

CITY COUNCIL OF PARLIER REGULAR MEETING

This meeting of the City of Parlier City Council is live streamed and may be accessed at
<https://www.youtube.com/channel/UCIs3ylcM9NWQGLdwpBCmoAQ>

DATE: THURSDAY, NOVEMBER 2, 2023
TIME: 6:30 PM
PLACE: Parlier City Hall
1100 E. Parlier Avenue
Parlier, CA 93648

CALL TO ORDER/WELCOME:

Roll Call: Mayor Alma M. Beltran, Mayor Pro tem Sabrina Rodriguez, Council member Juanita "Janie" Molina, Council member Diego Garza, Council member Cathryn "Kathy" Solorio, City Clerk Dorothy Garza and Treasurer Michelle Lopez.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION:

ADDITIONS/DELETIONS:

PRESENTATIONS/INFORMATIONAL:

Ryan Jolley, Auditor – Audit Update
Rachel Castillo – Youth Recreation Activities Update

PUBLIC COMMENT:

At this time any citizen may address the City Council on matters not appearing on the agenda that are within the jurisdiction of the City of Parlier. Speakers shall limit their comments to three (3) minutes unless extended by the Mayor. Please begin your comments by stating your name and City of residence.

The City Council is prohibited by law from taking collective formal action on matters raised during public that are not on the agenda, but individual council members may respond to anyone providing any public comment. No adverse conclusion should be drawn if the City Council does not respond to any public comment. Responses to public comment by individual city council members may or may not reflect the views of any other, or of a majority of council members. The Council may refer the matter to the City Manager or staff or request that it be placed on a

future agenda.

CONSENT CALENDAR:

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of items appearing on the Consent Calendar unless requested to be removed for separate discussion and acted on by separate vote.

1. Approve the Check Report dated October 17, 2023 through October 30, 2023.
2. Approve the Special Minutes for October 25, 2023 and Regular Minutes for October 19, 2023.
3. Approve waiving of all fees for the Parlier Rotary to host the annual Christmas Parade on December 4, 2023. Parlier Rotary is also requesting the approval of the road closure, signs and barricade set up.
4. Approve waiving all fees for the Alcoholics Anonimos of Parlier California for use of the Parlier Community Center, on January 27, 2024, from 8:00 am – 11:30 pm.
5. Approve the use of Earl Ruth Park and waive all fee for the Parlier Apostolic Church to host a religious event on November 11-12, 2023 from 2:00 pm to 6:00 pm.
6. Approve the use and waive all fees for the use of the Civic Center for Bambi's Army Animal Rescue Haunted House fundraiser.

REGULAR BUSINESS:

7. **SUBJECT:** Consideration and Necessary Action on 2024-2025 Continued Funding Application.

RECOMMENDATION: Staff recommends adopting **Resolution No. 2023-50** Approving an Agreement to Apply for the 2024/2025 Continued Funding Application for the California State Preschool Program, For the Child Care and Development Services at Parlier Academy of Excellence and Authorizing the City Manager to Sign Any and All Contracts Documents for the Fiscal Year 2024/2025.

8. **SUBJECT:** Resolution Authorizing the City of Parlier to Accept Grant Funds from the State of California Department of Justice, Office of Attorney General, Tobacco Law Enforcement Grant Program and Authorizing the City of Parlier to Enter into a Memorandum of Understanding with Department of Justice (DOJ).

RECOMMENDATION: Staff recommends council Adopt **Resolution No. 2023-51** Authorizing the City of Parlier to Accept Grant from the State of California Department of Justice, Office of Attorney General, Tobacco Law Enforcement and enter into a Memorandum of Understanding (MOU) with Department of Justice (DOJ).

9. **SUBJECT:** Consideration and Necessary Action on Introduction and First Reading of Ordinance 2023-03, an ordinance of the City Council of the City of Parlier Amending Section 2.04.012 of Parlier Municipal Code.

RECOMMENDATION: Waive First Reading and Introduce Ordinance and direct City Clerk to Publish Notice of Public Hearing on the ordinance amendment.

10. **SUBJECT:** Approve annual fees for Tyler Technologies to continue using the city's finance software.

RECOMMENDATION: Staff recommends approval of annual fees for Tyler Technologies to continue using the city's finance software.

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY MANAGER:

CITY ATTORNEY:

CITY COUNCIL:

PUBLIC COMMENT ON CLOSED SESSION

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS SHALL LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

CLOSED SESSION:

11. **"CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code §54957.6"**

Agency representative: Sonia Hall, City Manager and Neal Costanzo,
City Attorney

Employee Organization: Parlier Police Officers Association

12. **"CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code §54956 (d)(1)"**

Garza v. City of Parlier

13. **"PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government §54957"**

CITY ATTORNEY

ADJOURNMENT

ADA NOTICE

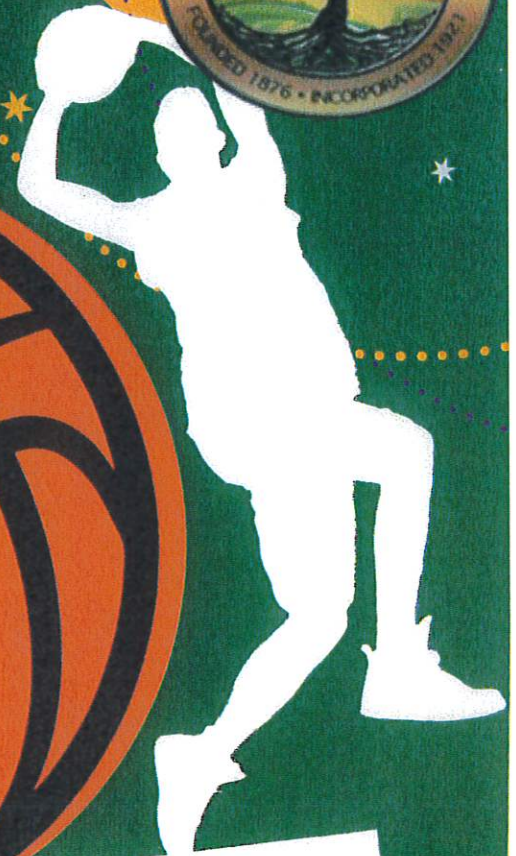
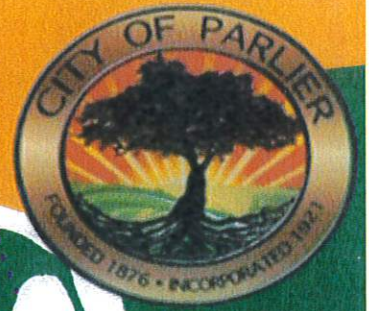
In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

DOCUMENTS

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 East Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted on the city's website at www.parlier.ca.us.

**CITY OF PARLIER
COMMUNITY CENTER**

1100 E PARLIER AVE



PARLIER

YOUTH

BASKETBALL

LEAGUE



**BOYS & GIRLS
3RD GRADE - 8TH GRADE**

REGISTRATION FEE: \$35

GAMES: SATURDAY'S JANUARY 6 - FEBRUARY 24

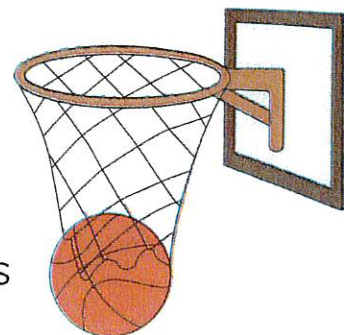
DEADLINE: NOVEMBER 17

**FOR MORE INFORMATION CALL
RACHEL CASTILLO 559-607-3798**



City of Parlier Youth Basketball

Our youth basketball program is for boys and girls in 3rd through 8th grades. The program is designed for participants to learn the game of basketball and its fundamentals. Our league emphasizes skill development, teamwork, good sportsmanship, positive self esteem and having fun! Practice will start in December. Tell a friend!



Who: Boys & Girls 3rd-8th Grade

3rd & 4th Grade Division (8-9 yrs)

5th & 6th Grade Division (10-11 yrs)

7th & 8th Grade Division (12-14 yrs)

Register: Now-November 17, 2023

Location: City Hall 1100 E Parlier Ave

**Cost: October ?
November ?**

Includes: Practice, 8 games, team shirt

**Contact: Rachel Castillo
559-607-3798
rcastillo@parlier.ca.us**

HEAD COACHES NEEDED!

Your child will play for free-registration fees are waived. All head coaches must pass a background/ fingerprint check. This may take some time so please start the process early!

Tell a friend.



City of Parlier Recreation Department 1100 E Parlier Ave Parlier, CA 93648



City of Parlier Youth Basketball Code of Conduct

This document presents the expectations for conduct from athletes, parents, and coaches at City of Parlier Youth Basketball. We hold athletes, parents, coaches, and community members to a high standard of sportsmanship. Enforcing this Code of Conduct allows City of Parlier Youth Basketball to promote a safe, rewarding, and fun sports experience for our entire community.

Please read the document carefully before registering. Each participant and coach is required to acknowledge the Code of Conduct before the season begins, and must abide by the Code of Conduct throughout the entire season.

Violations of the Code of Conduct may result in disciplinary action including suspension - either temporarily or permanently as determined by the City of Parlier Recreation Department.

Code of Conduct for Players

- I will be a good sport to players, coaches, officials, opponents, and parents at every game and practice, no matter win or lose.
- I will learn the value of commitment by participating in as many practices and games as I can. I understand my coach may reduce my playing time in games for late appearances or unexcused absences from practice or games.
- I will encourage my teammates and praise good efforts.
- I will be honest, fair, and respectful to others at all times.
- I will be on time at practice and games, and will do my best during practice and games. I will be ready to dedicate my attention to my coaches. Practice is a time to learn, not socialize.

Code of Conduct for Parents

- I will put the emotional and physical well-being of youth participants ahead of a personal desire to win.



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- I will encourage my teammates and praise good efforts.
- I will be honest, fair, and respectful to others at all times.
- I will arrive at practice on time and be ready to dedicate my attention to my coaches. Practice is a time to learn, not socialize.

Code of Conduct for Parents

- I will put the emotional and physical well-being of youth participants ahead of a personal desire to win.
- I will respect players, coaches, officials, spectators, and families at all times.

City of Parlier Youth Basketball Registration Form

Please return this to City Hall 1100 E Parlier Ave or call 559-607-3798 for more information. Thank you for your consideration.

Participant Information

Name _____ Gender: M F
Date of Birth _____ Age _____ Division 8-9 10-11 12-14
School _____ Grade _____ Shirt Size Youth: S M L
Shirt Size Adult: S M L XL

Primary Parent/Guardian Information

Name _____
Address _____
City _____ State _____ Zip _____
Primary Phone _____ Secondary Phone _____
Email _____ Interested in Coaching? Yes No

Secondary Parent/Guardian Information

Name _____
Address (if different than above) _____
City _____ State _____ Zip _____
Primary Phone _____ Secondary Phone _____
Email _____ Interested in Coaching? Yes No

LIABILITY RELEASE AND WAIVER: MUST BE READ & SIGNED OR FORM WILL BE REJECTED

I/We, the parents of the above named child, hereby give my/our approval of his/her participation in the above named event. I/We are fully aware and understand the Parlier Recreation Department, The City of Parlier or its agents will not provide any accident insurance during his/her participation in the program. I/We will be responsible to provide insurance and assume all risk and hazards incidental to such participation, including transportation to and from the activity; and I/We do hereby waive, release, absolve, indemnify and agree to hold harmless the City of Parlier, the Parlier Recreation Department, the organizers, sponsors, supervisors, participants and person/company transporting my/our daughter to or from the activity, for any claim arising out of an injury to my son/daughter. I/We the parents of the above named child, do hereby give consent to the Parlier Recreation Department to use any photos taken at the event of my child for publicity purposes.

Consent is hereby given for either person in charge of the activity, or if required, to the attending physician to perform first aid or take any other emergency action deemed necessary to protect the health and safety of the above named child.

By my signature below, I hereby certify and acknowledge that I have read this document and understand each and every paragraph contained in this waiver. I am aware that this is a full release of liability on behalf of the City of Parlier as described above and sign it of my own free will.

