, (10% of contract); and
3. The City Manager or Mayor is authorized to sign the City's standard form of contract for construction projects, as contained in the proposal package on behalf of the City of Parlier.

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted by the City Council of the City of Parlier at a meeting thereof held on the 26th day of September 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Alma M. Beltran, Mayor

ATTEST:

Dorothy Garza, City Clerk

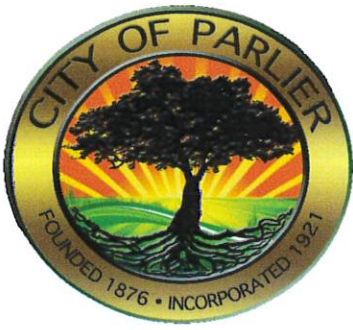
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ALFONSO RIOS

1.15.1951- 9.22.2023





#3

AGENDA ITEM: _____

MEETING DATE: 9/27/23

REPORT TO CITY COUNCIL

SUBJECTS:

City Council to approve the submittal of the 2023/2024 Measure “C” Claim Forms to the Fresno County Transportation Authority.

RECOMMENDATIONS:

Staff recommends the City Council review and approves the submittal of the 2023/2024 Measure “C” claim forms to the Fresno County Transportation Authority.

BACKGROUND:

The Fresno County Transportation Authority has notified the availability of the Local Transportation Funds, The Measure “C” for Fiscal year 2023/2024. This Measure “C” funding provides services for various transportation and related costs for the City of Parlier. These funds can be used for local street construction, repair and maintenance.

FISCAL IMPACT:

Total amounts allocated to the City of Parlier for the Measure “C” for Fiscal year 2018/2019 are as follows:

ADA Compliance (1.42% of \$597,750)	\$ 8,505
Street Maintenance (1.42% of \$17,078,542)	\$ 243,007
Flexible Funding (1.74% of \$17,062,529)	\$ 296,863
Total	\$548,375

Prepared by:

Sonia Hall, City Manager

RESOLUTION NO. 2023-45

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER ACCEPTING
AND APPROVING MAYOR TO SUBMIT AND SIGN CLAIMS FOR MEASURE C
ALLOCATION PASSTHROUGH TO THE FRESNO COUNTY TRANSPORTATION
AUTHORITY FOR FISCAL YEAR 2023-24**

WHEREAS, the Fresno County Transportation Authority has notified the City of Parlier of the availability of Local Transportation Funds from Measure C for fiscal year 2023-24, and

WHEREAS, the Fresno County Transportation Authority is the administrator of the Retail Transactions and Use Tax (1/2 cent) Funds collected pursuant to the Fresno County Transportation Improvement Act as provided by Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Public Utilities Code Sections 142000, et seq., and

WHEREAS, California Public Utilities Code Section 142257 provides that the 2006 Measure C Extension Expenditure Plan, which was approved prior to and provided the basis for the ballot measure considered by the voters at the November 7, 2006, election, shall specify the amount and the formula by which the retail transactions and use tax shall be allocated to each participating jurisdiction for Measure C Extension Program and Project Funds Local Transportation Purposes determined to be priority projects by local governments to which funds are allocated, and

WHEREAS, the 2006 Measure C Extension Expenditure Plan creates a number of transportation programs to be funded by participating jurisdictions with Measure C funds passed through from the Authority to the jurisdiction submitting eligible project claims, and

WHEREAS, these various programs have differing requirements, exemptions, and formulas for calculating pass-through funding levels, and

WHEREAS, this Measure C funding provides services for various transportation and related costs necessary for the City of Parlier, and

WHEREAS, the City Council of the City of Parlier agrees to maintain compliance of the Measure C program as required by the Measure C Extension Local Agency Handbook,

WHEREAS, the City of Parlier intends to complete and submit the reporting requirements for the prior fiscal years Measure C Extension expenditures no later than November 15, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Parlier to accept and approve the submittal of the Measure C claims for fiscal year 2021-22, which claims are attached to the Resolution, and the City Council of the City of Parlier further agrees that each subprogram of the Measure C extension funds will be utilized as follows:

ADA Compliance (1.42% of \$597,750)	\$ 8,505
Street Maintenance (1.42% of \$17,078,542)	\$ 243,007
Flexible Funding (1.74% of \$17,062,529)	\$ 296,863

Total	\$548,375
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I hereby certify that the foregoing is a full, true, and correct Resolution duly adopted and passed by the City Council of the City of Parlier, California at a regular meeting held on the 27th of September, 2023 at the Parlier City Hall of the City of Parlier, by the following vote:

AYES:

NOES: None

ABSTAIN: None

ABSENT: None

ATTEST:

APPROVED:

Dorothy Garza, City Clerk

Alma M. Beltran, Mayor

**MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES
CERTIFICATION AND CLAIM FOR FY2023-24**

TO: Fresno County Transportation Authority

FROM: City of Parlier
Local Agency Name

Address: 1100 E. Parlier, Parlier, CA 93648

Contact: Sonia Hall

Telephone: (559) 646-3545 FAX: (559) 646-8221

Email Address: shall@parlier.ca.us

1. Applicable Funding Program: (Check One)

Regional Public Transit Program

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

Local Transportation Program

- ☐ Street Maintenance
- ☐ ADA Compliance
- ☒ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

Alternative Transportation Program

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The City of Parlier ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to
Local Agency Name
California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2023-2024 setting 1.74% of \$17,062,529 (or \$296,863) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature: _____

Title: _____

Date: _____

Finance Director

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board on: _____

**MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES
CERTIFICATION AND CLAIM FOR FY2023-24**

TO: Fresno County Transportation Authority

FROM: City of Parlier
Local Agency Name

Address: 1100 E. Parlier, Parlier, CA 93648

Contact: Sonia Hall

Telephone: (559) 646-3545 FAX: (559) 646-8221

Email Address: shall@parlier.ca.us

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- ☐ Car/Van Pools
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Local Transportation Program

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Title: _____

Date: _____

Finance Director

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Approved by: Fresno County Transportation Authority Board on: _____

**MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES
CERTIFICATION AND CLAIM FOR FY2023-24**

TO: Fresno County Transportation Authority

FROM: City of Parlier
Local Agency Name

Address: 1100 E. Parlier, Parlier, CA 93648

Contact: Nuria Velicescu

Telephone: (559) 646-3545 FAX: (559) 646-8221

Email Address: nvelicescu@parlier.ca.us

1. Applicable Funding Program: (Check One)

Regional Public Transit Program

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
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Finance Director

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Approved by: Fresno County Transportation Authority Board on: _____