PARENT/GUARDIAN Signature: _____ DATE: _____

FOR OFFICIAL USE ONLY	Received by: _____	Date: _____
Paid: Yes No	Payment Type: cash or check (# _____)	Other: _____
Notes: _____		



CITY OF PARLIER

Check Report

By Check Number

Date Range: 10/17/2023 - 10/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
RSG01	RSG, INC.	10/19/2023	Regular	0.00	225.00	61624
AT&08	AT&T	10/20/2023	Regular	0.00	607.49	61625
ENE00	CHOICE PARTNERS, INC.	10/20/2023	Regular	0.00	2,215.00	61626
COM05	COMCAST	10/20/2023	Regular	0.00	2,231.44	61627
COM02	COMCAST BUSINESS	10/20/2023	Regular	0.00	737.50	61628
ROB05	CRYSTAL C. ROBLES	10/25/2023	Regular	0.00	710.50	61629
ADT01	ADT SECURITY SERVICES	10/26/2023	Regular	0.00	1,522.39	61630
HOM01	HOME DEPOT CREDIT SERVICES	10/26/2023	Regular	0.00	2,407.59	61631
P.G01	PACIFIC GAS & ELECTRIC	10/26/2023	Regular	0.00	61,899.72	61632
	Void	10/26/2023	Regular	0.00	0.00	61633
VER08	VERIZON WIRELESS	10/26/2023	Regular	0.00	1,088.93	61634
AME06	AMERICAN EXPRESS	10/26/2023	Regular	0.00	35.44	61635
AT&09	AT&T	10/26/2023	Regular	0.00	188.67	61636
T-M00	T-MOBILE	10/26/2023	Regular	0.00	83.55	61637
UN 01	unWIRED BROADBAND, INC.	10/26/2023	Regular	0.00	79.99	61638
STA1K	SWRCB	10/26/2023	Regular	0.00	704.00	61639
AMI01	AMIGO MARKET	10/26/2023	Regular	0.00	1,733.44	61640
AM 01	AM CONSULTING ENGINEERS INC.	10/30/2023	Regular	0.00	22,350.00	61641
AMA05	AMAZON CAPITAL SERVICES. INC.	10/30/2023	Regular	0.00	43.50	61642
CEN19	CENTRAL SANITARY SUPPLY, LLC	10/30/2023	Regular	0.00	386.12	61643
CIT22	CITY OF PARLIER	10/30/2023	Regular	0.00	824.52	61644
COZ01	COZZINI BROS, INC.	10/30/2023	Regular	0.00	64.00	61645
JOR01	JORGENSEN COMPANY	10/30/2023	Regular	0.00	741.03	61646
ODP01	ODP BUSINESS SOLUTIONS, LLC	10/30/2023	Regular	0.00	182.97	61647
SIG04	SIGNMAX	10/30/2023	Regular	0.00	150.06	61648
STA04	STATE FOODS SUPERMARKET	10/30/2023	Regular	0.00	1,098.37	61649
FCA01	FRESNO COUNTY TAX COLLECTOR	10/30/2023	Regular	0.00	3,261.39	61650
ADC01	ADCOMP SYSTEMS, INC.	10/30/2023	Regular	0.00	100.00	61651
CAL1Y	CALIFORNIA WATER SERVICES INC.	10/30/2023	Regular	0.00	7,090.00	61652
AGU03	FELIPE AGUILAR	10/30/2023	Regular	0.00	640.00	61653
FIV02	FIVE CITIES EDA	10/30/2023	Regular	0.00	3,256.68	61654
QUI02	QUILL CORPORATION	10/30/2023	Regular	0.00	166.22	61655
ROB04	ROBERT HALF INTERNATIONAL INC.	10/30/2023	Regular	0.00	3,044.34	61656
WIL06	WILLDAN ENGINEERING	10/30/2023	Regular	0.00	55.00	61657
BLU01	BLUE SHIELD OF CALIFORNIA	10/24/2023	Bank Draft	0.00	31,027.32	DFT0000670
PER01	CALPERS	10/25/2023	Bank Draft	0.00	22,497.84	DFT0000671
LIN02	LINCOLN FINANCIAL GROUP	10/24/2023	Bank Draft	0.00	6,596.14	DFT0000672
NEW02	NEW YORK LIFE INSURANCE	10/27/2023	Bank Draft	0.00	76.00	DFT0000673

Bank Code APBNK Summary

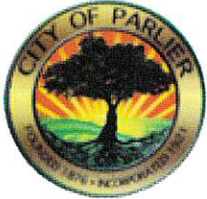
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	33	0.00	119,924.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	4	4	0.00	60,197.30
EFT's	0	0	0.00	0.00
	82	38	0.00	180,122.15

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	33	0.00	119,924.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	4	4	0.00	60,197.30
EFT's	0	0	0.00	0.00
	82	38	0.00	180,122.15

Fund Summary

Fund	Name	Period	Amount
999	POOL FUND	10/2023	180,122.15
			180,122.15



CITY OF PARLIER

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RSG01	RSG, INC.	10/19/2023	Regular	0.00	225.00	61624
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1010715-C	Invoice	10/19/2023	SUCCR AG SVCS 23/24 COR	0.00	225.00	
	602-8100-6542		CONTRACT SERVICES		225.00	
AT&08	AT&T	10/20/2023	Regular	0.00	607.49	61625
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20679531	Invoice	10/20/2023	PD CONNECT 9/23	0.00	607.49	
	102-5400-6510		TELEPHONE/DATA/PAGER		607.49	
ENE00	CHOICE PARTNERS, INC.	10/20/2023	Regular	0.00	2,215.00	61626
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
72982	Invoice	10/20/2023	ELEC ENERGY SVGS 8/23	0.00	2,215.00	
	401-5600-6520		PROFESSIONAL SERVICES		2,215.00	
COM05	COMCAST	10/20/2023	Regular	0.00	2,231.44	61627
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0230-10-23	Invoice	10/20/2023	CC2 DATA SVCS 10/23	0.00	103.69	
	100-5620-6510		TELEPHONE/DATA/PAGER		103.69	
0248-10-23	Invoice	10/20/2023	CC DATA SVCS 10/23	0.00	103.69	
	100-5618-6510		TELEPHONE/ DATA		103.69	
0255-10-23	Invoice	10/20/2023	CC1 DATA SVCS 10/23	0.00	103.69	
	100-5620-6510		TELEPHONE/DATA/PAGER		103.69	
0263-10-23	Invoice	10/20/2023	TC DATA SVCS 10/23	0.00	190.84	
	279-5700-6510		TELEPHONE/DATA/PAGER		190.84	
1293-10-23	Invoice	10/20/2023	PA DATA SVCS 10/23	0.00	348.82	
	269-6303-6510		TELEPHONE/DATA/PAGER		348.82	
1665-10-23	Invoice	10/20/2023	PD DATA SVCS 10/23	0.00	283.08	
	100-5400-6510		TELEPHONE/DATA/PAGER		283.08	
1792-10-23	Invoice	10/20/2023	CH DATA SVCS 10/23	0.00	645.99	
	100-5620-6510		TELEPHONE/DATA/PAGER		645.99	
9752-10-23	Invoice	10/20/2023	CH PD DATA SVCS 10/23	0.00	451.64	
	100-5400-6510		TELEPHONE/DATA/PAGER		451.64	
COM02	COMCAST BUSINESS	10/20/2023	Regular	0.00	737.50	61628
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
182921011	Invoice	10/20/2023	FSO CONNECT 9/23	0.00	737.50	
	102-5400-6520		PROFESSIONAL SERVICES/		737.50	
ROB05	CRYSTAL C. ROBLES	10/25/2023	Regular	0.00	710.50	61629
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2455	Invoice	10/24/2023	PA RED RIBBON T-SHIRTS	0.00	710.50	
	269-6303-6540		MISCELLANEOUS EXPENS		710.50	
ADT01	ADT SECURITY SERVICES	10/26/2023	Regular	0.00	1,522.39	61630

Check Report

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description		Distribution Amount	
401559711-10-23	Invoice	10/26/2023	PW SECURITY SVCS 10/23	0.00	489.48	
	400-5600-6520		PROFESSIONAL SERVICES/ PW SECURITY SVCS 10/23		489.48	
401966975-10-23	Invoice	10/26/2023	WWTP SECURITY SVCS 10/23	0.00	240.42	
	401-5600-6520		PROFESSIONAL SERVICES WWTP SECURITY SVCS 10/23		240.42	
402675472-10-23	Invoice	10/26/2023	CH SECURITY SVCS 10/23	0.00	69.73	
	100-5620-6520		PROFESSIONAL SERVICES/ CH SECURITY SVCS 10/23		69.73	
402676105-10-23	Invoice	10/26/2023	GD SECURITY SVCS 10/23	0.00	60.42	
	100-5620-6520		PROFESSIONAL SERVICES/ GD SECURITY SVCS 10/23		60.42	
402676106-10-23	Invoice	10/26/2023	TC SECURITY SVCS 10/23	0.00	55.63	
	100-5620-6520		PROFESSIONAL SERVICES/ TC SECURITY SVCS 10/23		55.63	
402676109-10-23	Invoice	10/26/2023	CC2 SECURITY SVCS 10/23	0.00	61.42	
	100-5620-6520		PROFESSIONAL SERVICES/ CC2 SECURITY SVCS 10/23		61.42	
402676110-10-23	Invoice	10/26/2023	SC SECURITY SVCS 10/23	0.00	134.72	
	100-5615-6520		PROFESSIONAL SERVICES/ SC SECURITY SVCS 10/23		134.72	
402676111-10-23	Invoice	10/26/2023	CCA SECURITY SVCS 10/23	0.00	61.42	
	100-5618-6520		PROFESSIONAL SERVICES CCA SECURITY SVCS 10/23		61.42	
402676112-10-23	Invoice	10/26/2023	PA SECURITY SVCS 10/23	0.00	61.42	
	269-6303-6520		PROFESSIONAL SERVICES/ PA SECURITY SVCS 10/23		61.42	
402676113-10-23	Invoice	10/26/2023	CC1 SECURITY SVCS 10/23	0.00	61.42	
	100-5620-6520		PROFESSIONAL SERVICES/ CC1 SECURITY SVCS 10/23		61.42	
402676456-10-23	Invoice	10/26/2023	PPR SECURITY SVCS 10/23	0.00	54.63	
	100-5616-6520		PROFESSIONAL SERVICES PPR SECURITY SVCS 10/23		54.63	
402676458-10-23	Invoice	10/26/2023	PSR SECURITY SVCS 10/23	0.00	55.63	
	100-5616-6520		PROFESSIONAL SERVICES PSR SECURITY SVCS 10/23		55.63	
402676461-10-23	Invoice	10/26/2023	CC SECURITY SVCS 10/23	0.00	61.42	
	100-5617-6520		PROFESSIONAL SERVICES/ CC SECURITY SVCS 10/23		61.42	
402829128-10-23	Invoice	10/26/2023	CCB SECURITY SVCS 10/23	0.00	54.63	
	100-5618-6520		PROFESSIONAL SERVICES CCB SECURITY SVCS 10/23		54.63	
HOM01	HOME DEPOT CREDIT SERVICES	10/26/2023	Regular	0.00	2,407.59	61631
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description		Distribution Amount	
10/12/23	Invoice	10/25/2023	FINANCE CHARGE 9/23	0.00	189.52	
	100-5610-6520		PROFESSIONAL SERVICES/ FINANCE CHARGE 9/23		189.52	
3900320	Invoice	10/25/2023	STREET PARTS 9/23	0.00	454.23	
	200-5600-6002		PARTS & SUPPLIES STREET PARTS 9/23		454.23	
3900325	Credit Memo	10/25/2023	STREET PARTS 9/23	0.00	-32.45	
	200-5600-6002		PARTS & SUPPLIES STREET PARTS 9/23		-32.45	
3900335	Invoice	10/25/2023	PA REPAIRS 9/23	0.00	470.78	
	269-6303-6531		REPAIRS & MAINTENANC PA REPAIRS 9/23		470.78	
6234883	Invoice	10/25/2023	PARK PARTS 9/23	0.00	52.24	
	100-5610-6002		PARTS & SUPPLIES PARK PARTS 9/23		52.24	
8904590	Invoice	10/25/2023	PARK PARTS 9/23	0.00	185.49	
	100-5610-6002		PARTS & SUPPLIES PARK PARTS 9/23		185.49	
900466	Credit Memo	10/25/2023	STREET PARTS 9/23	0.00	-421.78	
	200-5600-6002		PARTS & SUPPLIES STREET PARTS 9/23		-421.78	
9472407	Invoice	10/25/2023	CC PARTS 9/23	0.00	416.13	
	100-5620-6002		PARTS SUPPLIES CC PARTS 9/23		416.13	
9900029	Invoice	10/25/2023	GRAFFITI SUPPLIES 9/23	0.00	1,093.43	
	100-5610-6002		PARTS & SUPPLIES GRAFFITI SUPPLIES 9/23		1,093.43	
P.G01	PACIFIC GAS & ELECTRIC	10/26/2023	Regular	0.00	61,899.72	61632

Check Report

Date Range: 10/17/2023 - 10/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
08470-2-9-23	Invoice	10/25/2023	5TH ST ELEC SVCS 9/23	0.00	12.79	
	200-5600-6512		ELECTRICITY		12.79	
23756-0-9-23	Invoice	10/25/2023	ALL ELEC SVCS 9/23	0.00	51,217.03	
	100-5200-6512		ELECTRICITY		465.17	
	100-5400-6512		ELECTRICITY		-47.06	
	100-5610-6512		ELECTRICITY		965.09	
	100-5615-6512		ELECTRICITY		11.67	
	100-5617-6512		ELECTRICITY		465.16	
	100-5620-6512		ELECTRICITY		165.75	
	100-5700-6512		ELECTRICITY		465.16	
	213-5600-6512		ELECTRICITY		166.68	
	269-6303-6512		ELECTRICITY		-30.04	
	400-5300-6512		ELECTRICITY		465.17	
	400-5600-6512		ELECTRICITY		28,422.55	
	401-5300-6512		ELECTRICITY		465.16	
	401-5600-6512		ELECTRICITY		19,236.57	
50754-3-9-23	Invoice	10/25/2023	STREET LIGHT SVCS 9/23	0.00	6,333.97	
	200-5600-6512		ELECTRICITY		6,333.97	
52769-3-9-23	Invoice	10/25/2023	STREET LIGHT SVCS 9/23	0.00	4,197.50	
	200-5600-6512		ELECTRICITY		4,197.50	
80980-1-9-23	Invoice	10/25/2023	TRAFFIC LIGHT SVCS 9/23	0.00	138.43	
	200-5600-6512		ELECTRICITY		138.43	
Void						
VER08	VERIZON WIRELESS	10/26/2023	Regular	0.00	0.00	61633
		10/26/2023	Regular	0.00	1,088.93	61634
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9946224492	Invoice	10/25/2023	CELL PHONE SVCS 9/23	0.00	1,088.93	
	100-5100-6510		TELEPHONE/DATA/PAGER		303.17	
	100-5200-6510		TELEPHONE/DATA/PAGER		154.89	
	100-5410-6510		TELEPHONE/DATA/PAGER		52.28	
	100-5700-6510		TELEPHONE/DATA/PAGER		52.28	
	281-5420-6510		TELEPHONE/DATA		-30.60	
	400-5600-6510		TELEPHONE/DATA/PAGER		349.09	
	401-5600-6510		TELEPHONE/DATA/PAGER		207.82	
AME06	AMERICAN EXPRESS	10/26/2023	Regular	0.00	35.44	61635
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
41008-SEPT/23	Invoice	10/25/2023	ALL DEPTS CREDIT CARD 9/23	0.00	35.44	
	100-5100-6000		OFFICE SUPPLIES		29.98	
	100-5100-6000		OFFICE SUPPLIES		5.46	
AT&09	AT&T	10/26/2023	Regular	0.00	188.67	61636
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000020675756	Invoice	10/25/2023	VARIOUS SVCS 9/23 BAN67	0.00	162.60	
	400-5300-6510		TELEPHONE/DATA & PAG		27.10	
	400-5600-6510		TELEPHONE/DATA/PAGER		27.10	
	401-5600-6510		TELEPHONE/DATA/PAGER		27.10	
	401-5600-6510		TELEPHONE/DATA/PAGER		27.10	
	401-5600-6510		TELEPHONE/DATA/PAGER		27.10	
	401-5600-6510		TELEPHONE/DATA/PAGER		27.10	
000020676102	Invoice	10/25/2023	WELL 2A 9/23 BAN65	0.00	26.07	
	400-5600-6510		TELEPHONE/DATA/PAGER		26.07	
T-M00	T-MOBILE	10/26/2023	Regular	0.00	83.55	61637

Check Report

Date Range: 10/17/2023 - 10/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3507-9-23	Invoice	10/25/2023	WELL 9 SVCS 9/23	0.00	83.55	
	400-5600-6510		TELEPHONE/DATA/PAGER		83.55	
UN 01	unWIRED BROADBAND, INC.	10/26/2023	Regular	0.00	79.99	61638
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV01791662	Invoice	10/25/2023	SC DATA SVCS 10/23	0.00	79.99	
	100-5615-6510		TELEPHONE/DATA/PAGER		79.99	
STA1K	SWRCB	10/26/2023	Regular	0.00	704.00	61639
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
565849	Invoice	10/24/2023	MANNING REH FEES	0.00	704.00	
	204-5600-6520		PROFESSIONAL SERVICES/		704.00	
AMIO1	AMIGO MARKET	10/26/2023	Regular	0.00	1,733.44	61640
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10/25/23	Invoice	10/26/2023	RETURNED CK #61533 BEL01	0.00	1,733.44	
	100-5600-5015		WORKERS COMP		1,708.44	
	400-5300-6581		BANK FEES		8.33	
	401-5300-6581		BANK FEES		8.33	
	402-5300-6581		BANK FEES		8.34	
AM 01	AM CONSULTING ENGINEERS INC.	10/30/2023	Regular	0.00	22,350.00	61641
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2023-252	Invoice	10/24/2023	TCP IMPROVEMENTS 9/23	0.00	4,060.00	
	403-5600-7006		TCP CAPITAL PROJECT		4,060.00	
2023-253	Invoice	10/24/2023	WWTP 9/23	0.00	11,190.00	
	404-5600-6520		PROFESSIONAL SERVICES		11,190.00	
2023-254	Invoice	10/24/2023	IND WW SAMPLING STATION 9/23	0.00	630.00	
	401-5600-7001		CAPITAL EQUIPMENT		630.00	
2023-255	Invoice	10/24/2023	DROUGHT & WATER CON RPT 9/23	0.00	370.00	
	400-5600-6520		PROFESSIONAL SERVICES/		370.00	
2023-256	Invoice	10/24/2023	AN STORMWATER RPT 9/23	0.00	6,100.00	
	704-5600-6520		PROFESSIONAL SERVICES/		6,100.00	
AMA05	AMAZON CAPITAL SERVICES. INC.	10/30/2023	Regular	0.00	43.50	61642
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16JP-3XLX-VFGJ	Invoice	10/24/2023	STREET PARTS	0.00	43.50	
	200-5600-6002		PARTS & SUPPLIES		43.50	
CEN19	CENTRAL SANITARY SUPPLY, LLC	10/30/2023	Regular	0.00	386.12	61643
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8382775	Invoice	10/24/2023	LANDSCAPE SUPPLIES	0.00	386.12	
	100-5610-6002		PARTS & SUPPLIES		193.06	
	213-5600-6002		PARTS SUPPLIES		193.06	
CIT22	CITY OF PARLIER	10/30/2023	Regular	0.00	824.52	61644
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
W-9-23	Invoice	10/19/2023	PA WATER 9/23	0.00	824.52	
	269-6303-6514		UTILITIES - WATER		824.52	

Check Report

Date Range: 10/17/2023 - 10/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
COZ01	COZZINI BROS, INC.	10/30/2023	Regular	0.00	64.00	61645
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
C14166158	Invoice	10/19/2023	KITCHEN SUPPLIES	0.00	64.00	
	269-6303-6504		FOOD SERVICES		64.00	
JOR01	JORGENSEN COMPANY	10/30/2023	Regular	0.00	741.03	61646
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2261648	Invoice	10/19/2023	PA FIRE EXT. SERVICE	0.00	741.03	
	269-6303-6531		REPAIRS & MAINTENANC		741.03	
ODP01	ODP BUSINESS SOLUTIONS, LLC	10/30/2023	Regular	0.00	182.97	61647
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
329357457001	Invoice	10/19/2023	PA OFFICE/CTR SUPPLIES	0.00	182.97	
	269-6303-6000		OFFICE SUPPLIES		182.97	
SIG04	SIGNMAX	10/30/2023	Regular	0.00	150.06	61648
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
0045078-IN	Invoice	10/24/2023	STREET PARTS	0.00	150.06	
	200-5600-6002		PARTS & SUPPLIES		150.06	
STA04	STATE FOODS SUPERMARKET	10/30/2023	Regular	0.00	1,098.37	61649
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
10/09/23-16	Invoice	10/19/2023	PA CTR MEAL SUPPLIES	0.00	249.90	
	269-6303-6504		FOOD SERVICES		249.90	
10/09/23-18	Invoice	10/19/2023	PA CTR MEAL SUPPLIES	0.00	25.95	
	269-6303-6504		FOOD SERVICES		25.95	
10/11/23-8	Invoice	10/19/2023	PA CTR MEAL SUPPLIES	0.00	275.56	
	269-6303-6504		FOOD SERVICES		275.56	
10/13/23-86	Invoice	10/19/2023	PA CTR MEAL SUPPLIES	0.00	215.08	
	269-6303-6504		FOOD SERVICES		215.08	
10/17/2343	Invoice	10/19/2023	PA CTR MEAL SUPPLIES	0.00	331.88	
	269-6303-6504		FOOD SERVICES		331.88	
FCA01	FRESNO COUNTY TAX COLLECTOR	10/30/2023	Regular	0.00	3,261.39	61650
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
LAFCO 23/24	Invoice	10/30/2023	LAFCO MBRSH DUES 23/24	0.00	3,261.39	
	400-5300-6501		MEMBERSHIP DUES		1,630.70	
	401-5300-6501		MEMBERSHIP DUES		1,630.69	
ADC01	ADCOMP SYSTEMS, INC.	10/30/2023	Regular	0.00	100.00	61651
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
24234	Invoice	10/19/2023	ADCOMP SVCS 11/23	0.00	100.00	
	400-5300-6581		BANK FEES		33.33	
	401-5300-6581		BANK FEES		33.33	
	402-5300-6581		BANK FEES		33.34	
CAL1Y	CALIFORNIA WATER SERVICES INC.	10/30/2023	Regular	0.00	7,090.00	61652

Check Report		Date Range: 10/17/2023 - 10/30/2023					
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number	
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount		
	Account Number	Account Name	Item Description	Distribution Amount			
0052408-IN	Invoice	10/30/2023	MO ROUTINE SVCS 9/23	0.00	7,090.00		
	400-5600-6542		CONTRACT SERVICES		2,940.00		
	400-5600-6544		LAB ANALYSIS & TESTING		600.00		
	401-5600-6542		CONTRACT SERVICES		2,560.00		
	401-5600-6544		LAB ANALYSIS & TESTING		990.00		
AGU03	FELIPE AGUILAR	10/30/2023	Regular	0.00	640.00	61653	
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount		
	Account Number	Account Name	Item Description	Distribution Amount			
00000005	Invoice	10/19/2023	PLAN CHECKS	0.00	640.00		
	100-5700-6520		PROFESSIONAL SERVICES/		640.00		
			PLAN CHECKS				
FIV02	FIVE CITIES EDA	10/30/2023	Regular	0.00	3,256.68	61654	
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount		
	Account Number	Account Name	Item Description	Distribution Amount			
Q2 2022-2023	Invoice	10/25/2023	EDA Q2 22-23	0.00	1,085.56		
	100-5200-6501		MEMBERSHIP DUES		1,085.56		
Q3 2022-2023	Invoice	10/25/2023	EDA Q3 22-23	0.00	1,085.56		
	100-5200-6501		MEMBERSHIP DUES		1,085.56		
Q4 2022-2023	Invoice	10/25/2023	EDA Q4 22-23	0.00	1,085.56		
	100-5200-6501		MEMBERSHIP DUES		1,085.56		
QUI02	QUILL CORPORATION	10/30/2023	Regular	0.00	166.22	61655	
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount		
	Account Number	Account Name	Item Description	Distribution Amount			
34847652	Invoice	10/24/2023	CD OFFICE SUPPLIES	0.00	114.37		
	100-5700-6000		OFFICE SUPPLIES		114.37		
34893343	Invoice	10/24/2023	CD OFFICE SUPPLIES	0.00	51.85		
	100-5700-6000		OFFICE SUPPLIES		51.85		
ROB04	ROBERT HALF INTERNATIONAL INC.	10/30/2023	Regular	0.00	3,044.34	61656	
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount		
	Account Number	Account Name	Item Description	Distribution Amount			
62614020	Invoice	10/30/2023	FINANCE - M CAMARI	0.00	311.54		
	400-5300-6520		PROFESSIONAL SERVICES/		311.54		
			FINANCE - M CAMARI				
62614036	Invoice	10/30/2023	FINANCE - K VANDERBERG	0.00	2,732.80		
	400-5300-6520		PROFESSIONAL SERVICES/		2,732.80		
			FINANCE - K VANDERBERG				
WIL06	WILLDAN ENGINEERING	10/30/2023	Regular	0.00	55.00	61657	
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount		
	Account Number	Account Name	Item Description	Distribution Amount			
00338191	Invoice	10/24/2023	PLAN CHECK	0.00	55.00		
	100-5700-6520		PROFESSIONAL SERVICES/		55.00		
			PLAN CHECK				

Check Report

Date Range: 10/17/2023 - 10/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BLU01	BLUE SHIELD OF CALIFORNIA	10/24/2023	Bank Draft	0.00	31,027.32	DFT0000670
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
232890199494	Invoice	10/24/2023	HEALTH INSURANCE 11/23	0.00	31,027.32	
100-22197	EMPLOYEE MEDICAL INS.	HEALTH INSURANCE 11/23	5,461.35			
100-5200-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	414.40			
100-5400-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	6,254.41			
100-5610-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	685.71			
100-5617-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	495.19			
100-5620-5011	INSURANCE-MED-DEN,VI	HEALTH INSURANCE 11/23	495.19			
102-5400-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	1,725.96			
160-5400-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	1,503.58			
203-5600-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	262.83			
206-5600-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	492.82			
213-5600-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	594.67			
269-6303-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	5,563.49			
295-5400-5011	INSURANCE MED/DEN/VI	HEALTH INSURANCE 11/23	404.54			
400-5200-5011	INSURANCE MED, DEN, VI	HEALTH INSURANCE 11/23	572.38			
400-5300-5011	INSURANCE- MED, DEN. V	HEALTH INSURANCE 11/23	190.20			
400-5600-5011	INSURANCE- MED, DEN, V	HEALTH INSURANCE 11/23	2,479.13			
401-5200-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	718.57			
401-5300-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	227.51			
401-5600-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	1,857.88			
402-5200-5011	INSURANCE-MED,DEN, VI	HEALTH INSURANCE 11/23	398.62			
402-5300-5011	INSURANCE-MED, DEN,VI	HEALTH INSURANCE 11/23	30.45			
602-8100-5011	INSURANCE-MED,DEN,VIS	HEALTH INSURANCE 11/23	198.44			
PER01	CALPERS	10/25/2023	Bank Draft	0.00	22,497.84	DFT0000671
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
10/7/23-10/20/2	Invoice	10/25/2023	CALPERS CONTRIBUTIONS 10/23	0.00	22,497.84	
100-22104	PERS PAYABLE	CALPERS CONTRIBUTIONS 10/2	10,026.53			
100-5200-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	223.51			
100-5300-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	22.83			
100-5400-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	4,349.20			
100-5410-5010	PERS- PENSION	CALPERS CONTRIBUTIONS 10/2	85.43			
100-5610-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	73.96			
100-5615-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	77.53			
100-5617-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	197.70			
100-5620-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	197.70			
100-5700-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	264.45			
102-5400-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	788.01			
160-5400-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	402.21			
203-5610-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	85.53			
206-5600-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	143.32			
213-5600-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	57.77			
269-6303-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	1,641.12			
281-5420-5010	PERS- PENSION	CALPERS CONTRIBUTIONS 10/2	98.37			
295-5400-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	515.23			
400-5200-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	283.33			
400-5300-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	327.61			
400-5600-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	878.64			
401-5200-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	353.56			
401-5300-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	511.02			
401-5600-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	402.26			
402-5200-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	168.62			
402-5300-5010	PERS PENSION	CALPERS CONTRIBUTIONS 10/2	294.28			
602-8100-5010	PERS-PENSION	CALPERS CONTRIBUTIONS 10/2	28.12			
LIN02	LINCOLN FINANCIAL GROUP	10/24/2023	Bank Draft	0.00	6,596.14	DFT0000672

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
4614160237	Invoice	10/26/2023	Life, Dental & Vision	0.00	6,596.14	
	100-22106		LIFE, LTD & STD PAYABLE	Life, Dental & Vision 11/23	658.58	
	100-22194		EMPLOYEE DENTAL INS W	Life, Dental & Vision 11/23	1,496.94	
	100-22195		EMPLOYEE VISION INS. W	Life, Dental & Vision 11/23	263.46	
	100-5100-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	14.51	
	100-5200-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	71.04	
	100-5300-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	8.60	
	100-5400-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	1,309.38	
	100-5610-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	94.72	
	100-5617-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	41.61	
	100-5620-5011		INSURANCE-MED-DEN,VI	Life, Dental & Vision 11/23	41.61	
	100-5700-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	66.50	
	102-5400-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	149.47	
	160-5400-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	189.28	
	203-5600-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	38.00	
	206-5600-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	62.28	
	213-5600-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	94.63	
	269-6303-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	755.72	
	295-5400-5011		INSURANCE MED/DEN,VI	Life, Dental & Vision 11/23	91.35	
	400-5100-5011		INSURANCE, MED, DEN, V	Life, Dental & Vision 11/23	14.51	
	400-5200-5011		INSURANCE MED, DEN, VI	Life, Dental & Vision 11/23	105.50	
	400-5300-5011		INSURANCE- MED, DEN. V	Life, Dental & Vision 11/23	51.74	
	400-5600-5011		INSURANCE- MED, DEN, V	Life, Dental & Vision 11/23	327.12	
	401-5100-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	14.51	
	401-5200-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	121.40	
	401-5300-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	98.65	
	401-5600-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	253.31	
	402-5100-5011		INSURANCE-MED,DEN,VIS	INSURANCE-MED,DEN,VISION 1	29.01	
	402-5200-5011		INSURANCE-MED,DEN, VI	Life, Dental & Vision 11/23	71.93	
	402-5300-5011		INSURANCE-MED, DEN,VI	Life, Dental & Vision 11/23	29.75	
	602-8100-5011		INSURANCE-MED,DEN,VIS	Life, Dental & Vision 11/23	31.03	

NEW02	NEW YORK LIFE INSURANCE	10/27/2023	Bank Draft	0.00	76.00	DFT0000673
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
021927560-10-23	Invoice	10/27/2023	LIFE INSURANCE 10/23	0.00	76.00	
	100-22109		NEW YORK LIFE INSURAN	LIFE INSURANCE 10/23	76.00	

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	33	0.00	119,924.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	4	4	0.00	60,197.30
EFT's	0	0	0.00	0.00
	82	38	0.00	180,122.15

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	33	0.00	119,924.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	4	4	0.00	60,197.30
EFT's	0	0	0.00	0.00
	82	38	0.00	180,122.15

Fund Summary

Fund	Name	Period	Amount
999	POOL FUND	10/2023	180,122.15
			180,122.15



MINUTES
SPECIAL MEETING
CITY COUNCIL OF PARLIER
WEDNESDAY, OCTOBER 25, 2023

This meeting of the City of Parlier City Council is live streamed and may be accessed at
<https://www.youtube.com/channel/UCJs3ylcM9NWQGLdwpBCmoAQ>

CALL TO ORDER/WELCOME:

The Special Meeting of the City Council of Parlier was held at City Hall located on 1100 E. Parlier Avenue, Parlier California 93648. Mayor Alma Beltran called the Special Meeting to order at 5:08 P.M.

ROLL CALL:

Council Present: Mayor Alma M. Beltran, Mayor Pro temp Sabrina Rodriguez, Council member Juanita "Janie" Molina, Council member Diego Garza, Council member Cathryn "Kathy" Solorio, and City Clerk Dorothy Garza. **Absent:** Treasurer Michelle Lopez.

Staff Present: City Attorney Neal Costanzo, City Manager Sonia Hall and Assistant City Manager /Deputy City Clerk Bertha Augustine.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION: None

ADDITIONS/DELETIONS: None

PUBLIC COMMENT ON CLOSED SESSION None.

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS SHALL LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

CLOSED SESSION: (5:09 P.M. thru 9:11 P.M.)

1. **"CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code §54957.6"**
 Agency representative: Sonia Hall, City Manager and Neal Costanzo,
 City Attorney
 Employee Organization: Parlier Police Officers Association

CLOSED SESSION ANNOUNCEMENT

Nothing to Report

ADJOURNMENT

Mayor Alma Beltran adjourned the Special Meeting of October 25th 2023 at 9:11 P.M.

Dorothy Garza – Parlier City Clerk

Resolutions adopted: None

Ordinances adopted: None

ADA NOTICE

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (559) 646-3545 ext. 227. Notification 48 hours prior to the meeting will enable the city to make arrangements to ensure accessibility to this meeting.

DOCUMENTS

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the front counter at City Hall located at 1100 East Parlier Avenue, Parlier, CA during normal business hours. In addition, most documents are posted on the City's website at <https://parlier.ca.us>. www.parlier.ca.us



MINUTES
REGULAR MEETING
CITY COUNCIL OF PARLIER
THURSDAY, OCTOBER 19, 2023

This meeting of the City of Parlier City Council is live streamed and may be accessed at
<https://www.youtube.com/channel/UCJs3ylcM9NWQGLdwpBCmoAQ>

CALL TO ORDER/WELCOME:

The City Council of Parlier held the Regular Meeting at Parlier City Hall located on 1100 E. Parlier Avenue, Parlier, California 93648. Mayor Alma Beltran called the Regular Meeting to order at 6:30 P.M.

ROLL CALL:

Council Present: Mayor Alma M. Beltran, Mayor Pro tem Sabrina Rodriguez, Council member Juanita “Janie” Molina, Council member Diego Garza, Council member Cathryn “Kathy” Solorio, City Clerk Dorothy Garza and Treasurer Michelle Lopez.

FLAG SALUTE: Mayor Alma M. Beltran

INVOCATION:

ADDITIONS/DELETIONS:

PRESENTATIONS/INFORMATIONAL:

Chief Cerda presented to the council the newly promoted Sergeants M. Chavez and R. Lopez.

Chief Cerda acknowledged “Best Friends” Adoption Rescue for donating to Animal Control.

SWEARING IN CEREMONY:

1. Swearing-In Ceremony and Introduction of three new Senior Code Enforcement Officer: J. Mendez; Animal Control Officer J, Pruneda; Officers M. Nichols and K. Vang. “Oath of Office” to be administered by City Clerk Dorothy Garza.

PUBLIC COMMENT:

At this time any citizen may address the City Council on matters not appearing on the agenda that are within the jurisdiction of the City of Parlier. Speakers shall limit their comments to three (3) minutes unless extended by the Mayor. Please begin your comments by stating your name and City of residence.

The City Council is prohibited by law from taking collective formal action on matters raised during public that are not on the agenda, but individual council members may respond to anyone providing any public comment. No adverse conclusion should be drawn if the City Council does not respond to any public comment. Responses to public comment by individual city council members may or may not reflect the views of any other, or of a majority of council members. The Council may refer the matter to the City Manager or staff or request that it be placed on a future agenda.

CONSENT CALENDAR:

All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of items appearing on the Consent Calendar unless requested to be removed for separate discussion and acted on by separate vote.

City Council:

1. Approved the Check Report dated October 2, 2023 through October 16, 2023.
2. Approved the Special Minutes for September 27, 2023 and Regular Minutes for October 5, 2023.
3. Approved Cen-Cal Panthers softball to utilize Veteran's Memorial Park for their annual season and waive all fees, issue keys for lights, and the restrooms.

M/S/C: Motion to approve items 1,2 &3 of the Consent Calendar with corrections to the minutes of October 5th, 2023 by Garza, 2nd by Solorio, Vote: 5-0 and carried.

REGULAR BUSINESS:

***Note: Continue item #4 to the next Meeting of Wednesday October 25, 2023 at 4:30 P.M.**

4. **SUBJECT:** Consideration and Necessary Action on Resolution Declaring Impasse in Negotiations for a Replacement Memorandum of Understanding ("MOU") Incorporating Terms of a Tentative Agreement and Implementing the Tentative Agreement Through the Existing Expired Memorandum of Understanding with Parlier Police Officers Association.

RECOMMENDATION: Staff recommends adopting **Resolution No. 2023-47** Declaring impasse in negotiations for new Memorandum of Understanding and implementing Tentative Agreement between City and Parlier Police Officers Association.

5. **SUBJECT:** Presentation of the public review draft of the City of Parlier 6th Cycle Housing Element.

INFORMATIONAL: City Council provided input on the public review draft of the Housing Element. Follow up with an update from City Planner Jeff O'Neal.

6. **SUBJECT:** Consideration and Necessary Action on Discussion Concerning Amount of Salary or Stipend Set by Parlier Municipal Code Section 2.04.012 as Amended February 7, 2019.

RECOMMENDATION: Staff is Requesting Direction on Whether the Council desires to Process an Amendment to the Ordinance Setting the Amount of the Stipend.

M/S/C: Motion from Mayor Beltran proposes to stop stipend temporarily 2nd by Molina. Molina then withdraws her 2nd motion. Proposal dies lack of 2nd motion.

M/S/C: Motion by Garza to change the Ordinance to set stipend to \$500. For all Council, 2nd by Solorio, Vote: 5-0 and carried.

ROLL CALL VOTE

YES VOTES - Mayor Beltran, Mayor Pro-Temp S. Rodriguez, Molina, Garza & Solorio.

NO VOTES - None.

7. **SUBJECT:** Consideration and Necessary Action on Approval of Tentative Parcel Map No. 2023-01.

PUBLIC HEARING:

- a. Mayor Beltran opened the Public Hearing at 8:15 P.M.
- b. Public/testimony for or against. None.
- c. Mayor Beltran closed the Public Hearing at 8:15 P.M.

The City Council Adopted **Resolution No. 2023-48**, approving Tentative Parcel Map No. 2023-01 subject to conditions.

M/S/C: Motion to adopt Resolution 2023-48 by Garza, 2nd by S. Rodriguez, Vote: 5-0 and carried.

8. **SUBJECT:** Consideration and Necessary Action on Approval of Tentative Parcel Map No. 2023-02.

PUBLIC HEARING:

- a. Mayor Beltran opened the Public Hearing at 8:20 P.M.
- b. Public input/testimony for or against. None.
- c. Mayor Beltran closed the Public Hearing at 8:20 P.M.

The City Council adopted **Resolution No. 2023-49**, approving Tentative Parcel Map No. 2023-02 subject to conditions.

M.S/C: Motion to adopt Resolution 2023-49 by S. Rodriguez, 2nd by Molina, Vote: 5-0 and carried.

BRIEF COMMENTS: COUNCIL COMMUNICATIONS/COMMENTS:

CITY MANAGER:

CITY ATTORNEY:

CITY COUNCIL:

PUBLIC COMMENT ON CLOSED SESSION

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE COUNCIL ON AN ITEM WHICH IS TO BE CONSIDERED DURING CLOSED SESSION. SPEAKERS SHALL LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

CLOSED SESSION:

- 9. "PUBLIC EMPLOYEE PERFORMANCE EVALUATION GOVERNMENT CODE §54957"**
All Positions and Departments.

ADJOURNMENT

Mayor Alma Beltran adjourned the Regular Meeting of October 19th 2023 at 9:23 P.M.

Dorothy Garza – Parlier City Clerk

Resolutions adopted: 48 & 49 2023'

Resolution 47-2023 was continued to closed session for Wednesday 10/25/23 at 4:30 P.M.

Ordinances adopted : None.

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AGENDA ITEM: #3
MEETING DATE: 11/02/23
DEPARTMENT: Administration

REPORT TO CITY COUNCIL

SUBJECT: Consideration and approval for Parlier Rotary and partners to hold its annual Christmas Parade along with the Christmas Tree Lighting on Monday, December 4, 2023, from 4:00 p.m. – 9:00 p.m. The parade will take place on Fresno Street between Zediker and Newmark. We also request the closure of First Street from Newmark to J Street and to have the Police Department available to patrol and help set up barricades. The event notification “No Parking” signs are to be set up a week prior to the event notifying our businesses and residents of the closures.

RECOMMENDATION: Staff recommends council authorize the event, road closure, and event fees to be waived and also the approval of signs and barricades setup.

BACKGROUND: The Parlier Rotary is PROUD and HONORED to service the community of Parlier and bring happiness and joy to the community. This will be the 8th year we will be hosting the Christmas Parade. The Christmas Tree Lighting and Parade go hand in hand, it's a tradition we would like to continue along your side. With your support, we could make this a Christmas tradition to remember and one to look forward to year after year. Thank you for your consideration.

FISCAL IMPACT:

Prepared by: Eva Beltran

Approved by: _____

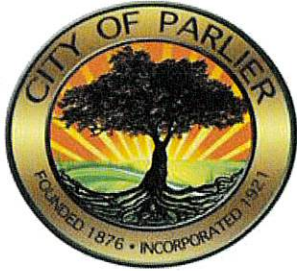
Approved by: Sonia Hall, City Manager

Attachments:

•

TYPE OF ITEM: ☒ Consent ☐ Info Item ☐ Action Item ☐ Department Report ☐ Redevelopment Agency
☐ Public Hearing ☐ Matter Initiated by a Council Member ☐ Other ☐ Continued to: _____

COUNCIL ACTION: ☐ APPROVED ☐ DENIED ☐ NO ACTION



AGENDA ITEM: #4

MEETING DATE: 11/02/2023

DEPARTMENT: ADMIN.

REPORT TO CITY COUNCIL

SUBJECT: Consideration and approval for the Alcohlicos Anonimos of Parlier, California to utilize the Parlier Community Center for their Annual Anniversary Event on January 27, 2024, and waiver of all fees.

RECOMMENDATION: Staff recommends council to authorize Alcohlicos Anonimos of Parlier, California full use of the Parlier Community Center, on January 27, 2024, from 8:00 am – 11:30 pm and waive all fees for their event.

BACKGROUND: The Alcohlicos Anonimos of Parlier, California is a non-profit organization. Year after year they hold this annual event where other AA organizations from California attend. They would like to hold their event at the Parlier Community Center as done in previous years. They would require the use of the kitchen, tables, chairs, and electricity. They will have volunteers clean and pick up the tables and chairs back to their designated areas. They estimate an attendance of 200-300 people.

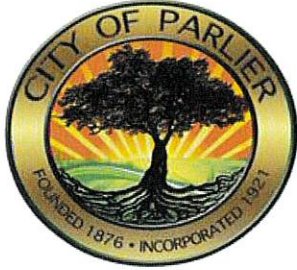
Proof of Liability Insurance has been provided.

Prepared By:

Eva Beltran

Approved By:

Sonia Hall, City Manager



AGENDA ITEM:

#5

MEETING DATE:

11/02/2023

DEPARTMENT:

ADMIN.

REPORT TO CITY COUNCIL

SUBJECT: Consideration and approval for Parlier Apostolic Church to utilize Earl Ruth Park for their religious Event on Saturday, November 11, 2023, and Sunday, November 12, 2023, from 2:00 p.m. – 6:00 p.m. They also request the use of electricity and a waiver of all fees.

RECOMMENDATION: Staff recommends council authorize Parlier Apostolic Church the use of Earl Ruth Park and electricity on, Saturday, November 11, 2023, and Sunday, November 12, 2023, from 2:00 p.m. – 6:00 p.m. and waive all fees for their Evangelistic Church Event.

BACKGROUND: Parlier Apostolic Church is a non-profit organization that would like to hold a religious event at Earl Ruth Park on Saturday, November 11, 2023, and Sunday, November 12, 2023, from 2:00 p.m. – 6:00 p.m. This event is for worship/prayer for the community of Parlier. We would like to make an impact with the homeless or those who are going through any hardships in their lives. Chairs will be set up, and snacks and refreshments will be given to all attendees. We humbly request for the use of the park, park stage with power, and for all fees to be waived.

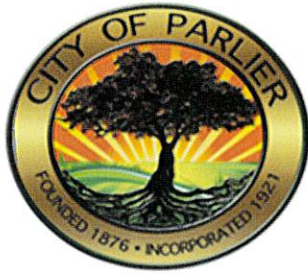
Proof of Liability Insurance has been provided.

Prepared By:

Eva Beltran

Approved By:

Sonia Hall, City Manager



AGENDA ITEM: #6

MEETING DATE: 11/02/2023

DEPARTMENT: Administration

REPORT TO CITY COUNCIL

SUBJECT: Bambi's Army Animal Rescue Haunted House Fund Raiser

On Sunday, October 29, 2023, and Tuesday, October 31, 2023, Bambi's Army Animal Rescue is hosting a fundraiser event and is requesting the use of the Civic Center located at 745 Tulare St.

RECOMMENDATION:

Staff recommends the City Council consider and approve the use of the Civic Center for Bambi's Army Animal Rescue Haunted House fundraiser and waiver of all fees.

DISCUSSION:

The Haunted House starts around 6 PM and goes on until 9 PM. The event attracts many of our residents and the donations will help out our animal rescue tremendously. We hope to make this a tradition in the community and provide something for the older kids and adults every Halloween.

FISCAL IMPACT:

No city staff is being requested. The only impact is the use of electricity. Eva has donated her time to open and close the Civic Center.

Prepared by:

Eva Beltran

Eva Beltran, Events/Grants Administrative Coordinator

Approved by:

Sonia Hall

Sonia Hall, City Manager

AGENDA ITEM: #7MEETING DATE: 11/2/23DEPARTMENT: PRESCHOOL

REPORT TO CITY COUNCIL

SUBJECT: 2024-2025 CONTINUED FUNDING APPLICATION

RECOMMENDATION: It is recommended that the Parlier City Council approve the 2024-2025 Continued Funding Application with the California Department of Education for the purpose of providing Child Care and Development Services to the children and Families of the City of Parlier, as well as surrounding communities. To authorize the City Manager Sonia Hall to sign contract documents for the 2024-2025 Fiscal year.

BACKGROUND: The Continued Funding Application allows the City of Parlier to enter into an agreement with California Department of Education, Child Development and Nutrition Services for funding of operations of Parlier Academy of Excellence State Preschool Program for the 2024-2025 Fiscal Year, July 1, 2024 through June 30, 2025.

FISCAL IMPACT: No Fiscal Impact, The City of Parlier will generate funds from this program through Administration Fees and Rent fees paid from the 2024-2025, not to exceed 10% of Contract funding.

Prepared by:

Approved by:

Demetria B. Cardenas

Approved by: _____

Attachments:

- 2024-2025 Continued Funding Application Resolution

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
_____ Consent		_____ Public Hearing		
_____ Info Item		_____ Matter Initiated by a Council Member		
<u>X</u> Action Item		_____ Other		
_____ Department Report		_____ Continued to: _____		
_____ Redevelopment Agency				

Resolution No. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARLIER APPROVING AN AGREEMENT TO APPLY FOR THE 2024-2025 CONTINUED FUNDING APPLICATION FOR THE CALIFORNIA STATE PRESCHOOL PROGRAM, FOR CHILD CARE AND DEVELOPMENT SERVICES AT PARLIER ACADEMY OF EXCELLENCE AND AUTHORIZING THE CITY MANAGER TO SIGN ANY AND ALL CONTRACTS DOCUMENTS FOR THE FISCAL YEAR OF 2024-2025.

Be it resolved that the City of Parlier authorizes applying for California State Preschool continued funding application and 2024-2025 CSPP Contract, that persons who are listed below are authorized to sign transactions for the City Council of the City of Parlier:

Name: Sonia Hall, Title: City Manager- City of Parlier: Signature: _____

Passed and adopted this 2th day of November, 2023, by the City Council of the City of Parlier.

.....

I hereby certify the forgoing is a full, true and correct copy of a resolution duly and regularly adopted by the City Council of the City of Parlier at a meeting held on the 2th day of November, 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Dorothy Garza, City Clerk

Alma M. Beltran, Mayor



Fiscal Year 2024–25 CSPP Continued Funding

Early Education Division

Overview

Contractors holding a current California State Preschool Program (CSPP) contract, and if applicable a Prekindergarten and Family Literacy Support (CPKS) contract, who wish to be considered for continued funding for fiscal year (FY) 2024–25 must complete this application for continued funding. The FY 2024–25 Continued Funding Application (CFA) Overview and Instructions may be accessed on the [CFA web page](#).

Contractors who apply for and are approved for continued funding do not need to sign a contract with the CDE to provide CSPP and CPKS services for FY 2024–25. Contracts will be automatically renewed in accordance with all applicable federal and state laws and Contract Terms and Conditions (CT&Cs). By signing this CFA, the contractor is indicating that it wishes to automatically renew its contract(s) for FY 2024–25 and accepts all of the terms and conditions of the 2024–25 CSPP contract, and if applicable the 2024–25 CPKS contract, which will be provided to the contractor no later than June 1, 2024.

Upon completion of this CFA, the California Department of Education (CDE) will review the application and may contact your agency seeking additional information. If the CFA is returned to the CDE in a timely manner but is not fully and accurately completed, funding for FY 2024–25, if approved, may be delayed.

Please also note that contractors have no vested right to a subsequent contract. Completion of this CFA does not guarantee a renewal of funding. If the CDE determines your agency will not be renewed for a subsequent contract year, you will be notified in writing no later than April 7, 2024, pursuant to the *California Code of Regulations*, Title 5 (5 CCR) Section 17828.

Contractors that wish to reject the terms of the FY 2024–25 CSPP and/or CPKS contract must provide the CDE with a written notice that the terms of the contract(s) are rejected by emailing EarlyEducationContracts@cde.ca.gov on or before June 30, 2024. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2024–25 CSPP and, as applicable, the CPKS contract are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract will not have a contract(s) in effect for FY 2024–25. Note that while contractors who currently receive CPKS funding may reject their 2024–25 CPKS contract, they cannot reject their 2024–25 CSPP contract and still receive funding under a CPKS contract since CPKS funding is tied to having a CSPP contract.

If a contractor wishes to terminate the contract for any reason during the FY 2024–25 contract term, the contractor shall notify the CDE of its intent to terminate the contract at least 90 calendar days in advance of contract termination and shall follow CCR 17795.

Instructions

Review the "Fiscal Year 2024–25 Continued Funding Application Overview and Instructions" document provided on the CFA web page for detailed instructions on how to complete each section of the CFA. All fields must be completed unless otherwise noted as optional. The application is structured into the following sections:

Section I: Contractor Information
Section II: Contract and Program Type
Section III: Contractor's Officers and Board of Directors Information
Section IV: Program Narrative
Section V: Subcontract Certification
Section VI: Contractor Certification
Section VII: CFA Checklist

Only a person with the legal authority to contractually bind the agency, or the contractor's "authorized representative" identified in the Board Resolution, may sign the CFA and related contractual documents on behalf of the agency. Please refer to the "Fiscal Year 2024–25 Continued Funding Application Overview and Instructions" and the template Board Resolution provided on the [CFA web page](#).

If you do not complete the CFA in one session, you must select the **Save Responses** button located on the bottom of the screen. Once selected, you will be redirected to a new browser window to enter your email address. You will receive an email with a unique web address for entrance back into the CFA. It is recommended that you save the application web address. If you have any questions regarding the CFA, please contact CFA@cde.ca.gov.

Section I: Contractor Information

Contractor Legal Name:

city of parlier

Contractor "Doing Business As" (DBA): *(Optional)*

PARLIER ACADEMY OF EXCELLENCE

Headquartered County:

10 Fresno

Vendor Number:

2190

Executive Director Name:

SONIA HALL

Executive Director Telephone Number: (999-999-9999)

559-646-3545

Executive Director Email Address:

SHALL@PARLIER.CA.US

Legal Business Address:

1100 E PARLIER AVE

City:

PARLIER

Zip Code:

93648

Is Mailing Address different from Legal Business Address?

☐ Yes

☒ No

Name of Person Completing the CFA:

DEMETRIA CARDENAS

Title of Person Completing the CFA:

PROGRAM DIRECTOR

Contact Person Telephone Number: (999-999-9999)

559-646-6800

Contact Person Email Address:

demetriabc@yahoo.com

Section II: Contract and Program Type

Part 1: Contract and Program Type

Check all applicable boxes indicating the programs the contractor intends to continue to administer for FY 2024–25. The contractor agrees to continue implementation of these programs with funds provided by the CDE.

Contract Type: (select all that apply)

☒ CSPP

☐ CPKS

Does the CSPP operate a Family Childcare Home Education Network (FCHEEN)?

☐ Yes

☒ No

ProgramType: (Select all that apply. A completed Program Calendar (Form EED 9730) must be submitted. If the contractor operates both a full-day and a part-day program, a separate Program Calendar (Form EED 9730) must be uploaded for each.)

☒ Full-Day/Full-Year

☐ Part-Day/Part-Year

☐ Full-Day/Part-Year

☐ Part-Day/Full-Year

Part 2: Projected Enrollment

Insert the number of subsidized children your agency expects to enroll with the CSPP contract for each county services are provided, as applicable.

How many counties does your agency operate in?

1 ▼

County 1 Information

Select the County Name:

10 Fresno ▼

Number of Children to be Enrolled in Part-Day CSPP in County 1:

0

Number of Children to be Enrolled in Full-Day CSPP in County 1:

88

Total Number of Children to be Enrolled in County 1:

88

Total Number of CSPP Children to be Enrolled: (Add the total from each county.)

88

Section III: Contractor's Officers and Board of Directors Information

Does the contractor have a board of directors?

☒ Yes

☐ No

How many officers and board members/governing individuals (i.e., owner, director, etc.) does your agency have? (If there are more than 10, please complete this section and email CFA@cde.ca.gov with any additional members and their contact information.)

5 ▼

Officer #1:

Officer 1 First Name:
Officer 1 Last Name:
Officer 1 Title:
Officer 1 Telephone Number:
(999-999-9999)
Officer 1 Mailing Address:
Officer 1 Mailing City:
Officer 1 Mailing Zip Code:
Officer 1 Email Address:

ALMA
BELTRAN
MAYOR
559-646-3545
1100 E. PARLIER AVE
PARLIER
93648
abeltran@parlier.ca.us

Officer #2:

Officer 2 First Name:
Officer 2 Last Name:
Officer 2 Title:
Officer 2 Telephone Number
(999-999-9999):
Officer 2 Mailing Address:
Officer 2 Mailing City:
Officer 2 Mailing Zip Code:
Officer 2 Email Address:

JANIE
MOLINA
MEMBER
559-646-3545
1100 E. PARLIER AVE
PARLEIR
93648
jmolina@parlier.ca.us

Officer #3:

Officer 3 First Name:
Officer 3 Last Name:
Officer 3 Title:
Officer 3 Telephone Number
(999-999-9999):
Officer 3 Mailing Address:
Officer 3 Mailing City:
Officer 3 Mailing Zip Code:
Officer 3 Email Address:

SABRINA
RODRIGUEZ
MAYOR PRO
559-646-3545
1100 E. PARLIER AVE.
PARLIER
93648
srodriguez@parlier.ca.us

Officer #4:

Officer 4 First Name:
Officer 4 Last Name:
Officer 4 Title:
Officer 4 Telephone Number
(999-999-9999):
Officer 4 Mailing Address:
Officer 4 Mailing City:
Officer 4 Mailing Zip Code:
Officer 4 Email Address:

KATHLEEN
SOLORIO
MEMBER
559-646-3545
1100 E. PARLIER AVE
PARLIER
93648
ksolorio@parlier.ca.us

Officer #5:

Officer 5 First Name:

DIEGO

Officer 5 Last Name:

GARZA

Officer 5 Title:

MEMBER

Officer 5 Telephone Number
(999-999-9999):

559-646-3545

Officer 5 Mailing Address:

1100 E PARLIER AVE

Officer 5 Mailing City:

PARLIER

Officer 5 Mailing Zip Code:

93648

Officer 5 Email Address:

dgarza@parlier.ca.us

Have any of the listed officers, board members, owners or other governing individuals ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding and which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

☐ Yes☒ No**Section IV: Program Narrative**

Does the contractor have program or minimum days of operation (MDO) changes?

☒ Yes☐ No

If the contractor does have program or MDO changes, please select the type(s) of change and complete the questions below. (Note: Making changes to the MDO does not change the contract Maximum Reimbursable Amount (MRA).)

☐ Program change☒ MDO change

Identify the program component(s) for which you are requesting a change.

DAYS OF OPERATION

Describe how the program currently provides services to children and families in relation to the above-identified program component(s).

Parlier Academy provides services to center children and families Monday through Friday 6:00am to 5:30pm. Parlier Academy is a full day , year round program.

Describe the proposed change(s), and how services will be improved if the change(s) is/are implemented.

Days of operation have been adjusted due to changes in the holiday/ staff trainings during the calendar year.

AGREEMENT: By signing this application electronically, I, the District Superintendent, or authorized designee, agree that my electronic signature is the legally binding equivalent to my handwritten signature.

☒ Yes

☐ No

Printed Name of the Contractor's Authorized Representative:

SONIA HALL

Title of the Contractor's Authorized Representative:

CITY MANAGER

Certification Date: (MM/DD/YYYY)

10/23/2023

Section V: Subcontract Certification

Subcontractor refers to a separate agency subcontracted to provide CSPP services in accordance with the provisions contained in the California Education Code, 5 CCR, and the CT&Cs.

Does the Contractor have subcontractors?

☐ Yes

☒ No

Contractors who subcontract CSPP services must also submit a completed Subcontractor Information Form (EED-3704B). The form is available on the [CFA web page](#).

AGREEMENT: By signing this application electronically, I, the District Superintendent, or authorized designee, agree that my electronic signature is the legally binding equivalent to my handwritten signature.

☒ Yes

☐ No

Printed Name of the Contractor's Authorized Representative:

SONIA HALL

Title of the Contractor's Authorized Representative:

CITY MANAGER

Certification Date: (MM/DD/YYYY)

10/23/2023

Authorized Representative's Telephone Number: (999-999-9999)

559-646-3545

Authorized Representative's Email Address:

SHALL@PARLIER.CA.US

Section VI: Contractor Certification

Under penalty of perjury, I certify the following statements as true and correct to the best of my knowledge: (Each box below must be selected in order to continue with the application.)

- ☒ I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All staff employed by the contractor for the provision of preschool services are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the Early Education Division.
- ☒ I am authorized by the contractor's Board of Directors or other governing authority to execute this CFA, signifying their intent to automatically renew the current CSPP contract, and CPKS contract if applicable, for FY 2024–25, under new terms and conditions to be established by the CDE, unless rejected in writing prior to the effective date of the new CSPP contract(s) on June 30, 2024.
- ☒ On behalf of the contractor and its governing authority, I understand that some information requested in this CFA is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used, reviewed, or considered by the CDE until after the contract has expired, if ever. Therefore, the contractor further understands that the information (and any underlying transactions) disclosed by this CFA shall not be considered properly noticed to the CDE, nor approved, accepted, or authorized by the CDE, even if the contractor's request for continued funding by the CDE is subsequently approved.
- ☒ The governing board members or persons with governing authority have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.

As the authorized representative of the CSPP contractor named in this application, I certify that: (Each box below must be selected in order to continue with the application.)

- ☒ I have reviewed all of the information for my agency and, to the best of my knowledge, the information on the CDMIS website reflects accurate information for my agency as of the date this certification is signed.
- ☒ I understand my obligation as a CSPP contractor to ensure the accuracy of information in CDMIS on an ongoing basis and will update the information in CDMIS as needed throughout the contract period.

As the signer on this CFA I have supervisory authority over the CSPP and have actual, personal knowledge of the information provided in this CFA. I am familiar with and will ensure that the contractor complies with all applicable program statutes and regulations in effect for FY 2024-25, including but not limited to: *(Each box below must be selected in order to continue with the application.)*

- ☒ Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 CCR.
- ☒ Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in EC.
- ☒ Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount and other provisions in 5 CCR, and accounting and reporting requirements in 5 CCR.
- ☒ Operational and programmatic requirements.
- ☒ Personnel requirements as stipulated in the California Education Code, 5 CCR; and the CT&Cs.

By signing this CFA, the contractor is indicating that it wishes to automatically renew the current contract for FY 2024–25 and, if approved, is willing to, and does accept, all terms and conditions of the CSPP contract, which will be provided to the contractor no later than June 1, 2024. The contractor may reject the FY 2024–25 contract by providing the CDE with a written notice of rejection no later than June 30, 2024. Contractors that wish to reject the terms of the FY 2024–25 contract must provide written notice that the terms of the contract are rejected by emailing EarlyEducationContracts@cde.ca.gov on or before June 30, 2024. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2024–25 CSPP contract, and CPKS contract if applicable, are rejected.

Contractors providing such notice to the CDE of the rejection of the terms of the contract(s) will not have a contract(s) in effect for FY 2024–25. I understand that failure to timely reject the terms of the contract means that the contract may be automatically renewed for FY 2024-25 starting on July 1, 2024.

AGREEMENT: By signing this application electronically, I, the District Superintendent, or authorized designee, agree that my electronic signature is the legally binding equivalent to my handwritten signature.

- ☒ Yes
- ☐ No

Printed Name of the Contractor's Authorized Representative:

SONIA HALL

Title of the Contractor's Authorized Representative:

CITY MANAGER

Certification Date: (MM/DD/YYYY)

10/23/2023

Authorized Representative's Telephone Number: (999-999-9999)

559-646-3545

Authorized Representative's Email Address:

SHALL@PARLIER.CA.US

Section VII – CFA Checklist

Is the Contractor a public or non-public agency? (*The State Administrative Manual defines a **public agency** as any state agency, city, county, special district, school district, community college district, county superintendent of schools, or federal agency. A charter school is also a public agency. Any agency that does not meet these criteria is considered a "non-public agency."*)

- ☒ Public Agency
☐ Non-Public Agency

Is the Contractor a community college or community college district in California? (*Community colleges and community college districts appear in the [California Community Colleges Chancellor's Office Directory](#).)*

- ☐ Yes
☒ No

Is the Contractor a local education agency (LEA)? (*An LEA is a local entity involved in education including but not limited to school districts, county offices of education, direct-funded charter schools, and special education local plan areas. LEAs appear in the [California School Directory](#).)*

- ☐ Yes
☒ No

All forms and documentation listed below must be completed and attached to this application when submitting the CFA. Download, complete, and save each required attachment, as applicable, from the [CFA web page](#). Before uploading your completed attachments, they must be saved on your computer in a compressed (zipped) folder.

Instructions for saving all attachments in a compressed (zipped) folder:

Save all completed attachments in one folder on your computer. Name each document with your Vendor ID Number followed by the title of the document, for example "12345 - STD 204," "12345 - Board Resolution," etc.

Name the folder containing all attachments with your Vendor ID Number followed by "CFA Attachments," for example "12345 - CFA Attachments."

Right click on the folder, hover your cursor over the "Send to" option, then select "Compressed (zipped) folder." (Mac users may instead select all the documents within the folder, right click, and select "Compress X items" where X is the number of items selected.) The compressed folder will appear in the same location as the original folder. The compressed folder name will end with ".zip."

Check each box below to confirm the required item is completed and included in your zipped file:

Full-Day Calendar (Form EED 9730). Required for contractors who indicated a Full-Day program type in Section II.

☒ *Included*

California Civil Rights Laws Certification (CO-005). Required for all contractors.

☒ *Included*

Contractor Certification Clauses (CCC). Required for all contractors.

☒ *Included*

Federal Certification (CO.8). Required for all contractors.

☒ *Included*

CDMIS Agency Information Certification. Required for all contractors. (Review all information in CDMIS, update any outdated or incorrect information, and generate the Agency Information Certification form. Log on to the [CDMIS](#) and follow the steps outlined in the FY 2024–25 CFA Instructions.)

☒ *Included*

Public Agency's Board Resolution or Minutes authorizing signature authority. Required for all Public Agencies. (If the contractor is a County Office of Education, Resolution is not required only IF the CFA is signed by the County Superintendent).

☒ *Included*

☐ *Not Applicable*

If applicable: Application for License Exemption. Applicable only for LEAs choosing to apply to be exempt from licensure pursuant to Health & Safety Code (H&SC) Section 1596.792(o).

☐ *Included*

☒ *Not Applicable*

Upload the .zip file containing all required attachments. To upload the file, click the icon below, select the .zip folder saved on your computer, and click "upload." When the file has uploaded successfully a unique ID will appear in the box below.

ref:0000000270:Q87

Submitting the CFA

Note: Print a copy of your completed CFA for your records before submitting it. By selecting the **Print** button below, you will be redirected to a new browser window to print and/or save the form. After selecting the Print button, **you must return to the previous browser window to submit your CFA to the CDE.**

Once you select the **Submit** button below, your CFA will be sent to the CDE and you will be redirected to the CDE CFA web page. An automatically generated email will be sent to the email address(es) provided on your CFA. Please check your email account's spam folder if you do not receive a confirmation email to your inbox. The user who signed the CFA must follow up on submission by sending an email to CFA@cde.ca.gov to certify that the application is complete. Detailed instructions are contained in the confirmation email you will receive and in the FY 2024-25 CFA Instructions.



AGENDA ITEM:

#8

MEETING DATE:

11/2/23

DEPARTMENT:

Police Department

REPORT TO CITY COUNCIL

SUBJECT: RESOLUTION AUTHORIZING THE CITY OF PARLIER TO ACCEPT GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE, OFFICE OF ATTORNEY GENERAL, TOBACCO LAW ENFORCEMENT GRANT PROGRAM AND AUTHORIZING THE CITY OF PARLIER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH DEPARTMENT OF JUSTICE

RECOMMENDATION: Staff recommends council Adopt Resolution No. 20-XX Authorizing the City of Parlier to Accept Grant from the State of California Department of Justice, Office of Attorney General, Tobacco Law Enforcement and enter into a Memorandum of Understanding (MOU) with Department of Justice (DOJ).

BACKGROUND:

The city applied for the Tobacco Grant through the CA Dept. of Justice and was awarded \$182,941 over 3 years to provide tobacco-related enforcement operations targeting licensed retailers; Media campaign including events, print media, social media, brochures, and school outreach; Develop and implement a retailer education & diversion program for tobacco violations; Implement a new and consistent citywide and retailer signage related to tobacco laws. The grant will pay the salary of the Community Service Officer to manage this program and overtime for the officers to conduct the enforcement, over 3 years.

FISCAL IMPACT: No Fiscal Impact

Prepared by: Sonia Hall

Approved by: Sonia Hall, City Manager

Attachments: Resolution No. 20-XX

Award Notification

Letter of Intent

Summary of Award

Grant Budget approved by DOJ

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
---------------	-----------------	----------	--------	-----------

_____ Consent

_____ Info Item

_____ Action Item

_____ Department Report

_____ Redevelopment Agency

_____ Public Hearing

_____ Matter Initiated by a Council Member

_____ Other

_____ Continued to: _____

Resolution No. 20-XX

RESOLUTION AUTHORIZING THE CITY OF PARLIER TO ACCEPT GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE, OFFICE OF ATTORNEY GENERAL, TOBACCO LAW ENFORCEMENT GRANT PROGRAM AND AUTHORIZING THE CITY OF PARLIER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH DEPARTMENT OF JUSTICE

The City of Parlier (City) has submitted an application for the Tobacco Law Enforcement Grant Program, which is made available through The California Healthcare, Research and Prevention Tobacco Tax Act of 2016 (Prop. 56) and administered by the California Department of Justice (DOJ) to support local efforts to reduce the illegal sale of tobacco products to minors in the City; and

Following the submission of the City's proposal, the State of California DOJ offered to award the City of Parlier a grant in the amount of \$182,941 beginning October 1, 2023, and ending September 30, 2026; and

Grant funds will be used to bring back the Community Service Officer, overtime costs related to tobacco enforcement operations, outreach and media costs, equipment; and

In order to be considered eligible to receive grant funding, the City must submit a completed Grant Award Memorandum of Understanding to the State of California DOJ; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARLIER AS FOLLOWS:

1. The City Manager is hereby authorized, on behalf of the City, to accept grant funding in the amount of \$182,941 from the State of California DOJ.
2. The City Manager is hereby authorized and directed, on behalf of the City, to execute the grant documents and to submit all documents including, without limitation, contracts, amendments, extensions, and payment requests as appropriate to accept the funds under and comply with the conditions of the grant.
3. The City Manager is hereby authorized and directed to establish all required accounts and make any and all expenditures, appropriations, transfers, and/or distributions of funds on behalf of the City as are necessary and appropriate to carry out the purpose and intent of this resolution.
4. Grant funds received hereunder shall not be used to supplant ongoing law enforcement expenditures.

Passed, approved, and adopted by the Parlier City Council in a meeting thereof held on Nov. 2, 2023 the following:

Ayes:

Notes:

Absent:

Signature: _____ Date: _____

Typed Name and Title: _____

ATTEST: Signature: _____ Date: _____

Typed Name and Title: _____



C A L I F O R N I A
DEPARTMENT OF JUSTICE

Rob Bonta
Attorney General

DIVISION OF OPERATIONS
OFFICE OF THE CHIEF
GRANT SERVICES BRANCH
TOBACCO GRANT PROGRAM
P.O. Box 160187
Sacramento, CA 95816-0187
Telephone: (916) 210-6422
E-Mail Address: TobaccoGrantRFP@doj.ca.gov

October 11, 2023

David Cerda, Chief
Parlier Police Department
8770 S Mendocino Avenue
Parlier, CA 93648

Re: Tobacco Grant Award Notification Fiscal Year 2023-24 (RFP: DOJ-PROP56-2023-24-1)

Dear: Chief Cerda

Congratulations! On behalf of the California Department of Justice (DOJ), Tobacco Grant Program, I am pleased to inform you that your agency's grant application for the fiscal year 2023-24 grant cycle has been approved for grant funds authorized under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016. The total amount of your agency's grant award is \$182,941.

The Tobacco Grant Program's award process is highly competitive, and for the 2023-24 grant cycle, the Department received over \$48 million in requests. As noted in the application materials, grant funding prioritized support for local retailer enforcement and education efforts, including enforcement of flavored tobacco bans. Consequently, some awards were approved with modifications based upon funding priorities.

To accept the 2023-24 grant award, please complete and return the following by email within 15 calendar days of the date of this letter:

1. Signed Letter of Intent (template attached), affirming either:
 - a. Your agency will seek a resolution from the governing body to accept the award (*if your agency has a governing body*); or
 - b. No governing body exists and no resolution is required.
23. Summary of Award (template attached)

Please email the signed Letter of Intent and Summary of Award as indicated above to TobaccoGrantRFP@doj.ca.gov with the subject line including the name of your agency: "FY 23-24_Letter of Intent_Parlier Police Department." Upon receipt of this information, the Department will provide your agency with additional documents for execution/use (e.g.,

October 11, 2023

Page 2

Memorandum of Understanding, Grantee Handbook, etc.). These documents will contain more information about the process for reimbursement and other important details. Activities for reimbursement under this grant may commence November 1, 2023.

Should you have any questions regarding this letter or the required follow up information, please email TobaccoGrantRFP@doj.ca.gov.

Sincerely,

Stacy
Heinsen

Digitally signed by Stacy
Heinsen
Date: 2023.10.11
12:29:45 -07'00'

STACY HEINSEN
Manager, Tobacco Grant Program

For ROB BONTA
Attorney General

Attachments:
Letter of Intent
Summary of Award
Budget Detail



10/27/2023

Department of Justice
Division of Operations
Tobacco Grant Program
P.O. Box 160187
Sacramento, CA 95816-0187

Re: Letter of Intent to Accept Tobacco Grant Program Award (Fiscal Year 2023-24)

Dear Tobacco Grant Program Specialist:

Please accept this Letter of Intent as our agency's acceptance of the Tobacco Grant Program award for the 2023-24 grant cycle. The agency has agreed to accept the grant amount of \$182,941 and any conditions specified in the Summary of Award and Budget detail documents sent with the award letter.

In addition, on behalf of the agency, I affirm the following:

- (X) The agency will seek a resolution from its governing body to accept the award, or
- () The agency does not have a governing body and does not require a resolution to accept the award.

Sincerely,

Sonia Hall
City Manager
559-646-3545 X300
559-356-0256
shall@parlier.ca.us



Tobacco Grant Program

Grant Services Branch – Local Assistance

Division of Operations

SUMMARY OF AWARD – DOJ-PROP56-2023-24-1-022

Parlier Police Department

I. Award Summary

Requested Amount: \$212,109	Award Amount: \$182,941
Removed from Award: Revenue Manager; Media production expenses	Reduced Line Items: Promo items
Other Changes or Stipulations: None	

II. Notes for All Grantees

a. Enforcement Activities

- i. Authorized - If enforcement activities were proposed, only activities that target retailers for illegal sales/marketing of tobacco products were approved.
- ii. Unauthorized - Community and school patrols or other enforcement actions related to tobacco use and possession are not permitted.

b. Removed Personnel or Other Items

- i. If specific personnel or other items were removed and not funded, they cannot be reinstated during the grant term.

c. Reduced Line Items

- i. If a specific line item was reduced, the intention was to not fully fund it or the activities it represents.

d. Mileage/Fuel

- i. Budgets that include mileage or fuel were amended to include both together in one line item for flexibility and the type of backup documentation available. Mileage is limited to the state rate at the time of travel.

e. Equipment

- i. All equipment items must be purchased during that first year of the grant. Their awarding is intended to support project goals and be used to support grant activities during the grant term.

Please reference the Tobacco Grant Program Grantee Handbook for more information regarding allowable costs under this grant cycle.

III. Goals and Budget Narrative

- a. Based on the information contained in page 1, we expect some goals, objectives, and deliverables stated in your proposal may have been removed or adjusted. With that in mind, please re-state your funded goals, objectives, deliverables, and budget narratives using the template below so they are reflective of required changes noted on page 1.
- b. The Tobacco Grant Program will reference this document when determining whether an activity was approved for funding and is reimbursable.
- c. Completion of this summary is required in order for DOJ to fully execute the Memorandum of Understanding and becomes part of the Grant Agreement.

Goal 1 Title:	Conduct 9 tobacco-related enforcement operations targeting licensed retailers
Goal Description:	Conduct 3 local tobacco retail license inspection ops, 6 ops involving sale of tobacco violation of ordinance
Measureable Outcome:	1 retail inspection a year beginning Q1. By the end of Q1, we will have done 1 violation operation. Y1/Q3 - second Violation operation
Timeline:	1 retail inspection a year beginning Q1. By the end of Q1, we will have done 1 violation operation. Y1/Q3 - second Violation operation
Narrative Description:	<p>We are requesting funding to conduct nine tobacco related enforcement operations targeting the licensed retailers that we have in Parlier. Most of the vapes that we are finding on the youth and the juices that we are confiscating are flavored telling us that the shops are still selling flavored juices. In a recent operation, the largest smoke shop that is located next to the cannabis dispensary was violated for selling flavored tobacco and other various items.</p> <p>The CSO will set up one retail license inspections a year. This operation will entail 3 officers and one sergeant checking all of the retailers. If any are cited, the CSO will follow up with the Diversion program.</p> <p>The CSO will set up 2 operations annually involving the sale of flavored tobacco or any other tobacco ordinance violation. If any are cited, the CSO will follow up with the Diversion program.</p>

Goal 2 Title:	Conduct a media outreach campaign addressing the negative effects of vaping/smoking
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Goal Description:	Media campaign including events, print media, social media, brochures, and school outreach
Measureable Outcome:	Campaign - 2 community events annually, one print media/social media annually, and one school outreach at 4 elementary schools and HS/JHS a quarter annually.
Timeline:	By the end of Q2, the news release and one newsletter will go out. The brochure will be completed for approval by Q2. Q2-ongoing
Narrative Description:	<p>By the time the youth are graduating high school, at least 50%, according to their CHKS, say that vaping is safer than smoking and 10% are already vaping on a daily basis. This is telling us that the youth need to be educated and we need to start at a younger age.</p> <p>The CSO will work with the graphic designer to develop the material to distribute. They will also work with the events staff to create a list of events. They will also work with the schools to develop a schedule. By the end of the Q2, the CSO will have developed material and send it to the grant manager for approval. Once the material is approved, the brochures and school material will be printed. We will have a schedule for Year 1 events and school outreach by the end of Q2.</p> <p>Community outreach is an opportunity for the PD to connect with the community and develop a relationship and trust. The CSO will be able to partner with the city's Parks and Rec staff who conduct the city's events. Outreach activities can serve as a bridge to bring organizations together under a common goal, and by doing so, can amplify the efforts of each individual organization through greater reach and repetition of critical health messages.</p> <p>Retail Educational materials will be also prepared. All educational materials will require pre-approval.</p>

Goal 3 Title:	Develop and implement a retailer education & diversion program for tobacco violations
Goal Description:	CSO will create a retailer education for the stores and diversion program for those that receive violations.
Measureable Outcome:	3 retailer education meetings Development of diversion programs
Timeline:	3 retailer education meetings Development of diversion programs
Narrative Description:	The CSO will run each program relating to the Tobacco grant. This program will deal with retailer education and diversion. Currently, we don't offer retailer education and there has been changes in the law,

	<p>namely with the flavored vape juice that began Jan 1, 2023. That is what we have been finding that the youth are acquiring from the local stores. We need to educate the retailers of the laws and create a diversion program for those that are violated.</p> <p>The CSO will develop the retailer education by the end of the first quarter. By the middle of the second quarter, the CSO will have the Diversion Program developed.</p> <p>The CSO will provide the retailer education to each new retailer. The retailer education will include developing a Model Store Policy. Each store will be given a free sign for their store.</p> <p>After the first operation, there will be a list of retailers that will need to take the diversion program if they have received a violation. The CSO will work with them to determine the best route for them to take to ensure that the impact of penalties on an employee does not impose a disproportionate burden, and providing the Diversion Program.</p> <p>There will be at least 1 Retailer Education meetings annually totaling 3 meetings, and the full development of the Diversion program.</p>
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Goal 4 Title:	Implement new and consistent citywide and retailer signage related to tobacco laws
Goal Description:	Design and place the signage around the city and for retailers to accurately and consistently communicate the prohibitions
Measureable Outcome:	The procurement of signage, development of protocols for signage distribution and the distribution of signage for city prop. and retailers
Timeline:	Months 1-3: design/procure signage. Months 3-6: develop distribution protocols. Ongoing: Distribute and ensure installation.
Narrative Description:	<p>Currently, in Parlier, you will not see a "No Smoking" sign. Not all retailers have their signs posted or if they do, they are not posted in a conspicuous location. This goal is to get one sign made for all retailers to use and one sign that the city uses for the parks, civic center, community centers, and all other city properties.</p> <p>Tobacco retailers must comply with state and local signage requirements related to tobacco retail requirements and to smoking prohibitions. We will use the funding to design, procure and distribute all signage to City tobacco retailers. The CSO will distribute the requisite signage to all affected businesses to promote compliance and help reduce the number of retailers in violation of state and local signage requirements. When they conduct the education program to the retailers, they will give them the signs to post. The CSO will utilize direct correspondence to inform existing</p>

	<p>retailers of their obligation to post applicable signage and provide an opportunity to request any needed signage from Parlier for free.</p> <p>Supporting signage compliance from the start of a tobacco retailer's business is important as it lays a strong foundation for continued compliance. These preemptive outreach efforts to provide requisite signage will help foster a relationship between the retailer and Parlier outside of the punitive process inherent with issuing violations.</p> <p>By providing City-approved signage, accuracy and consistency issues are alleviated and compliance rates will dramatically improve.</p>
--	--

Goal 5 Title:	
Goal Description:	
Measureable Outcome:	
Timeline:	
Narrative Description:	

Budget Narrative:	
--------------------------	--

End

TOBACCO GRANT BUDGET DETAIL
Parlier Police Department

23/24 AWARD BUDGET
DOJ-PROP56-2023-24-1-022

Costs Per Fiscal Year (July 1 - June 30)

A. Personal Services

Salaries

Classification/Positions	Computation	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTALS
Community Service Officer	0.6 FTE	\$ 27,040	\$ 28,392	\$ 29,612	\$ -	\$ 85,244
Sergeant	0.10 FTE	\$ 9,360	\$ 9,828	\$ 10,319	\$ -	\$ 29,507
Public Information Specialist	0.03 FTE	\$ 1,380	\$ 1,449	\$ 1,522	\$ -	\$ 4,351
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ 37,780	\$ 39,669	\$ 41,653	\$ -	\$ 119,102

Overtime

Classification/Positions	Computation	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTALS
Sworn Personnel	Retail Enforcement	\$ 3,360	\$ 3,360	\$ 3,360	\$ -	\$ 10,080
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ 3,360	\$ 3,360	\$ 3,360	\$ -	\$ 10,080

Benefits

Classification/Positions	Computation	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTALS
Benefits for all positions listed above		\$ 9,179	\$ 9,593	\$ 10,026	\$ -	\$ 28,798
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ 9,179	\$ 9,593	\$ 10,026	\$ -	\$ 28,798
TOTAL PERSONAL SERVICES		\$ 50,319	\$ 52,622	\$ 55,039	\$ -	\$ 157,980

TOBACCO GRANT BUDGET DETAIL
Parlier Police Department

23/24 AWARD BUDGET
 DOJ-PROP56-2023-24-1-022

B. Operating Expenses and Equipment

Equipment (Tangible items with a PER-UNIT cost of \$5,000 or more)

Description	Computation	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTALS
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Other Expenses

Description	Computation	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTALS
Signage	pre-approval required	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 4,000
Community/Education Promotion Items	pre-approval required	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ 4,500
Educational Materials for Students	may require pre-approval	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
Retail Education Materials	may require pre-approval	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Video/audio Recording Devices	Must be purchased within 1st year of the program; For Retail Enforcement	\$ 750	\$ -	\$ -	\$ -	\$ 750
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ 11,250	\$ 3,500	\$ 1,500	\$ -	\$ 16,250

Travel Expenses/Registration Fees*

Description and Destination	Computation	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTALS
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -

*For approved tobacco related training only. Travel cannot exceed current state rates.

SUBTOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENSES AND EQUIPMENT		\$ 11,250	\$ 3,500	\$ 1,500	\$ -	\$ 16,250

C. Administrative Costs*

Description	Computation	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTAL
Admin	5%	\$ 3,078	\$ 2,806	\$ 2,827	\$ -	\$ 8,711
TOTAL		\$ 3,078	\$ 2,806	\$ 2,827	\$ -	\$ 8,711

*Administrative costs must not exceed 5% of the total budget.

TOBACCO GRANT BUDGET DETAIL
Parlier Police Department

23/24 AWARD BUDGET
DOJ-PROP56-2023-24-1-022

SUMMARY

Budget Category	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total Request
A. Personal Services	\$ 50,319	\$ 52,622	\$ 55,039	\$ -	\$ 157,980
B. Operating Expenses and Equipment	\$ 11,250	\$ 3,500	\$ 1,500	\$ -	\$ 16,250
C. Administrative Costs	\$ 3,078	\$ 2,806	\$ 2,827	\$ -	\$ 8,711
TOTAL PROJECT COSTS	\$ 64,647	\$ 58,928	\$ 59,366	\$ -	\$ 182,941

AGENDA ITEM: #9

MEETING DATE: November 2, 2023

DEPARTMENT: Administration

REPORT TO THE CITY COUNCIL

SUBJECT:

Introduction and First Reading of Ordinance 2023-05, an ordinance of the City Council of the City of Parlier Amending Section 2.04.012 of Parlier Municipal Code.

RECOMMENDATION:

Waive First Reading and introduce Ordinance and direct City Clerk to publish Notice of a Public Hearing on the ordinance amendment.

DISCUSSION:

This is the amendment directed by the Council on October 19, 2023, of Section 2.04.012 reducing the salary payable to the Mayor and City Council members from \$927 and \$795, respectively to \$500 as salary for all council members. Accordingly, the ordinance simply changes the amount of salary payable to both Mayor and City Council members in accordance with Council's direction.

RECOMMENDATION:

Waive First Reading and introduce Ordinance and direct City Clerk to publish Notice of a Public Hearing on the ordinance amendment.

FISCAL IMPACT:

None.

Prepared by:

Neal E. Costanzo, City Attorney

ORDINANCE NO. 2023-____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
PARLIER AMENDING SECTION 2.04.012 RELATING TO
“SALARY” PAYABLE TO CITY COUNCIL MEMBERS**

WHEREAS, Parlier Municipal Code Section 2.04.012 provides that the Mayor and City Council members shall receive, respectively the sum on \$927 and \$795 per month as “salary”; and

WHEREAS, on October 19, 2023, the City Council unanimously directed that the amount of the salary for Mayor and Councilmembers be lowered to provide for the payment of a salary of \$500 per month.

NOW, THEREFORE, the City Council of the City of Parlier does hereby ordain as follows:

Section 1: Section 1 Title 2, Chapter 2.04, Section 2.04.012 is hereby amended to read as follows:

“2.04.012 – Compensation of Council Members and Mayor

The Mayor and each council member shall receive the sum of five-hundred dollars (\$500) each month as salary. The salaries provided for by this section are exclusive of any amount payable to members of the Council, as reimbursement for actual and necessary expenses of office.

Section 2: California Environmental Quality Act: The City Council having considered the Staff Report and all public comments, has determined that this ordinance is not a project under the California Environmental Quality Act because the ordinance has no potential for resulting in a physical change in the environment. Since the ordinance is not a project, no environmental documentation is required.

Section 3: Severability: If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, the decision shall not affect the validity of the remaining portions of the Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases have been declared invalid or unconstitutional.

Section 4: Effective Date and Posting of Ordinance: The Clerk of the City of Parlier shall cause a summary of this Ordinance to be published at least once within fifteen (15) days after its passage in a newspaper of general circulation in Fresno County with the names of those City Council Members voting for or against the Ordinance.

INTRODUCED at a regular meeting on November 2, 2023.

PASSED and ADOPTED, at a regular meeting of all Council on _____, 2023, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

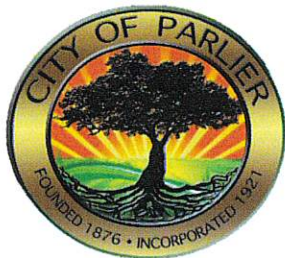
ABSTAIN: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

Alma Beltran, Mayor of the City of Parlier

ATTEST:

Bertha Augustine
Deputy City Clerk of the City of Parlier



AGENDA ITEM: #10

MEETING DATE: 11/2/23

DEPARTMENT: Finance

REPORT TO CITY COUNCIL

SUBJECT:

Approve annual fees for Tyler Technologies to continue using the city's finance software.

RECOMMENDATION:

Staff recommends approval of annual fees for Tyler Technologies to continue using the city's finance software.

EXECUTIVE SUMMARY:

The city pays an annual fee to use the Tyler Technologies software. This software is the main system that manages the entire finance systems.

FISCAL IMPACT:

\$22,481

Prepared and Approved By:

Sonia Hall, City Manager
City Manager

Attachments:

- Contract



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the City of Parlier, California, with offices at 1100 East Parlier Avenue, Parlier, California 93648 ("Client").

WHEREAS, Tyler and the Client are parties to an agreement dated December 18, 2012 ("Agreement"); and

WHEREAS, the Term of the Agreement expires January 1, 2024 ("Expiration Date");

THEREFORE, in consideration of the mutual covenants contained herein, Tyler and the Client agree as follows.

1. SaaS Term. The term of the Agreement is hereby renewed for one (1) year commencing on the day following the Expiration Date (the "Renewal Term"). After the completion of the Renewal Term, the Agreement will renew automatically for additional one (1) year terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current term. We will provide you notice of any increase in SaaS Fees no less than sixty (60) days prior to the commencement of the renewal term.
2. SaaS Fees. SaaS Fees for year one (1) of the Renewal Term are \$22,481.00. SaaS Fees are invoiced annually in advance, beginning on the commencement date of the Renewal Term. Subsequent annual SaaS Fees are invoiced annually in advance, beginning on the anniversary of the initial invoice date.
3. Users. The SaaS fees may be based on an unlimited number of users.
4. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this Amendment hereunto executed this Amendment effective as of the date last set forth below.

Tyler Technologies, Inc.

City of Parlier, CA

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____